

### **Pool Space and Equipment Hire**

Pool and outdoor spaces and equipment hire may change on the day or prior to a booking to meet the needs of the Centre.

### **Booking Timings**

All approved applications are to operate within the time frames listed on the approved booking form.

Any alterations to booking times will require approval before any adjustments can be made.

The Centre reserves the right to perform yearly booking reviews for all groups and individual bookings at the end of every financial year; or as determined by the Aquatic Centre Manager.

### **Fees**

The fees will be charged according to the information listed on the booking form unless the booking time is exceeded.

Please refer to the [fees and charges](#) on the Town of Claremont website.

If the booking time is exceeded, the applicable fees will be applied and charged to the booking organiser. The entry fees apply to all patrons who use the facilities for personal use, including squad coaches and group leaders.

### **Payment**

Additional charges for excess cleaning, breakages or damage to pools and surroundings may apply.

### **Notice of Cancellation**

Wherever possible, please provide notice no less than 48 hours' notice prior to the event.

### **Opening Hours**

Please refer to the [opening times](#) displayed on the Town's website.

### **Hirer's Responsibilities**

At the conclusion of the booking, the hirers must remove all their equipment and clean the area prior to leaving the Centre. The hirer must co-operate with the Duty Manager at all times and ensure that the booking is conducted in an orderly manner and in consideration of other patrons utilising the Centre. The booking organiser will be held liable for excess cleaning, supervision and damages.

### **Supervision & Ratios**

It is requirement that one adult supervises a maximum of 10 children at all times. All Group bookings are required to bring one adult for every 10 children.. Lifeguards on duty will be at a ratio of 1:100 patrons as per the Royal Life Saving Society Australia '***Guidelines for Safe Pool Operation***'.

### **Use of Dive Blocks**

Use of the 50m Lap Pool dive blocks must be carried out under the supervision of a qualified group leader.

### **Emergency Evacuation Procedures**

As part of the group induction, you will be given a summary of the Emergency Action Plan and a group training session related to an emergency. In the event of a major emergency, all members of the group including group leaders must follow the instruction issued by an area warden or Centre staff member.

### **Condition of Entry**

All patrons entering the facility are required to abide by the Claremont Aquatic Centre Conditions of Entry.

### **Medical Conditions**

If any member of the group has a known medical condition or life-threatening condition, the Duty Manager must be notified.

### **Parking**

Please ensure you park according to the parking signage displayed (note penalties can apply if patrons park outside these parking restrictions).