



**APPLICATION FOR INFRASTRUCTURE BOND REFUND**

**TO BE RETURNED WHEN WORKS AND ALL REPAIRS REQUIRED HAVE BEEN COMPLETED**

APPLICANT TO COMPLETE

ADDRESS OF PROPERTY RELATING TO APPLICATION: \_\_\_\_\_  
\_\_\_\_\_

APPLICANTS CONTACT DETAILS (THE APPLICANT MUST BE THE ORIGINAL PAYER OF THE INFRASTRUCTURE DAMAGE BOND)

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DETAILS OF WORKS (PROVIDE DA NUMBER IF APPLICABLE): \_\_\_\_\_  
\_\_\_\_\_

BOND AMOUNT: \_\_\_\_\_ DAMAGE BONDS WILL BE REFUNDED DIRECTLY TO YOUR NOMINATED BANK ACCOUNT

NAME OF BANK: \_\_\_\_\_ BSB NO: \_\_\_\_\_ ACCOUNT NO: \_\_\_\_\_

INSPECTION REQUIRED (CHECK ONE BOX AS APPLICABLE)

- ALL WORKS HAVE BEEN COMPLETED AND AN INSPECTION IS REQUIRED
- PHOTOS OF PRE-EXISTING DAMAGE WAS PROVIDED WITH THE INFRASTRUCTURE CLEARANCE APPLICATION FORM
- ALL ADDITIONALLY REQUESTED REPAIRS AND / OR CHANGES HAVE BEEN MADE AND A REINSPECTION IS REQUIRED

DECLARATION

I THE UNDERSIGNED HEREBY APPLY FOR THE RETURN OF THE INFRASTRUCTURE CLEARANCE BOND PAID ON \_\_\_/\_\_\_/\_\_\_  
I HAVE READ AND COMPLETED THE ATTACHED CHECKLIST OVERLEAF AND I AM SATISFIED THAT WORKS HAVE BEEN COMPLETED AS APPROVED,  
THE VERGE HAS BEEN MADE GOOD, AND ALL NECESSARY REPAIRS HAVE BEEN MADE TO THE TOWN'S INFRASTRUCTURE.  
IF THIS IS NOT FOUND TO BE THE CASE UPON INSPECTION BY THE TOWN'S OFFICERS I UNDERSTAND THAT ANY OUTSTANDING REPAIRS MUST  
STILL BE MADE TO THE SATISFACTION OF THE TOWN, AND THAT THE BOND RELEASE FORM MUST BE RESUBMITTED AND ALL SUBSEQUENT  
INSPECTIONS BY THE TOWN'S OFFICERS WILL INCUR A COST OF \$180 PER VISIT WHICH WILL BE DEDUCTED FROM THE BOND AMOUNT.

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

PLEASE NOTE: BOND INSPECTIONS ARE ROUTINELY CONDUCTED EVERY 2 WEEKS AND THERE MAY BE A 30 DAY TURNAROUND FROM DATE  
OF AUTHORISATION FOR YOU TO RECEIVE THE FUNDS INTO YOUR NOMINATED ACCOUNT.

**NOTICE OF COMPLETION:** THE RESPONSIBLE PERSON IN RELATION TO A PERMIT, (THE PERMIT HOLDER) MUST, WITHIN 7 DAYS OF  
COMPLETION OF THE WORK, OR THE STAGE OF THE WORK FOR WHICH THE PERMIT WAS GRANTED, GIVE NOTICE OF COMPLETION  
(FORM BA7) TO THE TOWN OF CLAREMONT.

SHOULD YOU REQUIRE ANY ASSISTANCE PLEASE CONTACT THE TOWN'S SUPERVISOR INFRASTRUCTURE ON (08) 9285 4300

SITE CONDITION CHECKLIST

COMPLETE AND REPAIR ANY FAULTS OR DAMAGE FOUND PRIOR TO APPLYING FOR THE BOND REFUND

| INFRASTRUCTURE     | CHECK FOR   | APPLICANT | OFFICER |
|--------------------|---|-----------|---------|
| SLAB FOOTPATH:     | CHECK FOR CRACKED OR MISSING SLABS<br>CHECK FOR LIFTING, PROTRUDING EDGES OR EXCESSIVE GAPS<br>CHECK THE PATH IS CLEAR OF ALL TRIP HAZARDS, SAND AND DEBRIS   |           |         |
| CONCRETE FOOTPATH: | CHECK FOR CRACKS, LIFTING OR PROTRUDING EDGES<br>CHECK THE PATH IS CLEAR OF ALL TRIP HAZARDS, SAND AND DEBRIS<br>NEW FOOTPATH TO BE "CLAREMONT CREAM" AND CONSTRUCTED TO COUNCIL SPECIFICATIONS<br>NEW FOOTPATH TO CONTINUE THROUGH CROSSOVER   |           |         |
| UTILITIES:         | CHECK FOR DAMAGE TO LIDS OR PITS<br>CHECK LID LEVELS MATCH SURFACE LEVELS<br>POWER POLES ARE TO HAVE A MIN 0.5M OFFSET FROM CROSSOVER   |           |         |
| CROSSOVERS:        | CHECK THAT ANY REDUNDANT CROSSOVER HAS BEEN REMOVED WITH KERB AND VERGE REINSTATED<br>THE NEW CROSSOVER HAS BEEN CONSTRUCTED AS APPROVED AND TO COUNCIL SPECIFICATIONS. THE CROSSOVER HAS BEEN GRADED TO ENSURE STORMWATER CANNOT ENTER THE PROPERTY FROM THE ROAD OR THAT APPROVED DRAINAGE HAS BEEN INSTALLED IF NOT POSSIBLE<br>FOR BRICK PAVED CROSSOVERS A 300MM – 600MM WIDE CONCRETE APRON HAS BEEN INSTALLED AT THE ROAD EDGE<br>THE LIP AT THE ROAD EDGE IS 15MM ±5MM ABOVE ROAD |           |         |
| VERGE:             | CHECK THAT THE VERGE IS CLEAR OF TRIP HAZARDS, DEBRIS AND EQUIPMENT<br>CHECK THAT TREES ARE IN GOOD HEALTH SHOWING NO DAMAGE AND NEW CROSSOVERS ARE A MIN 1M OFFSET FROM THE TREE<br>CHECK DRAINAGE INFRASTRUCTURE FOR DAMAGE TO LIDS OR PITS AND NEW CROSSOVERS ARE A MIN 1M OFFSET FROM THE DRAINAGE  |           |         |
| KERB:              | CHECK FOR CRACKS, DAMAGE OR LIFTING<br>NEW KERB TO MATCH EXISTING OR BE SM-1 OR A1 TYPE KERB  |           |         |
| MISC               |   |           |         |

PLEASE ALLOW UP TO 30 DAYS FOR THE INSPECTION TO BE COMPLETED AND THE BOND TO BE RETURNED.

PLEASE NOTE: SHOULD REPAIRS NOT HAVE BEEN MADE, OR IF ANY NEW CROSSOVERS, VERGE TREATMENTS OR FOOTPATH NOT MEET THE TOWN'S CURRENT STANDARDS OR SPECIFICATIONS, THE BOND WILL BE RETAINED UNTIL ALL IS MADE GOOD.

IF REPAIRS ARE NOT DONE IN A TIMELY MANNER THE TOWN WILL ARRANGE FOR REPAIRS TO BE MADE AT THE APPLICANTS COST.

OFFICE USE ONLY

SITE INSPECTED AND REFUND AUTHORISED  REMEDIAL WORKS AND REINSPECTION REQUIRED

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

SHOULD YOU REQUIRE ANY ASSISTANCE PLEASE CONTACT THE TOWN'S SUPERVISOR INFRASTRUCTURE ON (08) 9285 4300