CLAREMONT COMMUNITY FUNDING APPLICATION AND REQUIREMENTS

The **Claremont Community Funding Program** provides financial assistance to the not-for-profit community, charitable organisations, services, social enterprises and even individuals whose project aims to benefit the Town of Claremont community by encouraging social activity, vibrancy, community participation and sustainability within the Town.

Applicant Details

Name:

Group or Organisation:

Email:

Phone number:

Is your group / organisation not profit?

Y   /   N

Project Details

Grant amount requested:

Cost of total project:

Please attach quotes for items or services over $500.00

Timeframe of project (start and finish date):

Services and activities of the proposed project, and how will it benefit the Town:

Why would this project not proceed without funding?

Project objective (what do you plan to achieve?):

Project outcomes (the result, impact or benefits of the project to the community?):

Describe any *ongoing* benefits to your group and the Town of Claremont:

Are the services/activities of the project directed primarily towards residents of the Town of Claremont?

Y   /   N
 Does the proposed project duplicate other existing services within the Town of Claremont?

Y   /   N
Authorisation

Please list the name of a contact in your organisation with appropriate delegation
who has authorised the submission of this project and has the delegation to authorise the
commitment of the resources and expenditure required to deliver the project.

I declare that the information presented on this form is correct and that if the Town of
Claremont approves this application, we will abide to the conditions listed above.

Name:

Signature:

Position:

Date:

Requirements

All applications should be lodged using this forma and be fully completed. It is highly recommended that you discuss your project with the Community Development Team on 9285 4300 or toc@claremont.wa.gov.au, attn: Community Development Team, before you lodge your application.

The requirements for Claremont Community Funding include:

- Applications must specify the amount of grant sought
- The services and activities of the proposed project must be directed primarily towards the residents of the Town of Claremont.
- At completion of the project, applicants must adequately acquit the grant within one month by providing evidence of expenditure, accompanied with pictures of the project.
- Funding is to be used solely for the specified purpose approved by the Town of Claremont
- Any part of the funds not used in accordance with the grant conditions must be repaid to the Town
- Successful applications must acknowledge the Town in all promotional material and publications relating to the funded project
- The applicant must comply with all Council policies, conditions and local laws relating to the project

Non Eligibility

Grants will not be made available for:

- Recurrent salary costs, contributions to salary costs, overhead costs (including rent and insurance) of existing staff or the organization or recurrent events
- To an organisation with substantial unallocated resources or un-acquitted grants from the Town
- Commercial enterprises
- Political purposes, lobby groups and non-community based groups
- Fundraising activities

Submitting your Application

Please send completed applications and any attachments via email, post or person to the Community Development Team at:

Email: toc@claremont.wa.gov.au , Attn: Community Development Team