



MINUTES

Claremont Museum Advisory Committee Meeting Thursday, 25 March 2021

Date: Thursday, 25 March 2021

Time: 05:00 PM

**Location: Town of Claremont
Claremont Council Chambers
308 Stirling Highway, Claremont**

**Liz Ledger
Chief Executive Officer**

DISCLAIMER

Persons present at this meeting are cautioned against taking any action as a result of any Committee recommendations until such time as those recommendations have been considered by Council and the minutes of that Council meeting confirmed.

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**MINUTES OF TOWN OF CLAREMONT
FRESHWATER BAY MUSEUM ADVISORY COMMITTEE MEETING
HELD AT THE TOWN OF CLAREMONT, CLAREMONT COUNCIL CHAMBERS, 308 STIRLING
HIGHWAY, CLAREMONT
ON THURSDAY, 25 MARCH 2021 AT 05:00 PM**

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Chairperson, Deputy Mayor Jill Goetze, welcomed members of the Museum Advisory Committee, Councillors and Staff and declared the meeting open at 5:00pm.

2 RECORD OF ATTENDANCE / APOLOGIES

PRESENT:

Deputy Mayor Cr Jill Goetze

Cr Annette Suann

Community Representative Deborah Bray

Community Representative Ricki Hewitt

Community Representative Rosemary Hunter

Community Representative Karen Kaard

Community Representative Karen Wood

Museum Curator Fiona Crossan

Chief Executive Officer Liz Ledger

IN ATTENDANCE:

Marty Symmons (Acting Director Infrastructure)

0 members of the Public, 0 members of the Press

APOLOGIES:

Museum Community Programs Officer Pippa Stokes

LEAVE OF ABSENCE:

Nil

3 DISCLOSURE OF INTERESTS

Nil

Item 5 brought forward.

4 PRESENTATION

Acting Director Infrastructure, Mr Marty Symmons and Buildings Projects Manager, Ms Kathleen Breuer, will deliver a brief presentation on the current status of the Museum Redevelopment Project.

At 6:00 pm, Cr Annette Suann left the meeting.

At 6:00 pm, Karen Wood left the meeting.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION 003/21

Moved: Deborah Bray

Seconded: Karen Kaard

That the Minutes of the Ordinary Meeting of Council held on 18 June 2019 be confirmed.

For: Cr Jill Goetze, Deborah Bray, Ricki Hewitt, Rosemary Hunter, Karen Kaard.

Against: Nil

CARRIED 5/0

6 REPORTS OF THE CEO

6.1 CLAREMONT MUSEUM OPERATIONS REPORT - JANUARY TO FEBRUARY 2021

File Number: GOV/00050-02, D-21-08585
Author: Pippa Stokes, Museum Education Officer
Authoriser: Liz Ledger, Chief Executive Officer
Attachments: Nil

PURPOSE

To advise the Committee of the Claremont Museum's activities for the period of January to February 2021.

BACKGROUND

An updated report is provided to the Committee for each quarter of the year.

DISCUSSION

Museum Program & Events

1. *HIACC – Our February History in a Coffee Cup – Jetties and Jellyfish*, was cancelled due to the snap lockdown. It will be rescheduled for December.

Collection Management

1. *Collections WA* – Staff continue to update individual records from our database and upload them to the Collections WA website for public viewing. The Museum has recently learned that oral histories can be uploaded.
2. *New Display Equipment* – In preparation for one of our opening exhibitions, the Museum has ordered two plinth display cases.
3. *RSL Transfer* – Four texts were transferred back from the Claremont Museum collection to the RSLWA Claremont Sub-Branch reference library. The texts were originally part of a set of 6 volumes dedicated to the Second World War. They were given to the Town on November 11, 2010 and were caught in the Council fire. Two were damaged beyond repair but the four remaining texts survived. The RSL has managed to locate replacements to complete the set for their reference library.

Exhibitions

1. *Jetties & Jellyfish* – A display of bathing suits and fishing equipment was created in support of our Jetties & Jellyfish History in a Coffee Cup.
2. *Dr Sue Graham-Taylor AM* - has been engaged to do the research for our two opening exhibitions: *Claremont- A Sense of Place* and *Claremont Museum's Top Ten*.
3. *Museum Shopfronts* – Museum staff are currently seeking quotes to have the current shopfront display cases in the updated.

Training and Professional Development

1. *Belmont Museum* – Staff visited the newly redeveloped Belmont Museum for ideas and advice on setting up a new museum.
2. The Museum's Public Programmes Officer completed a First Aid Refresher course.

Publicity & Promotion

1. *Photoshoot*– The Mayor, A representative from Lotterywest and the President of the Friends of the Museum were all part of photoshoot at the Museum to mark the beginning of groundworks.

2. *Flourish (Issue 5)*– A brief article on the history of Freshwater Bay Primary School, *Back (in time) to school*. The article promotes the Museum’s publication *School Days*, available from the Claremont Council Administration.

3. *Western Suburbs Weekly* – An article appeared in the WSW titled ‘Design approved for \$1.2M revamp of Freshwater Bay Museum article’ on January 19, 2021.

Research Requests

| | |
|-----------------|--|
| <u>January</u> | Photos for Claremont Community Hub & Library's ancestry.com flyers |
| | Thomas Fairie Allen |
| | <u>Claremont Jetty</u> |
| | Christian Family Pram |
| | |
| <u>February</u> | <u>17 Vaucluse Avenue/Mrs Matheson</u> |
| | Efford Family |
| | <u>George Cable Knight</u> |
| | 1940 Councillor Image |
| | <u>Thomas Henry Rogers</u> |
| | Tawarii Hot Pool |
| | <u>Dr William Blackall</u> |
| | Polly Carter War Postcards |
| | <u>Noongar History of Claremont</u> |

Museum Redevelopment

1. *Archaeology* – Trace Archaeology has completed their two weeks of onsite monitoring during the excavation work. They now remain on call should any further artefacts be unearthed. The Town is awaiting a report of their finds.

2. *Site Meetings* – Museum staff have attended fortnightly meetings with the builders to be informed of progress and any alterations. A change of carpeting in the office and the benchtop in the conservation area had to be made as the materials were no longer available.

PAST RESOLUTIONS

Claremont Museum Advisory Committee Resolution 002/21, 28 January 2020

That the Freshwater Bay Museum's Operation Report from September to December 2020 be received by the Committee.

FINANCIAL AND STAFF IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

POLICY AND STATUTORY IMPLICATIONS

Local Government Act 1995

COMMUNICATION / CONSULTATION

Extent of communication limited to that as described within this report.

STRATEGIC COMMUNITY PLAN**People**

We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.

- We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.
- Effectively manage and enhance the Town's community facilities in response to a growing community.
- Facilitate opportunities for social participation, health, learning and inclusion through programmed activities and events.
- Recognise and celebrate the Town's history and culture through arts and events.

URGENCY

Nil

VOTING REQUIREMENTS

Simple Majority decision of Council (*More than half the elected members present are required to vote in favour*).

COMMITTEE RESOLUTION 004/21

Moved: Deborah Bray

Seconded: Karen Kaard

That the Claremont Museum's Operation Report from January to February 2021 be received by the Committee.

For: Cr Jill Goetze, Deborah Bray, Ricki Hewitt, Rosemary Hunter, Karen Kaard,

Against: Nil

CARRIED 5/0

7 OTHER BUSINES

Nil

8 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING PERSON OR BY DECISION OF MEETING

Nil

9 FUTURE MEETINGS OF COMMITTEE

The next Claremont Museum Advisory Committee Meeting will be held 24 June 2021 at 5pm.

10 DECLARATION OF CLOSURE OF MEETING

There being no further business, the presiding member declared the meeting closed at 6:15pm.

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CHAIRPERSON