



## **TOWN OF CLAREMONT**

### **ANNUAL GENERAL MEETING OF ELECTORS'**

### **MINUTES**

**THURSDAY 7 DECEMBER 2017**

**Liz Ledger**

**CHIEF EXECUTIVE OFFICER**

**Date:**

## **DISCLAIMER**

Would all members of the public please note that they are cautioned against taking any action as a result of a Council decision tonight until such time as they have seen a copy of the Minutes or have been advised, in writing, by the Council's Administration with regard to any particular decision.

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**TOWN OF CLAREMONT**  
**ANNUAL GENERAL MEETING OF ELECTORS'**  
**6 DECEMBER 2017**  
**MINUTES**

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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

*In the absence of the Mayor, Cr Goetze took the Chair.*

Cr Goetze welcomed members of the public, staff and Councillors and declared the meeting open at 6:03pm.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

Cr Alastair Tulloch	East Ward
Cr Jill Goetze – Presiding	South Ward
Cr Peter Edwards	West Ward
Cr Sara Franklyn	West Ward

Ms Liz Ledger (Chief Executive Officer)

Mr Les Crichton (Executive Manager Corporate and Governance)

**APOLOGY**

Mayor Barker	
Cr Bruce Haynes	East Ward
Cr Kate Main	East Ward
Cr Paul Kelly	South Ward
Cr Chris Mews	South Ward
Cr Peter Browne	West Ward

Ms Cathy Bohdan (Executive Manager People and Places)

Mr Saba Kirupanather (Executive Manager Infrastructure)

Mr David Vinicombe (Executive Manager Planning and Development)

### 3 GENERAL BUSINESS

#### 3.1 2016-17 TOWN OF CLAREMONT ANNUAL REPORT

The [2016-17 Town of Claremont Annual Report](#) ('Annual Report') was adopted by Council on 21 November 2017.

The Annual Report summarises the achievements of the Town during the 2016-17 financial year and includes a report from the Mayor and Chief Executive Officer, the financial report and Auditor's report for the period, and all matters prescribed in the *Local Governance Act 1995 (The Act)*.

The Act requires Local Government authorities to hold an Annual Electors' Meeting of Council once a year, no later than 56 days after Council adopts the Annual Report.

Matters to be discussed at the Annual Electors' Meeting are the content of the Annual Report for the previous financial year, and other general business.

#### Reports of the Mayor, Chief Executive Officer and review of outcomes (4-28)

This section of the Annual Report addresses the more significant outcomes achieved during the financial year with five focus areas of Council being: Liveability, Prosperity, People, Environment and Leadership and Governance.

#### Auditor's Report (29-31)

The 2016-17 Auditor's Report has detailed their opinion within their Report, which indicated:

- Financial Reports have been completed in accordance with the Local Government Act 1995, Regulations and Australian Accounting Standards.
- Provide a fair view of the Town's financial position as at 30 June 2017.
- Confirm no matters indicating significant adverse trends in financial position or Management of the Town.

#### Financial Report (pages 32-88)

##### Operating

	2016-17	Budget	2015-16
<b>Net Result</b>	\$1,893,820	(\$124,463)	\$1,946,152
<b>Revenue</b>	\$19,717,253	\$18,665,450	\$20,462,261
Fees & Charges	\$3,412,057	\$3,272,498	\$3,745,947
Interest earnings	\$684,455	\$627,220	\$728,227
<b>Expenses</b>	\$17,823,433	\$18,789,913	\$18,516,109
Employee costs	\$6,763,052	\$7,045,488	\$6,821,784
Materials and Contracts	\$6,305,062	\$6,139,065	\$5,912,146

Non-Operating

	2016-17	Budget	2015-16
<b>Expenditure</b>			
Capital Expenditure	\$4,070,128	\$4,580,260	\$4,034,491
To Reserves	\$1,785,837	\$1,199,118	\$1,713,302
<b>Revenue</b>			
Asset Sales	\$222,273	\$120,800	\$605,271
From Reserves	\$1,864,898	\$1,605,141	\$2,946,759

Financial Position:

	2016-17	2015-16
<b>Equity</b>	\$122,849,487	\$100,966,710
Reserves	\$12,270,318	\$12,349,379
<b>Assets</b>	\$134,497,814	\$112,344,778
Cash	\$16,986,567	\$16,023,248
<b>Liabilities</b>	\$11,648,327	\$11,378,068
Borrowings	\$8,866,908	\$9,900,723

Financial Ratios

	2016-17	2015-16
<b>Current Ratio</b>	1.89	1.78
<b>Asset Sustainability</b>	1.02	0.79
<b>Debt Service Cover</b>	6.31	2.01
<b>Operating Surplus</b>	0.08	0.07
<b>Own Source Revenue</b>	1.05	1.01

Reserves

	30 June 2017	30 June 2016
<b>Future Fund</b>	\$6,492,825	\$6,884,549
<b>Building</b>	\$53,666	\$248,820
<b>Underground Power</b>	\$3,012,761	\$2,587,438
<b>Joint Venture</b>	\$910,655	\$883,740
<b>Parking</b>	\$305,033	\$917,422
<b>Pool Upgrade</b>	\$446,509	\$469,594
<b>Claremont Now</b>	\$136,539	\$118,143
<b>Plant Replacement</b>	\$119,076	\$75,959
<b>Golf Course</b>	\$1,721	\$69,740
<b>Public Art</b>	\$81,002	\$59,417
<b>Bore Replacement</b>	\$43,060	\$22,408
<b>Aged Transport Subsidy</b>	\$12,502	\$12,149
<b>Cash-in-Lieu</b>	\$424,725	0
<b>NEP Developer Contribution</b>	\$230,244	0
<b>TOTAL</b>	<b>\$12,270,318</b>	<b>\$12,349,379</b>

**RECOMMENDATION**

**Moved Cr Tulloch, seconded Cr Franklyn.**

**That the [2016-17 Town of Claremont Annual Report](#) be received, including:**

- 1. Mayors Report**
- 2. Chief Executive Officer's Report**
- 3. Financial Statements for the period ending 30 June 2017, and**
- 4. Auditor's Report.**

**CARRIED(172/17)  
(NO DISSENT)**

**3.2 OTHER BUSINESS**

NIL

**4 DECLARATION OF CLOSURE OF MEETING**

There being no further business, Cr Goetze declared the meeting closed at 6:06pm.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 2017