

## Town of Claremont Volunteer Awards 2021 Terms & Conditions

1. Online nominations open at 9am on Monday 28 June 2021.
2. Nominations close at 5pm on Friday 20 August 2020.
3. Award categories:
  - a. Volunteer of the Year Award
  - b. Volunteer Team of the Year Award (team to be made up of more than one individual)
  - c. Senior Volunteer of the Year Award (60 years and over)
  - d. Youth Volunteer of the Year Award (25 years and under)
4. Nominees must reside within the Town of Claremont or volunteer within the Town of Claremont.
5. Nominees must have volunteered between 1 June 2020 and 1 June 2021.
6. Nominators must not be related to the nominee.
7. The nominee or team must be aware of and agree to the nomination.
8. An individual or team can be nominated multiple times.
9. Nominations for individual awards may be put forward by community organisations, local government agencies, or industry groups. Individuals may not self-nominate.
10. Prize money to be donated to the winner's associated community group or charity:
  - a. \$1,000 - Volunteer of the Year Award
  - b. \$1,000 - Team Volunteer of the Year Award
  - c. \$500 - Senior Volunteer of the Year Award
  - d. \$500 - Youth Volunteer of the Year Award
11. The prize money will be transferred to the winner's associated community group or charity via bank transfer.
12. Nominators must complete the online nomination form on the Town of Claremont website.
13. You may nominate someone for more than one category if they are eligible. However, a separate nomination form must be submitted for each award.
14. Answer the nomination questions — maximum 500 words for each — explaining why your nominee deserves to receive this award.
15. Provide information that shows the amazing contribution of your nominee.  
Collect supporting evidence, e.g. photos, media clippings, letters or statements of support, certificates, and marks of achievement. You can add this to your online nomination form as attachments.
16. Nominees must agree to any media publicity and promotion associated with the awards as requested by Town of Claremont.
17. The award winners will be announced online and in the October edition of the Town of Claremont's magazine, Flourish.
18. If the online nomination form is incorrectly completed you will need to contact us via [toc@claremont.wa.gov.au](mailto:toc@claremont.wa.gov.au). You will have the opportunity to submit a revised application as long as it is received prior to the closing date.
19. A selection panel, consisting of three Town of Claremont Elected Members, will consider all nominations and select up to three (3) finalists and the winners. The judges' decision will be final. The selection panel will make their decisions based on how well the nomination questions are addressed and to what extent they fit the award categories for which they are nominated.