



MINUTES

Freshwater Bay Museum Advisory Committee Meeting Thursday, 17 September 2020

Date: Thursday, 17 September 2020

Time: 5.00pm

**Location: Town of Claremont
Claremont Council Chambers
308 Stirling Highway, Claremont**

**Liz Ledger
Chief Executive Officer**

DISCLAIMER

Persons present at this meeting are cautioned against taking any action as a result of any Committee recommendations until such time as those recommendations have been considered by Council and the minutes of that Council meeting confirmed.

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**MINUTES OF TOWN OF CLAREMONT
FRESHWATER BAY MUSEUM ADVISORY COMMITTEE MEETING
HELD AT THE TOWN OF CLAREMONT, CLAREMONT COUNCIL CHAMBERS, 308 STIRLING
HIGHWAY, CLAREMONT
ON THURSDAY, 17 SEPTEMBER 2020 AT 5.00PM**

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

His worship the , welcomed members of the public, press, staff and Councillors and declared the meeting open at 5:05pm.

2 RECORD OF ATTENDANCE / APOLOGIES

PRESENT:

Deputy Mayor Cr Jill Goetze

Community Representative Deborah Bray

Community Representative Ricki Hewitt

Community Representative Karen Kaard

Community Representative Karen Wood

Director Infrastructure and Financial Management Andrew Smith

Museum Public Programs Officer Pippa Stokes

Chief Executive Officer Liz Ledger

IN ATTENDANCE:

0 members of the Public, 0 members of the Press

APOLOGIES:

Cr Annette Suann

Community Representative Rosemary Hunter

Museum Curator Fiona Crossan

LEAVE OF ABSENCE:

Nil

3 DISCLOSURE OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RECOMMENDATION

Moved: Community Representative Deborah Bray

Seconded: Community Representative Ricki Hewitt

That the minutes of the Freshwater Bay Museum Advisory Committee Meeting held on 18 June 2020 be confirmed.

5 PRESENTATION

Brief presentation given by Director of Infrastructure and Finance, Andrew Smith, to update the committee on the Museum redevelopment.

6 REPORTS OF THE CEO

6.1 FRESHWATER BAY MUSEUM OPERATIONS REPORT - JUNE TO AUGUST 2020

File Number: GOV/00050-02, D-20-33095
Author: Fiona Crossan, Museum Curator
Authoriser: Liz Ledger, Chief Executive Officer
Attachments: Nil

PURPOSE

To advise the Committee of the Freshwater Bay Museum's activities from June to August 2020.

BACKGROUND

An updated report is provided to the Committee for each quarter.

DISCUSSION

Museum Program & Events

1. *HIACC July - Claremont Signal Cabin* - Rail Heritage WA's Geoffrey Higham and former Claremont signalman Chris French gave a history of the Claremont Signal Cabin. Tours of the cabin were held after.
2. *School Incursions* – Incursions resumed post COVID restrictions with visits to multiple classes at Dalkeith Primary, Swanbourne Primary and Cottesloe Primary. Over 150 children took part in the activities.
3. *Postcards from the Past* – Year 5 students from Scotch College, St Thomas' Primary and Freshwater Bay Primary all took part in this historical project. Museum staff attended school assemblies to hand out prizes to the winners chosen by Claremont Mayor Jock Barker.
4. *Coral Thomas 100th Birthday* – Long time Claremont resident, Coral Thomas celebrated her 100th birthday on 26 August. Museum staff visited Mrs Thomas with Mayor Barker to present flowers and interview her about her life and the changes she has seen in Claremont over the past 100 years.

Consultation Work

1. *Claremont Tigers* - Museum Staff had a meeting with Philip Sutton, Collector of Memorabilia at the Claremont Football Club regarding preventative conservation work need on 5 large banners dating back to 1939.
2. *Friends of Lake Claremont* – Members of the FOLC have contacted the Museum for advice on preserving their archives. The Museum will assist by helping them with digitisation.

Collection Management

1. *Collections WA* – Just under 400 photographic records have been uploaded to the site.
2. *Oral History* – The transcript for Ted Weir's Oral history has been completed.

Exhibitions

Raymond Sharkey – A mini exhibition has been installed in the Council foyer to support the letter transcription project.

WA Museum – Museum staff continued work with Marani Greatorex to supply photographs for the new WA Museum displays.

Publicity & Promotion

Flourish – The Winter edition included 2 articles by Museum staff: *A new facility to preserve our history* about the Museum redevelopment and *A signal of dedication* about the Claremont Signal Cabin and its volunteer Chris French.

Post Newspaper - Article on Postcards from the Past project *Postcards frame Claremont's past*, August 22 2020, and *Virus stamps out mail*, August 1 2020, on the Museum's COVID archive collection.

The Sharkey Transcription project – ABC Breakfast Radio with Nadia Mitsopoulus and Russell Woolf. <https://www.abc.net.au/radio/perth/programs/breakfast/breakfast/12294266>

Research Requests

June	Image of Hinemoa 19 Central Avenue Image of Cr Reginald Anthony Signal Cabin Claremont Railway Station Fanny Balbuk George Maloney Samuel Efford Percy Oliver Anne Herbert Thomas Briggs Nellie Flowers Edith Jacobson
July	19 Central Avenue Native Yam Claremont High School Claremont Baths Bay View Terrace Images
August	John Atkinson The Mansions The Hill Family, Porter Family and the Pine trees The Kingsbury Family

Museum Redevelopment

Museum staff have continued work on the redevelopment project. The Audio Visual contract and Archaeological Desktop Survey work has been awarded. Work is proceeding with both.

A meeting was held on Monday, August 17th with TOC staff, architects, engineers and AV contractors, to discuss the latest designs and requirements. An additional site visit was held with the architect on Wednesday, August 19th.

PAST RESOLUTIONS

Freshwater Bay Museum Advisory Committee 18 June 2020, Resolution: 002/20,

FINANCIAL AND STAFF IMPLICATIONS

Resource requirements are in accordance with existing budgetary allocation.

POLICY AND STATUTORY IMPLICATIONS

Local Government Act 1995

COMMUNICATION / CONSULTATION

Extent of communication limited to that described within the context of this report.

STRATEGIC COMMUNITY PLAN**People**

We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.

- We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.
- Effectively manage and enhance the Town's community facilities in response to a growing community.
- Facilitate opportunities for social participation, health, learning and inclusion through programmed activities and events.
- Support local safety and crime prevention.
- Provide opportunities for local community groups that supports their capacity and ongoing sustainability.
- Develop and implement a strategy that supports services for seniors and youths.
- Recognise and celebrate the Town's history and culture through arts and events.
- Promote and encourage an active lifestyle through supporting local community clubs, groups and recreation and leisure facilities.

URGENCY

Nil.

VOTING REQUIREMENTS

Simple majority decision of Council required.

COMMITTEE RECOMMENDATION

Moved: Community Representative Karen Wood

Seconded: Community Representative Deborah Bray

That the Freshwater Bay Museum's Operation Report from June to August 2020 be received by the Committee.

7 OTHER BUSINESS

The Committee discussed the possibility of renaming the museum.

8 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING PERSON OR BY DECISION OF MEETING

9 FUTURE MEETINGS OF COMMITTEE

The next Freshwater Bay Museum Advisory Committee Meeting to be held on Thursday 10 December 2020 at 5:00pm.

10 DECLARATION OF CLOSURE OF MEETING

There being no further business, the presiding member declared the meeting closed at 5:46pm.

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CHAIRPERSON