



TOWN OF CLAREMONT

ORDINARY COUNCIL MEETING

MINUTES

TUESDAY 16 FEBRUARY, 2016

Stephen Goode

CHIEF EXECUTIVE OFFICER

Date:

DISCLAIMER

Would all members of the public please note that they are cautioned against taking any action as a result of a Council decision tonight until such time as they have seen a copy of the Minutes or have been advised, in writing, by the Council's Administration with regard to any particular decision.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS.....	1
2	RECORD OF ATTENDANCE/APOLOGIES	1
3	DISCLOSURE OF INTERESTS	1
4	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .	1
5	PUBLIC QUESTION TIME	1
6	PUBLIC STATEMENT TIME	2
7	APPLICATIONS FOR LEAVE OF ABSENCE	3
8	PETITIONS/DEPUTATIONS/PRESENTATIONS.....	3
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	3
10	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC	3
11	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	3
12	REPORTS OF COMMITTEES.....	3
13	REPORTS OF THE CEO.....	4
13.1	CHIEF EXECUTIVE OFFICER	4
	13.1.1 REPORT OF THE CONSULTATION FOR THE LAKE CLAREMONT PARKLAND RECREATION USE REPORT	4
13.1	CORPORATE AND GOVERNANCE.....	15
	13.1.2 2015-16 BUDGET - MID YEAR REVIEW AND MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2015	15
	13.1.3 LIST OF PAYMENT 1-31 JANUARY 2016.....	23
13.2	INFRASTRUCTURE	25
	13.2.1 ST QUENTIN APARTMENTS LANDSCAPING.....	25
14	ANNOUNCEMENTS BY THE PRESIDING PERSON.....	30

15 ELECTED MEMBERS’ MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN..... 30

16 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF MEETING 30

17 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 31

17.1 CHIEF EXECUTIVE OFFICER 32

 17.1.1 CHIEF EXECUTIVE OFFICER REMUNERATION 2016..... 32

18 FUTURE MEETINGS OF COUNCIL 33

19 DECLARATION OF CLOSURE OF MEETING 33

TOWN OF CLAREMONT
ORDINARY COUNCIL MEETING
16 FEBRUARY, 2016
MINUTES

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

His Worship the Mayor, Mr Jock Barker, welcomed members of the public, staff and Councillors and declared the meeting open at 7:00PM.

2 RECORD OF ATTENDANCE/APOLOGIES

ATTENDANCE

Mayor Barker

Cr Karen Wood

West Ward

Cr Peter Edwards

West Ward

Cr Peter Browne

West Ward

Cr Chris Mews

South Ward

Cr Bruce Haynes

East Ward

Cr Alastair Tulloch

East Ward

Cr Kate Main

East Ward

Mr Stephen Goode (Chief Executive Officer)

Mr Les Crichton (Executive Manager Corporate and Governance)

Mr Saba Kirupanather (Executive Manager Infrastructure)

Ms Katie Bovell (Governance Officer)

Five members of the public

Two members of the press

APOLOGIES

Cr Jill Goetze – Leave of Absence

Cr Paul Kelly – Leave of Absence

3 DISCLOSURE OF INTERESTS

NIL

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

5 PUBLIC QUESTION TIME

Mrs Anita Lorenz, 48 Graylands Road, Claremont.

Re: Item 13.1.1, Report of the Consultation for the Lake Claremont Parkland Recreation Use Report.

Question One:

How many identical submissions or letters with multiple signatures?

Answer:

The CEO responded that there were none received.

Question Two:

Were such letters counted as one submission or multiple submissions?

Answer:

The CEO responded as no identical or multiple letters with multiple signatures were received they were not counted separately.

Question Three:

How many from non-ratepayers of Claremont?

Answer:

The Mayor took the question on notice.

Question Four:

Is a copy of the leaflet reportedly distributed by Cr Tulloch available?

Answer:

The Mayor responded that Cr Tulloch did not distribute any flyers or brochures.

Question Five:

Is it standard practice, and is it ethical, for elected members to interfere with the consultation process by canvassing ratepayers?

Answer:

The Mayor responded that no Councillors interfered with the consultation process.

6 PUBLIC STATEMENT TIME

Mrs Anita Lorenz on behalf of Dr Heather Rogers, 1/88 Davies Road, Claremont.

Re: Item 13.1.1, Report of the Consultation for the Lake Claremont Parkland Recreation Use Report.

Ms Lorenz spoke against the officer recommendation on behalf of Dr Rogers.

Mrs Anita Lorenz, 48 Graylands Road, Claremont.

Re: Item 13.1.1, Report of the Consultation for the Lake Claremont Parkland Recreation Use Report.

Ms Lorenz spoke against the officer recommendation.

Ms Heidi Hardisty, 12A Myera Street, Swanbourne.

Re: Item 13.1.1, Report of the Consultation for the Lake Claremont Parkland Recreation Use Report.

Ms Hardisty spoke against the officer recommendation.

Mr Nick Cook, 108 Alfred Road, Claremont.

Re: Item 13.1.1, Report of the Consultation for the Lake Claremont Parkland Recreation Use Report.

Mr Cook spoke against the officer recommendation.

7 APPLICATIONS FOR LEAVE OF ABSENCE

NIL

8 PETITIONS/DEPUTATIONS/PRESENTATIONS

NIL

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Moved Cr Edwards, seconded Cr Main

That the minutes of the Ordinary Meeting of Council held on 2 February 2016 be confirmed.

**CARRIED(14/16)
(NO DISSENT)**

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC

17.1.1, Chief Executive Officer Remuneration 2016.

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

NIL

12 REPORTS OF COMMITTEES

NIL

13 REPORTS OF THE CEO

13.1 CHIEF EXECUTIVE OFFICER

13.1.1 REPORT OF THE CONSULTATION FOR THE LAKE CLAREMONT PARKLAND RECREATION USE REPORT

File Ref:	GOV/00051
Attachments:	Lake Claremont Parkland Plan Consultation Report
Responsible Officer:	Stephen Goode Chief Executive Officer
Author:	Stephen Goode Chief Executive Officer
Proposed Meeting Date:	17 February 2015

Purpose

To present the report from the consultation process for the Lake Claremont Parkland Recreation Use Working Party report.

Background

At the meeting of 5 May 2015 Council considered a motion presented by Councillor Browne and resolved to establish a Lake Claremont Parkland Recreation Use working party and appoint membership.

The Report of the Lake Claremont Parkland Recreation Use Working Party (the Report) was presented to the OCM of 15 December 2015.

Council resolved

That

1. The officer recommendation not be adopted.
2. The recommendation from Working Party report be amended by deleting the proposal for the golf course path to be completed and rebuilt and removing the proposed dog exercise area at Cresswell Park.
3. Council endorse the report of the Lake Claremont Parkland Recreation Use Working Party as amended by this resolution for public advertising.
4. Council receive a further officer report after the public advertising and in time for consideration of projects in the mid-year budget review.

Discussion

The working party commenced its process with consultation undertaken by the People and Places team which closed on 12 June 2015. A total of 317 responses were received; 161 to the online survey and 156 returned postcards.

Details of the consultation report have previously been included with reports to Council and the detail is not repeated in this CEO report.

From the 22 December 2015 to 22 January 2016, the Town advertised for comment from the community on the proposed Lake Claremont Recreation Precinct Working Party Plan. The consultation invitation was advertised in both local newspapers, with stories in the Town Talk (both newspapers) and on the Town's website. The advertised plan had the following addendum included to clarify Council's resolution and the changes to be made to the plan:

For the purpose of clarity the changes to the Working Party Report and recommendations are:

1. The proposal to complete the path from the golf building/cafe to connect to the path around the lake is deleted.
2. The proposal that Cresswell Park be designated as a dog exercise area (other than the wicket) is deleted.
3. The map showing the recommendations of the Working Party is amended by:
 - a. Removing the path on the golf course
 - b. Removing the notation about Cresswell Park dog exercise area
 - c. Remove path alongside tree line of proposed new dog exercise area
 - d. Remove reference to picnic tables close to lake
 - e. Remove reference to view corridors at north of lake.

Fifty six written submissions were received. Details of the submissions are reported in the attached Lake Claremont Parkland Plan Consultation Report, including unedited comments.

The consultation report groups comments into common key areas as highlighted in the plan:

1. Dogs Off Lead Exercise Area

This received most comment with 54 of 56 submissions making comment; 32 being supportive and 22 not supportive of additional off lead area.

2. Pathways

14 submissions made comment about pathways. Some of the comments require specific response:

- The response to the proposed pathway from Davies Road through a new area will be divisive.
- The proposed new path from Davies road would impinge on resident's privacy and totally unnecessary.
- I object to the new path from Davies road – sheer waste of money

These three comments are about a path which should not have been shown on the plan; it was on the published plan in error.

- Suggested pathway across the golf course – unnecessary and problematic

This path was deleted as part of the OCM decision of 15 December 2015 with a notation to this affect on the advertised plan.

Other comments tend not to be directly related to proposals in the plan and will be examined by officers separately.

3. Leisure / Recreation / Playground Equipment

There were relatively few responses about the proposed leisure and recreation equipment (13), with most supporting this type of casual / informal infrastructure. The diversity of comments suggests perhaps further research is required to determine exactly what type of equipment should be provided.

4. Toilets – one comment
5. Fencing – fourteen comments which are predominantly unsupportive of a fence around the lake. Note that Working Party recommendation was for the idea of the fence around the lake to be referred to the Lake Claremont Advisory Committee for consideration and recommendation to Council.
6. Plantings and Vegetation
Nine comments about the Morton Bay Fig Trees, most supportive of their retention (Working Party recommended this issue be referred to the Lake Claremont Advisory Committee for consideration and recommendation to Council).
Various comments about other vegetation issues.
7. Heritage Centre – 6 comments with one being unsupportive.
8. Parking
Most comments opposed additional car parking, including at Davies Rd/Alfred Rd corner (3). Other comments more focussed about not wanting parking to result in tree loss or intrusion into park.
9. Other – a range of general comments which tend not to be directly related to proposals in the plan and will be examined by officers separately.

The raw consultation responses were provided to Cr Browne as Chairman of the working party and Cr Haynes in his capacity as chairman of the Lake Claremont Advisory Committee soon after the consultation period closed.

Cr Browne on behalf of the working party members was concerned to clarify a number of issues where responses indicated a misunderstanding of the plan, as amended by Council's resolution. This included:

- That the proposal for a fence around the lake was in the context of a referral to the Lake Claremont Advisory Committee for consideration and advice to Council;
- The same situation relates to the retention of the fig trees;
- The proposal for dog off lead area at Cresswell Park has been deleted from recommendations;
- The two recommendations re paths (at golf course and alongside recommended dog exercise area) have been deleted;
- There is no recommendation in the WP plan for a community garden.

In addition Cr Browne submits that the funding in the budget relating to the Alfred Road dog exercise area should be utilized to fence the area. Regarding this last suggestion the \$40,000 budget inclusion arose from a recommendation from the Lake Claremont Advisory Committee and includes "Dog agility equipment, fencing and on street parking". Council resolved at the OCM 15/12/2015 that an officer report

be prepared for Council to determine the expenditure of the \$40,000 budget provision for Davies Road/Alfred Road area of the park and/or parking at the location. A report has not yet been prepared on this item.

The other matters clarified by Cr Browne are acknowledged as correct and do reflect both the working party plan and recommendations and Council's decision of 15 December 2015.

On 4 February Councillor Haynes convened an informal meeting of the Lake Claremont Advisory Committee (LCAC) to consider the consultation results. The notes from the meeting refer to the Lake Claremont Parkland Recreation Use Report as the Recreation Working Party Report (RWPR) and the LCAC abbreviation is used for this section.

The LCAC advised (via minutes of its informal meeting submitted by Cr Haynes):

- 1.1 The LCC does not accept the RWPR recommendation to create a dog exercise area from Hensman Lane to the existing dog exercise area.
- 1.2 The LCC recommends an extension of the existing dog exercise area south to the proposed car park extension at Lakeway.
- 1.3 The LCC recommends that the dog exercise area be fenced, with appropriate and strategic access points and signage, along Davies Road, Alfred Road, and on the western side of the area.

There is no supporting explanation to support the LCAC recommendation explaining why its proposal is preferable to that of the working party. Council will have to determine this difference.

2. The LCC recommends that the fencing at Lake Claremont be referred to the LCC for inclusion in the Lake Claremont Management Plan.

The officer recommendation remains that the proposal for the fence be referred to the committee for consideration and advice to Council. This is an issue which drew comments both in favour and against. Some of the concern expressed should be considered and addressed before a decision to proceed with a fence. It would be a good approach to give full consideration to the positives and negatives before a decision on this matter is made by Council.

3. The LCC does not accept the RWPR support for Lapsley Road passive recreation facilities in the light of the lack of public submissions supporting provision of these facilities.

The lack of specific submissions on an item is not necessarily an indication that it has no support. It may of course indicate no opposition and nobody felt moved to make comment. Submissions received about recreation areas and facilities were general in nature, were predominantly supportive and did not single out support (or opposition) to any of the proposals. The Town's officer's believe that the proposals for recreation areas and facilities should be considered as proposed by the working party, i.e. in a broad brush sense with exact location and the type of equipment to be subject to further assessment and reports to Council in due course.

4. The LCC supports the provision of play and picnic facilities under the trees at the northern end of the golf course near the Lapsley Road path.

The Town's officer's believe that the proposals for recreation areas and facilities should be considered as proposed by the working party, i.e. in a broad brush sense with exact location and the type of equipment to be subject to further assessment and reports to Council in due course.

5. For public safety reasons, the LCC does not accept the RWPR recommendation for play facilities behind the 9th green.

This is an issue which can be addressed as per previous comments and in consideration of the outcome of the Par 3 Golf Course upgrade project.

6. The LCC supports the provision of facilities (as per the 2010 Concept Plan) for informal sport.

Noted.

7. The LCC supports the provision of an education centre.

The community feedback on the proposal for a Heritage Centre was minimal but mostly positive.

8. The LCC accepts the RWPR recommendation re informal parking of 6 bays in the park at Lakeway.

There were some concerns raised by some respondents (as reported by Councillor Main) about this proposal. The Town's officers need to further assess if the car park can be expanded without intrusion into parkland. There are some alternative designs which might improve how this idea is progressed and more officer work is required.

9. The LCC rejects proposed parking in Davies Road because the additional parking provision at Lakeway is sufficient and the proposal is not cost effective.

Note that this is contrary to the previous position of the committee which recommended the funding of "Dog agility equipment, fencing and on street parking". The current Council decision is for an officer report to be presented about this.

The working party proposals very largely support the 2010 concept plan. They provide some guidance on priority, suggest timelines and funding provision. To a significant degree the consultation responses are supportive of the plan. The significant additional proposal is to increase the off lead dog exercise area. There was majority support for this proposal although also some strong views expressed against it. It is noted that if Council supports the extended off lead area a statutory advertising and comment process is required before it can be implemented.

Past Resolutions

Ordinary Council Meeting 15 December 2015 Resolutions 224/15:

That

- 1 *The officer recommendation not be adopted.*
 - 2 *The recommendation from the Working Party report be amended by deleting the proposal for the golf course path to be completed and rebuilt and removing the proposed dog exercise area at Cresswell Park.*
 - 3 *Council endorse the report of the Lake Claremont Parkland Recreation Use Working Party as amended by this resolution for public advertising.*
-

- 4 Council receive a further officer report after the public advertising and in time for consideration of projects in the mid-year budget review.

Ordinary Council Meeting 5 May 2015 Resolutions 78/15 and 79/15: Established the working party.

Financial and Staff Implications

The working party proposals require new budget provisions. The recommended projects are spread over three budgets. Taking into account the amended recommendations as of 15 December and assuming that the fence around the lake is supported after assessment the funding will be in the order of:

2015-16 \$56,000

2016-17 \$95,000

2017-18 \$145,000.

It is also possible that funding partnerships and/or grants can be attracted for some proposals.

The required staff commitment can be managed.

Policy and Statutory Implications

Amendments to the Dog Regulations 2013 and the *Dog Act 1976* have removed the ability for Council to include dog exercise (off-lead) and prohibited areas in the Local Laws. It is now implemented through adoption by Council of a Policy identifying the locations within the Town.

The Town is required to give 28 day's notice of intention to specify dog prohibited areas or dog exercise areas within a policy and consider submissions received. Once a Council resolution has been passed, the Town is required to inform the public of the new restrictions via appropriate signage installed at relevant public places, on the Town's website and on the Town's noticeboards.

Communication / Consultation

Public notice required for the proposals about dog exercise areas.

The consultation undertaken has been discussed in this report.

Strategic Community Plan

People

We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.

- Maintain, effectively manage and enhance the Town's community facilities in response to a growing community.
- Create opportunities for and access to social participation and inclusion in support of community health and well being.

Voting Requirements

Simple majority decision of Council required.

Moved Cr Browne, seconded Cr Tulloch

That

- 1. Council receive this report about the consultation outcomes regarding the Lake Claremont Parkland Recreation Use Plan;**
- 2. Council endorse the recommendations of the Lake Claremont Parkland Recreation Use Plan (as amended by Council resolution 224/15) through modification to the Lake Claremont Parkland Concept Plan 2010;**
- 3. Council give consideration in the mid-year budget review to allocation of \$56,000 for the proposed 2015- 2016 projects;**
- 4. The necessary provision for funding be included for the listed 2016-17 and 2017-18 projects when the Town's Forward Financial Plan is reviewed;**
- 5. Opportunities for funding partnerships and grant funding be investigated by the Administration;**
- 6. Further consideration be given in 2018 to consider further initiatives in time for consideration during budget deliberations for 2018-19;**
- 7. Refer to the Lake Claremont Committee for consideration and recommendation to Council -**
 - a) the proposal for the dog proof fence around Lake Claremont;**
 - b) the proposal to retain all fig trees as recognition of the European heritage of the precinct; and**
- 8. Direct that public notice be given of the proposal to amend the Dogs in Public Places Policy LV127 by including all of the parkland east of the old 9th hole, extending generally northward from a point approximately aligned to Henshaw Lane to the existing dog exercise area at Alfred Road/Davies Road as shown on the attached Working Party plan (border designated by signage at the tree line) as dog exercise areas.**

MOTION FOR EXTENSION OF TIME TO SPEAK

Moved Cr Tulloch, seconded Cr Edwards

That Cr Browne be given an extension of time to speak.

**CARRIED(15/16)
(NO DISSENT)**

AMENDMENT

Moved Cr Haynes, seconded Cr Wood

That the Officer Recommendation be amended and renumbered as follows:

2

Insert 'following' before 'recommendations', delete 'Parkland Concept Plan 2010' and replace with 'Management Plan' and 2015-16

- (i) Extend the car park by 6 bays at the bottom of Lakeway (\$5,000)
- (ii) Extend the existing dog exercise area south to the proposed car park extension at Lakeway and the dog exercise area be fenced, with appropriate and strategic access points and signage, along Davies Road, Alfred Road, and on the western side of the area." (\$20,000 fences and signs).

2016-17

- (i) New car park at the dog exercise area on the Davies Road verge (\$60,000).

2017-18

- (i) New play area suitable for younger and older children with picnic facilities under trees near northern end of golf course (\$60,000).
- (ii) Cultural heritage/environmental centre to be considered with the redevelopment of the golf clubhouse (\$60,000).

Reasons:

1. To provide clarity and certainty for officers to implement the Council's resolution.
2.
 - 2.1. The area between the new car park at Lakeway and the existing dog exercise area should be off lead to encourage owners to use the new, safe facility.
 - 2.2. The area south of the Lakeway car park should not be a dog exercise area because it impinges on Mulder Park and its playground.
 - 2.3. The area south of the Lakeway car park should not be a dog exercise area because the further extension of the area is opposed by a substantial section of those making public submissions.
3. The matters of (a) fencing and access to the lake and (b) the recognition and maintenance of the two species of fig tree be referred to the Lake Claremont Committee for inclusion in the Lake Claremont Management Plan
4. Lapsley Road informal passive and active activity areas to be included in the Lake Claremont Management Plan as part of the approved Lake Claremont Parkland Concept Plan 2010
5. Golf clubhouse and course are already the subject of a Council resolution to redevelop
6. Play area near 9th green could be unsafe and should be relocated with picnic facilities under the trees north of the golf course

3.

Delete

Reason: Not required, as Mid Year Budget Review is a later Item on the Agenda and can be amended to reflect works approved by this resolution.

6.

Delete

Reason: The motion simply restates what is routine budgetary practice without specifying what further initiatives are to be considered.

8.

Delete “all of the parkland east of the old 9th hole, extending generally northward from a point approximately aligned to Henshaw Lane to the existing dog exercise area at Alfred Road/Davies Road as shown on the attached Working Party plan (border designated by signage at the tree line) as dog exercise areas.” and replace with “an extension of the existing dog exercise area south to the proposed car park extension at Lakeway and the dog exercise area be fenced, with appropriate and strategic access points and signage, along Davies Road, Alfred Road, and on the western side of the area.”

Reason: To implement above resolution 2. (ii).

The Mayor ruled the amendment significantly negated the intention of the motion and therefore disallowed it. .

MOTION TO DISSENT

Moved Cr Haynes, seconded Cr Wood

That the ruling of the Mayor be disagreed.

LOST

For the Motion: Cr Haynes, Cr Mews, and Cr Wood.

Against the Motion: Mayor Barker, Cr Tulloch, Cr Browne, Cr Edwards, and Cr Main.

RETURN TO THE PRIMARY MOTION

MOTION FOR EXTENSION OF TIME TO SPEAK

Moved Cr Wood, seconded Cr Edwards

That Cr Haynes be given an extension of time to speak.

**CARRIED(16/16)
(NO DISSENT)**

POINT OF ORDER

Cr Browne objected to the statements by Cr Haynes which are not correct for example that recommendation is unclear when it is entirely clear.

The Mayor stated it was not correct for Cr Haynes to say that the recommendation is for something different than the plan which was advertised.

AMENDMENT

Moved Cr Wood, seconded Cr Mews

That the following words be added to recommendation 2 of the motion ‘other than the recommendations relating to the dog exercise area which is to be dealt with separately’.

CARRIED(17/16)

For the Amendment: Mayor Barker and Cr Tulloch, Cr Edwards, Cr Browne, Cr Main, Cr Wood and Cr Mews.

Against the Amendment: Cr Haynes.

POINT OF ORDER

Cr Haynes objected to Cr Browne saying that the proposal by Cr Haynes emasculated the report.

Cr Browne withdrew the word emasculated and said it gutted the report.

Cr Haynes stated he did not accept that was correct and objected to it.

The Mayor agreed to split the motion so that recommendation 8 could be considered separately.

AMENDMENT

Moved Cr Edwards, seconded Cr Wood

That the following replace the words after LV 127 in recommendation 8 of the motion ‘by extending the existing area south to the proposed Lakeway Street parking area extension’.

Reason: To give reasonable compromise to increase the dog exercise area.

CARRIED(18/16)

For the Amendment: Mayor Barker, Cr Haynes, Cr Edwards, Cr Mews, and Cr Wood.
Against the Amendment: Cr Tulloch, Cr Main and Cr Browne.

THE AMENDED PRIMARY MOTION WAS PUT

That

- 1. Council receive this report about the consultation outcomes regarding the Lake Claremont Parkland Recreation Use Plan;**
 - 2. Council endorse the recommendations of the Lake Claremont Parkland Recreation Use Plan (as amended by Council resolution 224/15) through modification to the Lake Claremont Parkland Concept Plan 2010 other than the recommendations relating to the dog exercise area which is to be dealt with separately;**
 - 3. Give consideration in the mid-year budget review to allocation of \$56,000 for the proposed 2015-2016 projects;**
 - 4. The necessary provision for funding be included for the listed 2016-17 and 2017-18 projects when the Town’s Forward Financial Plan is reviewed;**
 - 5. Opportunities for funding partnerships and grant funding be investigated by the Administration;**
 - 6. Further consideration be given in 2018 to consider further initiatives in time for consideration during budget deliberations for 2018-19;**
-

7. Refer to the Lake Claremont Committee for consideration and recommendation to Council -
- a) the proposal for the dog proof fence around Lake Claremont;
 - b) the proposal to retain all fig trees as recognition of the European heritage of the precinct;

CARRIED(19/16)

For the Amended Motion: Mayor Barker and Cr Tulloch, Cr Edwards, Cr Browne, Cr Main, Cr Wood and Cr Mews.

Against the Amended Motion: Cr Haynes.

8. Direct that public notice be given of the proposal to amend the Dogs in Public Places Policy LV127 by extending the existing area south to the proposed Lakeway Street parking area extension.

**CARRIED(20/16)
(NO DISSENT)**

13.1 CORPORATE AND GOVERNANCE

13.1.2 2015-16 BUDGET - MID YEAR REVIEW AND MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2015

File Ref:	FIM/00070
Attachments:	Statement of Budget Review for period ending 31 December 2015 Monthly Statement of Financial Activity for period ending 31 December 2015
Responsible Officer:	Les Crichton Executive Manager Corporate and Governance
Author:	Hitesh Hans Finance Manager
Proposed Meeting Date:	16 February 2016

Purpose

The report presents the outcome of comprehensive review of Council's financial performance against its 2015-16 Annual Budget to 31 December 2015. The 2015-16 Budget was adopted by Council on 16 June 2015, with further amendments approved during the year including those approved on 18 August 2015 after finalisation of 2014-15 accounts.

In presenting the review, the report incorporates the Monthly Financial Report (MFR) to the end of December 2015.

Background

The MFR is presented in accordance with the *Local Government Act 1995* and associated regulations.

The *Local Government Act 1995* requires Council to undertake a mid-year review of its adopted Annual Budget by 31 March each year.

The mid-year review is part of Council's annual budget round and provides the opportunity to identify variances in expenditure and revenue against budget, consider both for the remainder of the financial year, and reforecast where necessary to provide an updated view on Council's financial position as at 30 June 2016.

The Statement of Budget Review (*Nature or Type and Statutory Reporting Program*) compares the Amended Annual Budget with YTD Actual to 31 December 2015. Those permanent variances which directly impact the year end result (Closing Funding Surplus/Deficit) are provided and Reviewed Budget presented. The Statement includes;

- Note 1 - outlines the accounting framework on which the statements are based,
 - Note 2 - provides comparisons of budget against year-to-date actual and re-forecast operating and capital income and expenditure.
-

- Note 3 - provides actual liquidity comparisons against year to date and the previous (2014-15) year.
- Note 4 - provides a detailed breakdown of the variances and identifies those which have been considered as “permanent” which will impact the year end result.
- Note 5 - provides a list of amendments to the original budget since budget adoption.

Discussion

It is predicted that Council will end the financial year with a Closing Funding Surplus (CFS) 30 June of \$444,301. This remains favourable against the adopted Budget CFS of \$195,682 and it represents a \$248,619 increase of surplus.

This net position is result of;

- i. a projected increase in net operating revenue of \$183,872 (excluding non cash profit on asset disposal)
- ii. net decrease in operating expenditure of \$456,461 (excluding non-cash loss on asset disposal & depreciation)
- iii. increase in capital revenue of \$629,326, and
- iv. increase in capital expenditure of \$1,021,040.

An overview of the significant impacts to the 2015-16 Budget are outlined below and detailed within the attached notes.

i. Operating Revenue

A permanent positive variance of \$183,872 has been determined. As detailed in Note 4 of the attached financial report, areas of increase and decrease in revenue include:

- Fees & Charges - \$77,220: Increase in income from waste management \$35K, parking fines \$52K and search fees \$12K. Decreases in income from planning (DA) fees (\$22K) and RAS parking fees (\$17K – partly offset by decrease in parking commissions to sporting groups).
- Operating Grants, Subsidies & Contribution - \$22,952: Lotterywest community development grant \$20K, contribution for Museum \$5K.
- Other Revenue - \$28,501: Deposit forfeited for asset sale \$18K and sponsorship for community development events \$10K
- Rates Revenue - \$64,178: Increase in rates is due to valuation increases before the rates were levied.

ii. Operating Expenditure

A permanent savings of \$456,461 has been identified. As detailed in Note 4, areas of decrease and increase in expenditure include:

- Employee Expenses - savings of \$151,202 identified through vacancies and adjustments \$77K, superannuation \$41K and insurance premium \$33K.
- Office Expenses - \$12,425 of savings identified on various expenses (postage, bank charges, subscription, printing, etc).

- Consultancy - \$21,186 of savings is mainly identified through planning services.
- Material & Contracts - \$44,442: savings of \$60K of technical services is directed towards increase in capital works. Community development activity budget increased by (\$22K) (offset the grants and sponsorship) and contract labour budget of EHO increase by (\$30K) offset by employee vacancies.
- Council Building & Maintenance - \$15,330 of savings across various council buildings.
- Utility Charges – \$7,100 of savings identified across various council buildings.
- Insurance Expenses – \$10,260 of savings from annual insurance premiums which were less than expected.
- Other Expenses – \$20,392 of savings is due to decrease in debt collection (offset by decrease in reimbursement of legal expenses) and commissions (offset by decrease in parking income).
- Internal Allocation - \$138,266: This is the increase in overheads charged to capital projects. These help in reduction of cash requirement for overall infrastructure projects.

A timing variance of \$349,917 anticipates the current rate of expenditure will increase during the second half of the year. This will not impact the year end result.

iii. Capital Revenue

The increase in capital revenue of \$629,326 is due mainly to new grants and contributions of \$555K for infrastructure projects. \$77k relates to the increase against budget in proceeds from sale of disposal of Council's land asset.

iv. Capital Expenses

A net increase of capital expenditure \$1,021,040 is projected. As detailed in Note 4 these include:

- Transfer to Reserves - \$107,315 increase of which \$77K relates to increase in proceeds from sale of asset and \$30K relates to golf course savings from mid-year review.

Note - Proceeds from sale of assets are currently budgeted for transfer to Council's Future Fund Reserve however a request has been received that this be instead transferred to the Underground Power Reserve.

- Building Improvement – increase of \$12,387 relating to building additions to Claremont No1.
- Electronic Equipment - increase of \$10,000 relates to additional funds required for upgrade of new website.

- Infrastructure Assets of \$883,866 including;

15-16 First Ave Rehab - R2R Funding. Res 148/15	(234,000)
15-16 Guger St - Langford St to Bayview Tce MRRG, new project	(228,554)
15-16 Wright St – Resheet	(113,000)
11-12 Stirling Highway/Leura Avenue - Intersection	(39,000)
13-14 Avion Way Traffic Upgrade	(80,000)
15-16 Fresh Water Close	(80,000)
11-12 Stirling Highway/Queenslea Drive - Intersection	(100,000)
11-12 Stirling Highway/Leura Ave - Intersection	(31,000)
15-16 Evelyn Rd Rehab- R2R Funding, 148/12	(63,440)
15-16 Bellevue Tce central to Wright Rehab - R2R Funding 148/15	(59,700)
15-16 Rob Roy St Rehab - R2R Funding, Res 148/15	(32,821)
15-16 Victoria Ave Footpath	(21,000)
15-16 Lake Claremont improvement works (Fencing, parking)	(20,000)
12-13 River Foreshore - Erosion Control	(10,500)
15-16 Bay rd- Victoria Ave to Riley Rd MRRG	(6,463)
15-16 Bellevue Tce cul-de-sac Rehab - R2R Funding,148/15	(56,300)
15-16 Kingsmill St Concrete Path	(3,000)
15-16 Chester Rd Concrete Path	(2,500)
15-16 Vaucluse St West Concrete Path	(1,500)
15-16 MacLagan Park: Low limestone retaining wall	(1,120)
15-16 Victoria Ave- Resheet, (landscaping) Res 08/16	(110,000)
14-15 Stirling Rd Resheet - savings project completed	2,361
15-16 Hatchett Park deck replacement- project completed	3,064
15-16 Servetus St Concrete Path - savings project completed	6,000
15-16 Swanbourne reticulation replacement - project completed	10,698
15-16 Flow Meters at Hatchett & Mofflin - project completed	16,208
15-16 Mount St - Resheet - project completed	18,000
15-16 Wright St east Footpath - project completed	37,000
14-15 Fresh Water Pde cycle lane Vic Ave Queenslea Dve - project completed	50,000
15-16 Cornwall St - Resheet - project completed	74,000
15-16 Victoria Ave- Resheet - project completed	192,701
Total Increase	(\$883,866)

Expenditure Proposals

Below is the list of expenditure items which require Council endorsement. Those marked (c) relate to actual cost escalations relating to current or completed projects and have been reported on within monthly financial reports. Also included are a range of additional proposals (p) which have been identified during the review as justified for consideration. Both the escalations items and additional proposals are funded by operational savings, non operating grants, and infrastructure jobs completed below the budget.

15-16 Wright St - Resheet (c)	113,000
11-12 Stirling Highway/Leura Avenue - Intersection (c)	100,000
13-14 Avion Way Traffic Upgrade (c)	80,000
11-12 Stirling Highway/Queenslea Drive - Intersection (c)	70,000
15-16 Victoria Ave Footpath (c)	21,000
Additional Proceeds from Lot 15 Claremont Cres to Future Reserve (c)	77,315
15-16 Lake Claremont improvement works (Fencing, parking) (c)	20,000
Claremont No 1 Additions (c)	15,000
Website upgrade (c)	10,000
15-16 Guger St - Langford St to Bayview Tce MRRG (p)	228,554
15-16 Fresh Water Close (p)	80,000
Midyear review Golf Course Savings to Golf Course Reserve (p)	30,000
15-16 Bay rd- Victoria Ave to Riley Rd MRRG (p)	6,463
Total	\$851,332

Detail on the new expenditure proposals is provided below;

15-16 Guger St - Langford St to Bayview Tce

\$228,554 - Metropolitan Regional Road Group funding approval with 1/3 council contribution to undertake resurfacing works.

15-16 Freshwater Close

\$80,000-Additional project to align with Victoria Avenue works as per the Council resolution 1 July 2014 (97/14)

Golf Course Reserve

\$30,000- savings identified from golf course operations. It is recommended these be transferred to Golf Course Reserve to assist fund proposed upgrade at the course.

15-16 Bay Rd- Victoria Ave to Riley Rd MRRG

\$6,463 - Metropolitan Regional Road Group funding approval with 1/3 council contribution to undertake resurfacing works.

Summary – Closing Funding Surplus

The review of the 2015-16 Budget has included a comprehensive analysis of the Town's financial performance against the amended budget. All business units' income and expenditure results have been assessed against budgets with variances considered to material impact the 2015-16 Budget identified.

The net result is a positive variance of \$248,619 to the amended Budget which results in an increased forecast year end Closing Fund Surplus of \$444,301. All projects have been reviewed and considered achievable within the second half of the year. It is recommended Council adopt the mid-year review as presented.

Past Resolutions

Ordinary Council Meeting 15 December 2015, Resolution 227/15 – Council notes the Financial Statement of Activity for the 1 July to 30 November 2015.

Ordinary Council Meeting 18 August 2015, Resolution 147/15 – Presentation of Financial Statements including budget amendments incorporating 2014-15 account finalisation and carry forwards.

Ordinary Council Meeting 16 June 2015, Resolution 110/15 – Adoption of 2015-16 Budget.

Financial and Staff Implications

As detailed within the body of this report body of this report.

Policy and Statutory Implications

Local Government (Financial Management) Regulations 1996

Clause 33A. Review of budget

- (1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
 - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government's financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Communication/Consultation

Nil.

Strategic Community Plan

Governance and Leadership

We are an open and accountable local government that encourages community involvement and strives to keep its community well informed.

- Provide and maintain a high standard of governance, accountability, management and strategic planning.
- Maintain long term financial stability and growth.

Urgency

A review of the annual budget is required to be carried out between 1 January and 31 March in each financial year, and is to be submitted to Council within 30 days of completion. Once considered by Council, a copy of the review and determination is to be forwarded to the Department of Local Government.

Voting Requirements

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED.

Cr Mews left the Chambers at 8:46PM

Cr Mews returned to the Chambers at 8:47 PM

Moved Cr Wood,

That Council

1. Adopts the 2015-16 Budget Mid Year Review;
2. Adjusts the 2015-16 Amended Budget by \$248,619 as detailed in the attached Review of Budget Report to provide a Closing Funding Surplus at 30 June 2015 of \$444,301;
3. Notes and approves the additional \$851,332 expenditure as detailed in the report as part of the Mid Year Review; and
4. Notes the Financial Statement of Activity for the period 1 July 2015 to 31 December 2015.

The motion lapsed for want of a seconder.

ALTERNATIVE MOTION

Moved Cr Haynes, seconded Cr Edwards

That Council

1. **Adopts the 2015-16 Budget Mid Year Review;**
2. **Adjusts the 2015-16 Amended Budget by \$248,619 as detailed in the attached Review of Budget Report to provide a Closing Funding Surplus at 30 June 2015 of \$444,301;**
3. **Notes and approves the additional \$851,332 expenditure as detailed in the report as part of the Mid Year Review;**
4. **Authorises the Claremont Crescent land sale proceeds be transferred to the Underground Power Reserve instead of to the Future Fund Reserve as originally budgeted; and**

5. Notes the Financial Statement of Activity for the period 1 July 2015 to 31 December 2015.

Reason: To ensure the Town is in a sound financial position to make a competitive bid in Underground Power Round 6.

**CARRIED BY AN ABSOLUTE MAJORITY(21/16)
NO DISSENT**

13.1.3 LIST OF PAYMENT 1-31 JANUARY 2016

File Ref: FIM00062
Attachment: [LIST OF PAYMENT 1-31 JANUARY 2016.docx](#)
Responsible Officer: Les Crichton
 Executive Manager Corporate and Governance
Author: Edwin Kwan
 Finance Officer
Proposed Meeting Date: 16 February 2016

Purpose

For Council to note the payments made in January 2016.

Background

Council has delegated to the CEO the exercise of its power to make payments from the Municipal Fund or Trust Fund. The CEO is then required to prepare a list of accounts, for recording in the Minutes, detailing those payments made since the last list was presented.

Discussion

Attached is the list of all accounts paid totalling \$1,427,070.89 during the month of January 2016.

The attached schedule covers:

- Municipal Funds electronic funds transfers (EFT) \$ 882,817.07
- Municipal Fund vouchers (39442-39454) \$ 15,323.31
- Municipal Fund direct debits \$ 487,984.40
- Trust Fund electronic funds transfer (EFT) \$ 40,946.11
- Trust Fund vouchers \$ 0.00

All invoices have been verified, and all payments have been duly authorised in accordance with Council's procedures.

Past Resolutions

Ordinary Council Meeting 2 February 2016, Resolution 07/16:

That Council notes all payments made for December 2015 totalling \$5,472,205.75 comprising;

<i>Municipal Funds electronic funds transfers (EFT)</i>	<i>\$ 4,703,845.39</i>
<i>Municipal Fund vouchers (39328-39441)</i>	<i>\$ 19,491.00</i>
<i>Municipal Fund direct debits</i>	<i>\$ 605,207.79</i>
<i>Trust Fund electronic funds transfer (EFT)</i>	<i>\$ 143,661.57</i>
<i>Trust Fund vouchers</i>	<i>\$ 0.00</i>

*CARRIED
(NO DISSENT)*

Financial and Staff Implication

Resource requirements are in accordance with existing budgetary allocation.

Policy and Statutory Implications

Regulations 12- 13 of the *Local Government (Financial Management) Regulations* 1996. Town of Claremont Delegation Register Item 37.

Communication / Consultation

N/A

Urgency

N/A

Voting Requirements

Simple majority decision of Council required.

Moved Cr Haynes, seconded Cr Edwards

THAT Council NOTES all payments made for January 2016 totalling \$1,427,070.89 comprising;

Municipal Funds electronic funds transfers (EFT)	\$	882,817.07
Municipal Fund vouchers (39442-39454)	\$	15,323.31
Municipal Fund direct debits	\$	487,984.40
Trust Fund electronic funds transfer (EFT)	\$	40,946.11
Trust Fund vouchers	\$	0.00

**CARRIED(22/16)
(NO DISSENT)**

13.2 INFRASTRUCTURE

13.2.1 ST QUENTIN APARTMENTS LANDSCAPING

File Ref:	RDS/00245-02
Attachments:	Proposed Landscape Installation Stirling Road Median
Responsible Officer:	Saba Kirupanather Executive Manager Infrastructure
Author:	Jackie Parker Supervisor Parks and Environment
Proposed Meeting Date:	16 February 2016

Purpose

For Council to receive and approve the proposed verge landscaping improvements on Stirling Road Median, Stirling Road Verge and Stirling Highway Verge.

Background

At the Ordinary Council Meeting held 20 December 2005 (item no. 13.3.20), the Council approved a significant development at 40 St Quentin Avenue bound by Stirling Highway, Stirling Road and St Quentin Avenue. In addition to adequate internal landscaping, the offsite landscaping of Stirling Highway, Stirling Road and St Quentin Avenue was proposed by the applicant. Sizeable garden beds were installed on the corner of Stirling Road and Stirling Highway, to be maintained by the owners of this mixed use development.

In mid 2015, a left turning slip lane was constructed on Stirling Road to alleviate traffic congestion at the intersection of Stirling Road and Stirling Highway. As part of this slip lane, a section of this garden bed was removed.

In late 2015, correspondence was received by the Town highlighting several issues relating to traffic/pedestrian flows and reinstatement of landscaping at this location. After investigation the Town's Officers presented several landscaping solutions to the owners at 40 St Quentin Avenue and these were unanimously rejected by the Council of Owners.

They did support the reinstatement of irrigation and landscape to condition prior to slip lane works. The irrigation was reinstated however the plants were not installed as agreed on site on 2 October due to a desire to upgrade the garden area with a hedge.

In November officers requested the Council of Owners commission a design proposal for submission to Council for early in 2016.

In February 2016, the Town received a proposal from the council of owners at 40 St Quentin Avenue. The proposal is included with this report as Attachment 1.

Discussion

The proposal has been broken into three sections with officer comments and recommendations below;

Stirling Road Median

It is proposed to install a total of five (5) trees within the two medians on Stirling Road, as shown in Attachment 1.

The tree species suggested is *Eucalyptus maculata*.

Officer Comments

At this time it is believed that two trees in the southern median is achievable due to proximity to traffic lights and a further one tree in the northern island. This is shown in attachment 2. The tree species is considered to be a suitable choice for this location.

Officer Recommendation

Three Eucalyptus maculata are recommended for the medians on Stirling road as per attachment 2.

Stirling Road Verge

Stirling Road is an integral high traffic north-south road feeding numerous active roads; Stirling Highway, Claremont Crescent, Shenton Road and Guger Street.

The footpath on the eastern side of Stirling Road measures approximately 2.8 metres wide.

It is proposed by the property owners to remove approximately 60 lineal meters of paving, install a hedge and replace 80 metres of mountable kerbing with barrier kerb. The design for this proposal can be seen in Attachment 1.

The plant species suggested is *Myrtus communis*.

Officer Comments

The species suggested is one that does not feature around the Town. However, Myrtus is known for being low maintenance with low water requirements. Careful attention to scale insect infestation will be required. Other species to achieve the desired outcome would include Royena or Syzigium which both feature around town. The path width should not be reduced below 2.5 meters in width.

As the Town has previously advised, barrier kerbing in this application would not be supported by Main Roads and does not reflect industry best practice. The hedge would act as a pedestrian barrier for safety concerns.

Officer Recommendations

A Royena hedge will be better suited to the local environment and the kerb to remain as is.

Stirling Highway Verge

As the Town's most high profile road, the aesthetics and amenity are very important along this verge. The verge ranges from between six metres and eight metres wide providing ample opportunity for landscaping improvements.

Within the existing landscaping footprint, it is proposed to plant approximately 165 square metres of ground cover, 45 metres of hedge and five trees. The design for this proposal can be seen in Attachment 1.

The plant species suggested are Grevillea 'Gin Gin Gem' and Myrtus communis, and the tree species is Liquidambar styraciflua.

Officer Comments

In the proposal formulated by the Town in late 2015, the installation of some paving was included for the purpose of allowing service vehicles, building maintenance vehicles and others, a trafficable space. It is believed that further consideration should be made to this as building maintenance vehicles have been observed having parked within the vegetated verge. Widening the footpath by two metres for thirty five metres with a compacted sub base and thicker pavers to make trafficable will have an initial outlay but will reduce cost for building maintenance and large furniture moving by avoiding impacts to gardens, footpath access and road lane closures from then on.

The London Plane tree rather than the Liquidambar tree may compliment existing streetscapes in the immediate area, including the newly landscaped development directly across the road and Bay View Terrace. The hedge should be Royena lucida for consistency and performance. It is believed that further consideration to continuity should be made.

Officer Recommendation

Five London Plane trees, a Royena hedge and grevillea 'Gin Gin Gem' as a bedding plant and an additional two meter wide trafficable paved footpath.

Past Resolutions

Ordinary Council Meeting 20 December 2005, Resolution 504/05:

Three copies of a Landscape Plan, showing plant species by a numerical code the botanical names, quantity and ultimate size of all plant types to be planted, paving styles, street furniture and detailed layout for the plaza and existing road frontages, to the satisfaction of the Chief Executive Officer prior to the issue of a Building Licence and development is to proceed and thereafter to be maintained at the cost of the landowner in accordance with the approved plans.

CARRIED

Financial and Staff Implications

The financial implications of each location are estimated as follows: -

Stirling Road Median

Cut concrete	\$ 5,000
Excavate three tree holes	\$ 3,750
Traffic Management	\$ 4,000
Supply and install trees and soil	\$ 2,500
TOTAL	\$15,250

Stirling Road Verge

Remove paving	\$ 1,500
Supply and install hedge	\$ 5,400
Reticulation	\$ 2,500
TOTAL	\$ 9,400

Stirling Highway

Removal and disposal of existing plants	\$ 1,000
Installation of trafficable paving (2m wide)	\$ 4,900
Supply and install of plants	\$ 3,500
Supply and install of trees	\$ 2,500
Supply and install of mulch	\$ 450
Traffic Management	\$ 2,000
TOTAL	\$13,350

The Town proposes that the cost of the landscaping installations for Stirling Road Verge and Stirling Highway verge is met by the owners of 40 St Quentin Avenue, at an approximate cost of \$22,750.

It is proposed that the cost of the tree installation for Stirling Road Median is met by the Town of Claremont, at an approximate cost of \$15,250. The Town will assume responsibility, including costs incurred, for the maintenance of the trees within Stirling Road Median and Stirling Highway Verge.

All required maintenance for the installations on Stirling Road Verge and Stirling Highway is to be undertaken by the owners of 40 St Quentin Avenue to a quality consistent with the Town's surrounding gardens and landscaping installations.

Policy and Statutory Implications

The landscaping installations and associated works shall be undertaken within the Town's relevant policies.

Communication / Consultation

Nil.

Strategic Community Plan**Liveability**

We are an accessible community, with well maintained and managed assets, and our heritage preserved for the enjoyment of the community.

- Clean, usable, attractive, accessible streetscapes and public open spaces.
- Balancing the Town's historical character with complementary, well designed development.
- Develop the public realm as gathering spaces for participation and enjoyment.
- Maintain and upgrade infrastructure for seamless day to day usage.

- Provide a responsible and well managed urban environment, with sustainable development outcomes.

Environment

We are a leader in responsibly managing the build and natural environment for the enjoyment of the community and continue to provide sustainable, leafy green parks, streets and outdoor spaces.

- Strive for innovative environmental design practices in new developments and redevelopments.

Urgency

Nil.

Voting Requirements

Simple majority decision of Council required.

Office Recommendation

That Council:

1. Approves the proposed landscaping concept design for Stirling Road Median, Stirling Road Verge and Stirling Highway Verge as shown in Attachment 1 with the following changes which includes;
 - a) No kerbing modifications on Stirling Road Verge
 - b) Three Eucalyptus maculata (Spotted Gum) to be installed in Stirling Road Median as per Attachment 2
 - c) Liquidambar to be changed to London Plane Tree on Stirling Highway Verge
 - d) Myrtus communis to be changed to a Royena lucida hedge in both Stirling Highway and Stirling Road verges.
2. Approves the following cost share arrangement for upgrading the landscaping;
 - a. All costs for the installation of Stirling Road Verge and Stirling Highway Verge landscaping are the sole responsibility of the owners of 40 St Quentin Avenue.
 - b. All costs for Stirling Road Median landscaping installation are the sole responsibility of the Town of Claremont.
3. Requires all maintenance needed for the landscaping installations to be undertaken at the owners of 40 St Quentin Avenue cost, to a quality consistent with the Town's surrounding landscaping installations.
4. Approves all maintenance activities and costs associated with the installation of the eight new trees to be met by the Town.

MOTION TO DEFER**Moved Cr Edwards, seconded Cr Haynes****That the item be deferred back to Administration.**

Reason: For further information from landscape design consultant.

For the Motion: Cr Tulloch, Cr Haynes, Cr Edwards, Cr Main, and Cr Mews.

Against the Motion: Mayor Barker and Cr Wood.

14 ANNOUNCEMENTS BY THE PRESIDING PERSON

NIL

15 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

16 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF MEETING

NIL

17 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**MOTION TO CLOSE DOORS**

Moved Cr Haynes, seconded Cr Main

That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspects of the Act being applicable to this matter:

(a) A matter affecting an employee or employees.

**CARRIED(23/16)
(NO DISSENT)**

Mayor Barker adjourned the meeting at 8:54PM.

Mayor Barker reconvened the meeting at 8:55PM

ATTENDANCE

Mayor Barker

Cr Karen Wood

West Ward

Cr Peter Edwards

West Ward

Cr Peter Browne

West Ward

Cr Chris Mews

South Ward

Cr Bruce Haynes

East Ward

Cr Alastair Tulloch

East Ward

Cr Kate Main

East Ward

Mr Les Crichton (Executive Manager Corporate and Governance)

17.1 CHIEF EXECUTIVE OFFICER**17.1.1 CHIEF EXECUTIVE OFFICER REMUNERATION 2016**

File Ref: PER 751
Responsible Officer: Mayor Barker
Mayor
Authors: Mayor Barker
Stephen Goode
Chief Executive Officer
Proposed Meeting Date: 16 February 2016

Declaration of Interest: The CEO assisted the Mayor in preparation of this report.

The following item was considered in closed session.

COUNCIL RESOLUTION

Moved Cr Browne, seconded Cr Wood

That:

- 1. Council approve a 2.5% increase to the Chief Executive Officer's remuneration as set out in Schedule 2, item 7 of the contract of employment, to be effective from 14 December 2015.**
- 2. The report remain confidential other than to the extent necessary to implement the decision and in accordance with statutory requirements.**

**CARRIED(24/16)
(NO DISSENT)**

MOTION TO OPEN DOORS

Moved Cr Haynes, seconded Cr Wood

That the doors be opened.

**CARRIED(25/16)
(NO DISSENT)**

The doors opened at 8:57PM.

THE MAYOR READ ALOUD THE RESOLUTION MADE BEHIND CLOSED DOORS.

18 FUTURE MEETINGS OF COUNCIL

Ordinary Council Meeting, 1 March 2016 at 7:00PM.

19 DECLARATION OF CLOSURE OF MEETING

There being no further business, the presiding member declared the meeting closed at 8:59PM.

Confirmed this day of 2016.

PRESIDING MEMBER