

Enquiries: Wayne Mo  
Our Ref: WM/RDS/00183



To the Resident  
Important information inside  
Footpath reconstruction

31 July 2023

Dear Resident,

#### Notification of works

The Town would like to advise the following upcoming footpath project:

Type of works:	Footpath Renewal
Location:	Brown Street footpath - West Side - Stirling Highway to Smith Street
Start date:	Monday 7 August 2023
Estimated end date:	Friday 18 August 2023
Owner to trim or retain any overhanging vegetation by:	Sunday 30 July 2023

Whilst the aim is to start and complete the works by the dates indicated above, this is dependent on weather conditions and contractor availability.

Below is the general sequence of events:

- Remove sections of old slabs and damaged footpath on the verge, parts of crossovers and any other paving along the footpath alignment as necessary. Reticulation will be cut and capped. *The path excavation will be wider than the actual final path width, to accommodate the formwork and timber stakes required for the concrete pour and some additional space required for any reticulation reinstatement.*
- Form up and pour a new 1.5m wide footpath, generally grading away from properties, designed to meet minimum disability and Australian Standards, and Council policy requirements.
- Repair verges, asphalt crossovers, brick paving, reticulation and undertake a general clean up.

If you have vegetation growing over the footpath, please ensure it is pruned back or removed 200mm from the edge of the existing footpath before the date as indicated above. If this is not done, the Town's Parks Team or Contractor may cut, remove, and dispose of any overhanging vegetation. Whilst all care is taken, any plants, trees, vegetation, and reticulation that encroaches over the footpath may be damaged or removed.

Where good quality lawn has been cut, rolled, and stored on the verge for reuse, it will only be reinstalled if it is considered suitable and in good health after the completion of works. Residents are encouraged to water the rolled lawn, especially during periods of hot weather. A clean landscaping mix will be spread over gaps and over any reinstated lawn. This material is a quality mix which helps promote turf growth.

Any hard landscaping such as rocks, boulders and unapproved verge objects that are close to or encroach over the boundary line or are located on the verge near to the footpath may be damaged or removed. If you wish to avoid this, you are encouraged to remove such objects off the verge prior to the commencement of work.

If you wish to retain any of the excavated footpath slabs or pavers being removed from your verge, please contact the Town to organise this.

Please be aware that the new concrete footpath will continue through all crossovers and verges along the street. In some instances, existing concrete crossover material may be colour coated (spray sealed) instead of removed, to match the new Claremont Cream footpath colour.

The Town will repair any damaged irrigation on verges caused by our works and will organise testing of systems once works are complete. Please ensure you contact the Town within one month of the completion date if any issues have yet to be addressed regarding and damage.

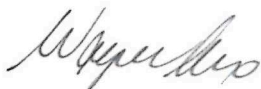
Removing or ignoring traffic cones can lead to confusion, personal injury, damage to vehicles or the new footpath surface and cause delays to the project.

Works are expected to occur between 7am and 5pm on weekdays. While it is inevitable that works of this nature will cause some inconvenience, every effort will be made to ensure that this is kept to a minimum. Please note some minor concrete cutting works may take place a few days before the scheduled excavation date.

An *information sheet* has been attached for your viewing, which the Town hopes will answer any queries you have whilst the works are occurring.

If you have any questions regarding this project or would like further information, please contact me on 9285 4300.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Wayne Mo', written in a cursive style.

Wayne Mo  
Manager Engineering

# FOOTPATH RENEWAL PROJECTS

## INFORMATION SHEET



### Overview:

Footpath renewal projects are an important part of the Town's commitment to renewing our infrastructure. This information sheet provides a brief overview of frequently asked questions for Footpath Renewal projects.

### Questions:

**1. After my initial notification letter, will I get any further letters during the works?**

If works are significantly delayed or if weather becomes a factor, the Town will send out updated progress notification letters.

**2. Will access to my property be limited while the works are in progress?**

Access for vehicles may be limited during different stages of the project. The Town's contractors and traffic controllers will be able to assist if this is the case and will inform residents of the schedule. Generally once formwork is installed, the concrete will be poured on the same day minimising loss of access. If you require emergency access at any time, please speak with the site supervisor or traffic controllers.

**3. Will I be compensated for plants, vegetation, and lawns damaged as a result of the works?**

All attempts will be made to keep lawns, plants, and other vegetation alive and healthy within verge areas however Council will not replace them if they perish or require cutting back from the area of works. A black landscaping mix will be laid as required that will support regrowth, and residents can assist by watering and applying liquid plant tonics or solutions and undertaking regular maintenance.

**4. What happens to my reticulation along the footpath during the works?**

Reticulation near the footpath will be removed if required and the line capped before the concrete work begins. This means part of your verge may not receive water for the duration of construction. Residents are encouraged to hand water during this time, especially in periods of hot weather. When the job is finished, the reticulation will be reinstated, and clean fill material added to hold this reticulation in place. This material is a quality topsoil material which assists lawn growth, especially in warm weather.

## FOOTPATH RENEWAL PROJECTS

# INFORMATION SHEET



**5. Can I drive over the new concrete path straight after it has been placed?**

If a new path has just been installed, it should not be driven over for at least 24 hours. Traffic cones will be placed in front of the new path straight after it has been poured. Please do not move any cones, as they may also be serving other important safety purposes.

**6. Can I have my asphalt crossover fully replaced instead of just the patch, even if I pay for it?**

Asphalt crossovers will not be completely replaced or resurfaced. Only the section removed for the works will be patched in asphalt. An alternative is for owners to organise the installation of a concrete crossover using private contractors, with a subsidy available through the Town to assist. Please contact the Town for advice should you wish to pursue this option as application is required prior to the footpath works commencing.

**7. My concrete crossover is cracked and damaged, will the Council repair or replace this?**

Crossovers are the responsibilities of the property owners. If you would like to have it repaired or replaced by our contractors this can be done at the owner's expense. If you wish to pursue this option, we will provide the Contractor details to you however we cannot guarantee that they will accept the work, as they may not have the time or resources available.

**8. Why doesn't the new asphalt match my existing crossover?**

Fresh black or red asphalt will generally not match exactly to the existing. This is due to colour variations on manufacture and the natural aging processes and cannot be avoided.

We hope you have found this information helpful. If you have any other questions regarding this project, or would like further information, please contact the Town's Manager Engineering on 9285 4300.