

	<p>LG543 Equal Opportunity</p>
<p>Key Focus Area Leadership and Governance</p>	<p>Responsible Directorate Office of the Chief Executive</p> <p>Relevant Council Delegation Nil</p>

Purpose

The purpose of this Policy is to outline the Town of Claremont's (**the Town**) commitment towards equal opportunity.

Policy

The Town, in compliance with State and Federal Legislation including the *Equal Opportunity Act 1984* (WA), is dedicated and committed to ensuring that all persons including visitors, customers, ratepayers, residents, stakeholders, Elected Members and employees are treated fairly in all interactions with the Town.

The Town is dedicated and committed to providing sufficient resources including employee numbers, training and resources to achieve equal opportunity. The commitment is to:

1. Providing a pleasant, fair and safe working environment that encourages diversity and good working relationships.
2. Ensuring training is provided to employees when required.
3. Ensuring the same level of service is provided to all.
4. Ensuring that all recruitment, selection and employment decisions will be based on the individual merit of applicants.
5. Creating and reviewing policies, management practices and programs that support equal opportunity, and communicating and applying these documents.
6. Ensuring the philosophy and principles of equal opportunity will apply at all levels of the organisation.
7. Ensuring reasonable steps are taken to promote and protect a non-discriminatory and harassment free work environment for all current and prospective employees.

Document Control Box			
Business Unit:	Office of the Chief Executive		
Legislation:	<i>Local Government Act 1995</i> <i>Equal Opportunity Act 1984 (WA)</i> <i>Equal Opportunity for Women in the Workplace Act 1999 (Cth)</i> <i>Age Discrimination Act 2004 (Cth)</i> <i>Disability Discrimination Act 1975 (Cth)</i> <i>Racial Discrimination Act 1975 (Cth)</i> <i>Sex Discrimination Act 1984 (Cth)</i> <i>Human Rights and Equal Opportunity Commission Act 1986</i> <i>Occupational Safety and Health Act 1984 (Cth)</i>		
Organisational:	Code of Conduct Recruitment and Selection Guidelines		
Review Frequency:	Annual	Next Due:	2021
Version #	Decision:	OCM Date:	Resolution Number:
1.	Adopted	1 June 2021	066/21