



## LG544 Work Health and Safety Policy

### Key Focus Area

Leadership and Governance

### Responsible Directorate

Office of the Chief Executive

### Relevant Council Delegation

Nil

## Purpose

The purpose of this Policy is to demonstrate the Council's commitment to providing and maintaining a safe and healthy workplace for all employees, volunteers, contractors and Elected Members.

## Policy

Council recognises the importance of a safe and healthy working environment in order to achieve the Town's strategic objectives.

Council is committed to providing the budget and resources to achieve the safety and health objectives of the Town.

The CEO will be responsible for:

1. Developing, implementing and maintaining work health and safety systems that comply with the *Work Health and Safety Act 2020*.
2. A work health and safety induction program for new employees and contractors in addition to ongoing training.
3. Developing and maintaining an organisational culture with a high level of safety and health awareness.
4. Empowering employees to identify and report health and safety hazards or incidents
5. Processes to ensure thorough and timely investigations of hazards and/or incidents and identification of opportunities for improvement.
6. Establishment of an WHS Committee which includes employee representatives and a member of the executive team.

### Document Control Box

<b>Business Unit:</b>	Office of the Chief Executive		
<b>Legislation:</b>	<i>Work Health and Safety Act 2020</i>		
<b>Organisational:</b>			
<b>Review Frequency:</b>	Annual	<b>Next Due:</b>	2022
<b>Version #</b>	<b>Decision:</b>	<b>OCM Date:</b>	<b>Resolution Number:</b>
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