



TOWN OF CLAREMONT

ORDINARY COUNCIL MEETING

MINUTES

TUESDAY 21 FEBRUARY, 2017

Stephen Goode

CHIEF EXECUTIVE OFFICER

Date:

DISCLAIMER

Would all members of the public please note that they are cautioned against taking any action as a result of a Council decision tonight until such time as they have seen a copy of the Minutes or have been advised, in writing, by the Council's Administration with regard to any particular decision.

TABLE OF CONTENTS

| ITEM | SUBJECT | PAGE NO |
|------|--|---------|
| 1 | DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS..... | 1 |
| 2 | RECORD OF ATTENDANCE/APOLOGIES | 1 |
| 3 | DISCLOSURE OF INTERESTS | 1 |
| 4 | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE . | 1 |
| 5 | PUBLIC QUESTION TIME | 1 |
| 6 | PUBLIC STATEMENT TIME | 2 |
| 7 | APPLICATIONS FOR LEAVE OF ABSENCE | 2 |
| 8 | PETITIONS/DEPUTATIONS/PRESENTATIONS | 2 |
| 9 | CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS..... | 2 |
| 10 | ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC | 2 |
| 11 | BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING | 2 |
| 12 | REPORTS OF COMMITTEES..... | 2 |
| 13 | REPORTS OF THE CEO..... | 3 |
| 13.1 | CORPORATE AND GOVERNANCE..... | 3 |
| | 13.1.1 2016-17 BUDGET - MID YEAR REVIEW AND MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2016 | 3 |
| 13.2 | INFRASTRUCTURE | 12 |
| | 13.2.1 QUEENSLEA DRIVE TREE SPECIES REVIEW - STREET TREE MASTER PLAN..... | 12 |
| | 13.2.2 GLOUCESTER TO STRICKLAND STREET PATH UPGRADE..... | 16 |
| 14 | ANNOUNCEMENTS BY THE PRESIDING PERSON..... | 21 |
| 15 | ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN..... | 21 |

16 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE
PERSON PRESIDING OR BY DECISION OF MEETING 21

17 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE
CLOSED TO THE PUBLIC 22

 17.1.1 CHIEF EXECUTIVE OFFICER REMUNERATION 2017 23

18 FUTURE MEETINGS OF COUNCIL 24

19 DECLARATION OF CLOSURE OF MEETING 24

TOWN OF CLAREMONT
ORDINARY COUNCIL MEETING
21 FEBRUARY, 2017
MINUTES

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

His Worship the Mayor, Mr Jock Barker, welcomed members of the public, staff and Councillors and declared the meeting open at 7:00PM.

2 RECORD OF ATTENDANCE/APOLOGIES

ATTENDANCE

Mayor Barker

Cr Peter Browne

West Ward

Cr Peter Edwards

West Ward

Cr Karen Wood

West Ward

Cr Jill Goetze

South Ward

Cr Paul Kelly

South Ward

Cr Chris Mews

South Ward

Cr Alastair Tulloch

East Ward

Cr Bruce Haynes

East Ward

Cr Kate Main

East Ward

Mr Stephen Goode (Chief Executive Officer)

Mr Les Crichton (Executive Manager Corporate and Governance)

Mr Saba Kirupananther (Executive Manager Infrastructure)

Ms Liz Ledger (Executive Manager People and Places)

Ms Katie Bovell (Governance Officer)

No members of the public

Two members of the press

3 DISCLOSURE OF INTERESTS

NIL

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

5 PUBLIC QUESTION TIME

NIL

6 PUBLIC STATEMENT TIME

NIL

7 APPLICATIONS FOR LEAVE OF ABSENCE

NIL

8 PETITIONS/DEPUTATIONS/PRESENTATIONS

NIL

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Moved Cr Main, seconded Cr Browne

That the minutes of the Ordinary Meeting of Council held on 7 February 2017 Council be confirmed.

**CARRIED(11/17)
(NO DISSENT)**

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC

Item 17.1.1, Chief Executive Officer Remuneration 2017.

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

NIL

12 REPORTS OF COMMITTEES

NIL

13 REPORTS OF THE CEO

13.1 CORPORATE AND GOVERNANCE

13.1.1 2016-17 BUDGET - MID YEAR REVIEW AND MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2016

File Ref: FIM/00070

Attachments: [Statement of Budget Review for period ending 31 December 2016](#)

[Monthly Statement of Financial Activity for period ending 31 December 2016](#)

[Infrastructure Assets – 2016-17 Schedule of Works](#)

Responsible Officer: Les Crichton
Executive Manager Corporate and Governance

Author: Hitesh Hans
Finance Manager

Proposed Meeting Date: 21 February 2017

Purpose

The report presents the outcome of a full review of Council's financial performance to 31 December 2016 against the 2016-17 Annual Budget. The 2016-17 Budget was adopted by Council on 21 June 2016, with further amendments approved during the year including those approved on 16 August 2016 after finalisation of 2015-16 accounts.

In presenting the review, the report incorporates the Monthly Financial Report (MFR) to the end of December 2016.

Background

The MFR is presented in accordance with the *Local Government Act 1995* and associated regulations.

The *Local Government Act 1995* requires Council to undertake a mid-year review of its adopted Annual Budget by 31 March each year.

The mid-year review is part of Council's annual budget round and provides the opportunity to identify variances in expenditure and revenue against budget, consider both for the remainder of the financial year, and reforecast where necessary to provide an updated view on Council's financial position as at 30 June 2017.

The Statement of Budget Review (*Nature or Type and Statutory Reporting Program*) compares the Amended Annual Budget with YTD Actual to 31 December 2016. Those permanent variances which directly impact the year end result (Closing Funding Surplus/Deficit) are provided and Reviewed Budget presented. The Statement includes;

- Note 1 - outlines the accounting framework on which the statements are based,
-

- Note 2 - provides comparisons of budget against year-to-date actual and re-forecast operating and capital income and expenditure.
- Note 3 - provides actual liquidity comparisons against year to date and the previous (2014-15) year.
- Note 4 - provides a detailed breakdown of the variances and identifies those which have been considered as “permanent” which will impact the year end result.
- Note 5 - provides a list of amendments to the original budget since budget adoption.

Discussion

It is predicted that Council will end the financial year with a Reviewed Closing Funding Surplus (CFS) 30 June of \$621,950. This compares favourably against the Amended Budget CFS of \$244,954 and it represents a \$376,996 increase.

This net position is result of;

- i. a projected increase in net operating revenue of \$343,162 (excluding non cash profit on asset disposal)
- ii. net increase in operating expenditure of (\$223,876) (excluding non-cash loss on asset disposal & depreciation)
- iii. increase in capital revenue of \$90,345
- iv. decrease in capital expenditure of \$245,596, and
- v. decrease in opening surplus of (\$78,230).

An overview of the significant impacts to the 2016-17 Budget are outlined below and detailed within the attached notes.

i. Operating Revenue

A permanent positive variance of \$343,162 has been determined. As detailed in Note 4 of the attached financial report, areas of increase and decrease in revenue include:

- Fees & Charges - \$229,101: Increase in income from waste management \$43K, parking fines \$100K, development fees \$49K and lease income \$33K. Decreases in income RAS parking fees \$30K which are partly offset by decrease in associated parking commissions paid to community groups).
- Operating Grants, Subsidies & Contribution - \$29,643: General Purpose Grant \$8K, LGIS \$7K (employee wellbeing contribution), Dept of Infra (Museum development) \$5K etc.
- Interest Income - \$37,251: Increase is attributed mainly from interest income generated from Damage Bond at Call account together with efficient cash management.
- Rates Revenue - \$50,000: Increase in rates is due to interim rates levied due to valuation adjustments and developments.

ii. Operating Expenditure

An increase of \$231,884 has been identified. As detailed in Note 4, areas of decrease and increase in expenditure include:

- Employee Expenses - savings of \$131,305
 - Salary \$71K – savings due to vacancies (IT \$25k, finance \$66k, Museum \$12K, community \$16K, offset \$35k through contract labour), and cost increases People & Places (\$18K), Customer Service (\$13K) and Library (\$17K),
 - superannuation savings \$17K
 - insurance premium savings \$42K.
- Consultancy – (\$347,929) increase is mainly due to new budget additions for Underground power (\$150K), Bike Plan (\$35K), Integrated planning (\$23K) and parking business cases (\$25K).
- Material & Contracts – (\$46,216):
 - Technical services maintenance (\$100K) – verges (\$40K) to cover cost incurred through additional irrigated verge garden areas and the additional work at Lake Claremont (\$60K) for path repairs, weed control and additional tree pruning.
 - Line marking & parking signs (\$21K) – Additional line marking and parking signs required for implementation of precinct parking.
 - Contract labour budget (\$35K) is increased due to employee vacancies for finance & IT staff
 - Parking signage \$88K budget is transferred to capital.
- Insurance Expenses – \$18,378 savings from annual insurance premiums which were less than expected.
- Other Expenses – \$32,314 savings is mainly due to decrease in WESROC projected expenditure and commissions (offset by decrease in parking income).
- Internal Allocation – (\$98,943): Decrease in overheads charged to capital projects due to decrease in infrastructure budget.

A timing variance of \$416,902 anticipates the current rate of expenditure will increase during the second half of the year. This will not impact the year end result.

iii. Capital Revenue

The increase in capital revenue of \$90,345 has been identified.

- Non operating grants – (\$43,391): (\$63K) decrease is due to reduced scope of grant funded works and \$22K is the contribution for new works.
- Proceeds from sale of assets – \$57,264: Increase is due to sale of additional car (PE369 Jeep) and overall increase in proceeds from fleet replacement program.

- Transfer from Reserve - \$76,472: Increase is due to transfer of funds for Underground Power for survey and design works along with decrease in transfer due rescheduling of capital works in 2017-18.

iv. Capital Expenses

A net reduction in capital expenditure \$245,596 is projected. As detailed in Note 4 these include:

- Transfer to Reserves & Restricted Assets - \$44,337 increase of which \$28K relates to transfer of lease proceeds of 333 Stirling Hwy and \$11K relates increase in interest income of reserve funds.
- Plant & Equipment - \$55,260 increase relating to purchase of additional vehicle (offset by increase in sale proceeds).
- Building Improvement – increase of \$47,100 relating to emergency replacement of air-conditioning units in 331-331 Stirling Highway building and upgrade works to Stations Masters building in preparation for leasing.
- Electronic Equipment - increase of \$226,342 relates to transfer of operating budget for parking signage (\$134K) and IT infrastructure upgrade approved by Council on 15 November 2016.
- Infrastructure capital – is reduced by (\$618,635). As detailed in Attachment 3, this reduction is comprised of;
 - \$589,790 – 6 projects deferred to 2017-18,

| | |
|--|-----------|
| • 2016-17 CBD bore and reticulation | \$ 80,500 |
| • 2015-16 Lake Claremont Henshaw swale | \$ 33,780 |
| • 2016-17 Park Lane re-sheet | \$ 55,510 |
| • 2016-17 Graylands Rd path | \$232,000 |
| • 2016-17 Chester Rd upgrade | \$120,000 |
| • 2016-17 Guger St median landscape | \$ 68,000 |
 - \$388,008 - savings over 8 projects (after adjustments due to reduction in non operating grant and opening surplus),
 - \$322,600 – 6 new projects approved by Council resolution,
 - \$91,160 – 7 projects over budget,
 - \$89,200 – 3 new projects.

v. Opening Surplus

The reduction of the opening surplus of \$78,230 is due to processing of 2015-16 Main Roads invoice for capital works on Leura Ave received in September 2016. This is offset by the corresponding reduction of proposed expenditure carried into the 2016-17 Budget.

Expenditure Proposals

Below is the list of expenditure items which require Council endorsement. Those marked (c) relate to actual cost escalations above \$20,000 relating to current or completed projects and have been reported on within monthly financial reports.

A range of additional proposals (p) above \$20,000 has been identified during the review as justified for consideration.

Both the escalations items and additional proposals are funded by operational savings, non operating grants, and infrastructure jobs completed below the budget.

| | |
|---|------------------|
| Operating | |
| Maintenance of Verge & Lake Claremont surrounds (c) | 100,000 |
| Consultancy – Parking (p) | 25,000 |
| Community perception survey (p) | 23,000 |
| Parking signs and line marking for precinct parking (p) | 21,000 |
| Capital | |
| 2016-17 Strickland to Gloucester Street path – additional funding (p) | \$55,000 |
| 15-16 Victoria Ave re-sheet (c) | 30,000 |
| Alfred Rd between Rochdale Rd and Mayfair St (p) | 31,200 |
| 333 Stirling Hwy upgrade (p) | 30,000 |
| Replacement of additional vehicle (net cost) (p) | 24,591 |
| Total | \$339,791 |

Details on the new expenditure (p) proposals are provided below;

Consultancy - Parking

\$25,000- Assistance with Precinct Parking planning and preparation of a range of business cases in developing the paid parking proposals considered by Council in February 2017.

Integrated Planning - Community perception survey

\$23,000 - The last survey was completed in 2014, and whilst we had planned to implement this in 2017-18, we believe it would be more beneficial to the Town to bring it forward by a year to obtain the data earlier as the economic and social climate has changed. This will assist with planning / budgeting and customer expectations in line with the Integrated Planning Framework timeline.

Precinct parking line marking & signage

\$21,000 - anticipated additional costs relating to implementation of the precinct parking.

Strickland to Gloucester St path

\$55,000 – increase in approved \$40,000 budget due to change in path specification. A report detailing this proposal in full is provided separately.

Alfred Road Renewal

\$31,200 – contribution to City of Nedlands for road failure works between Mayfair Street and Rochdale Road.

333 Stirling Hwy upgrade

\$30,000 – Replacement of air-conditioning units identified as nearing the end of their useful life.

Replacement of Vehicle

\$24,591 – Changeover of CEO vehicle was undertaken ahead of time however has been maintained within fleet changeover budget.

Summary – Closing Funding Surplus

The review of the 2016-17 Budget has included a comprehensive analysis of the Town's financial performance against the amended budget. All business units' income and expenditure results have been assessed against budgets with variances considered to material impact the 2016-17 Budget identified.

The net result is a positive variance of \$376,996 to the amended Budget which results in an increased forecast year end Closing Fund Surplus of \$621,950. All projects have been reviewed and considered achievable within the second half of the year. It is recommended Council adopt the mid-year review as presented.

Fees & Charges

Museum will be running incursions of our education program. New fees for the same have been requested to be included in 2016-17 Fees and charges as follows:

Education Incursions - \$6.00 per student (minimum fee =25 students of \$150)

Cash holdings

Current investment holdings are outside Council's Investment Policy LG511 with 55% investment with NAB due to significant interest income benefit. The policy limits funds with one institution at 45% however the risk of investments with NAB was considered low given it has an excellent credit rating.

Past Resolutions

Ordinary Council Meeting 13 December 2016, Resolution 205/16 – Council notes the Financial Statement of Activity for the periods 1 July to 31 October 2016 and 1 July to 30 November 2016

Ordinary Council Meeting 16 August 2016, Resolution 133/16 – Presentation of Financial Statements including budget amendments incorporating 2015-16 account finalisation and carry forwards.

Ordinary Council Meeting 21 June 2016, Resolution 96/16 – Adoption of 2016-17 Budget.

Financial and Staff Implications

As detailed within the body of this report.

Policy and Statutory Implications

Local Government (Financial Management) Regulations 1996

Clause 33A. Review of budget

- (1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
 - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government's financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Communication/Consultation

Nil.

Strategic Community Plan

Governance and Leadership

We are an open and accountable local government that encourages community involvement and strives to keep its community well informed.

- Provide and maintain a high standard of governance, accountability, management and strategic planning.
- Maintain long term financial stability and growth.

Urgency

A review of the annual budget is required to be carried out between 1 January and 31 March in each financial year, and is to be submitted to Council within 30 days of completion. Once considered by Council, a copy of the review and determination is to be forwarded to the Department of Local Government.

Voting Requirements

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED.

Moved Cr Kelly, seconded Cr Haynes

That Council

- 1. Adopts the 2016-17 Budget Mid Year Review;**
- 2. Adjusts the 2016-17 Amended Budget Opening Surplus by \$78,230 as detailed in the attached Review of Budget Report to provide a Opening Funding Surplus at 1 July 2016 of \$2,118,258;**
- 3. Adjusts the 2016-17 Amended Budget Closing Funding Surplus by \$376,996 as detailed in the attached Review of Budget Report to provide a Closing Funding Surplus at 30 June 2017 of \$621,950;**
- 4. Notes and approves the additional \$339,791 expenditure as detailed in the report as part of the 2016-17 Mid Year Review;**
- 5. Notes and approves deferral of \$589,790 infrastructure works as detailed in the report as part of the 2016-17 Mid Year Review;**
- 6. Notes the Financial Statement of Activity for the period 1 July 2016 to 31 December 2016; and**
- 7. Approves inclusion of Education Incursions within 2016-17 Fees & Charges.**

AMENDMENT

Moved Cr Haynes, seconded Cr Wood

That

- The words 'as amended' be added to the Item 1 of the recommendation;**
- The figures '\$376,996' and '\$621,950' in Item 3 of the recommendation be replaced with '\$388,846' and '\$633,800' respectively;**
- The figure of '\$339,791' in Item 4 of the recommendation be replaced with '\$299,791'**
- The figure of '\$589,790' in Item 5 of the recommendation be replaced with '\$556,010'.**

Reason:

- 1. The Henshaw Swale project (\$40,780) be retained within the 2016-17 Budget and not deferred as the work is overdue and should be planned and carried out in April/May 2017.**
- 2. An increase of \$20,000 to the Lake Claremont maintenance budget be approved, not \$60,000 as proposed and the additional funds be considered by the Lake Claremont Advisory Committee for recommendation.**

**CARRIED(12/17)
(NO DISSENT)**

AMENDMENT**Moved Cr Mews, seconded Cr Edwards****That**

- **The amended figures ‘\$388,846’ and ‘\$633,800’ in Item 3 of the recommendation be replaced with ‘\$430,513’ and ‘\$675,467’ respectively**

Reason:

1. The proposed allocation of \$50,000 for the Freshwater Bay School pedestrian crossings not be included as Council has not yet seen the requested Traffic Management Plan.
2. The allocation of funding may be considered when the Traffic Management Plan has been completed and after public consultation is undertaken about the location of the crossings.
3. Concerns have been raised about the location of the crossing planned for Princess Rd.

**CARRIED(13/17)
(NO DISSENT)****THE AMENDED PRIMARY MOTION WAS PUT****That Council**

1. **Adopts the 2016-17 Budget Mid Year Review as amended;**
2. **Adjusts the 2016-17 Amended Budget Opening Surplus by \$78,230 as detailed in the attached Review of Budget Report to provide a Opening Funding Surplus at 1 July 2016 of \$2,118,258;**
3. **Adjusts the 2016-17 Amended Budget Closing Funding Surplus by \$430,513 as detailed in the attached Review of Budget Report to provide a Closing Funding Surplus at 30 June 2017 of \$675,467;**
4. **Notes and approves the additional \$299,791 expenditure as detailed in the report as part of the 2016-17 Mid Year Review;**
5. **Notes and approves deferral of \$566,010 infrastructure works as detailed in the report as part of the 2016-17 Mid Year Review;**
6. **Notes the Financial Statement of Activity for the period 1 July 2016 to 31 December 2016; and**
7. **Approves inclusion of Education Incursions within 2016-17 Fees & Charges.**

**CARRIED BY AN ABSOLUTE MAJORITY(14/17)
(NO DISSENT)**

13.2 INFRASTRUCTURE

13.2.1 QUEENSLEA DRIVE TREE SPECIES REVIEW - STREET TREE MASTER PLAN

| | |
|-------------------------------|--|
| File Ref: | GOV 0058-02 |
| Attachments: | <u>Petition to the Town of Claremont from Residents of Queenslea Drive and Victoria Avenue</u> |
| Responsible Officer: | Saba Kirupanather Executive Manager Infrastructure |
| Author: | Andrew Head Manager Parks and Environment |
| Proposed Meeting Date: | 21 February 2017 |

Purpose

For Council to consider the petition received on 7 February 2017, requesting to change the street tree species in the approved Street Tree Masterplan for Queenslea Drive from London Plane to Jacaranda.

Background

On 3 September 2013 the Council approved the Street Tree Masterplan. As part of that approval Queenslea Drive was approved to have London Plane trees installed on the residential verges to compliment the established avenue of London Plane trees which are located inside the school grounds on the western side of the road.

On the 7 February 2017 the Town received a petition from the local residents of Queenslea Drive and Victoria Avenue, unhappy with the Towns long term plan to replace Jacarandas in this street with London Plane Trees. They have requested that the Council reconsider the species selection in this street.

Discussion

The dominant tree species in Queenslea Drive is Jacaranda, these trees would have been planted over twenty years ago. New London Plane trees were planted in 2013 at number 20 and in 2015 at number 18, 20 and 30. There are also a few other individual specimen trees in this avenue.

Currently the street comprise of the following trees;

- 31 x Jacaranda mimosifolia (Jacaranda) – these trees all range in size from four to nine metres.
 - 6 x Platanus acerifolia (London Plane) – these trees are all quite small as they have all been planted since 2013.
 - 1 x Delonix regia (Poinciana) – this is a healthy tree with a similar foliage appearance to Jacaranda.
 - 1 x Melia azedarach (Cape Lilac) - a seventeen metre tall tree in front of Bethesda Hospital.
 - 1 x Corymbia callophylla (Marri) – a seventeen metre tall tree in front of Bethesda Hospital.
-

Comments received from residents in relation to the Councils long term plan that Jacaranda trees be replaced with London Planes in Queenslea Drive in the petition include;

- Crazy Idea
- Love Jacarandas
- Keep the Jacarandas
- Absolutely agree
- Please keep
- Jacaranda provides variety and colour
- Beautiful Jacarandas
- Provides colour
- Jacaranda provides beautiful colours and add character to the streetscape
- Loathe London Planes
- 50/50
- No Plane trees
- We have endured for 27 years, my wife for 40 years, the curse of the Plane trees

Of 40 properties in Queenslea Drive 30 signed the petition and only two properties showed partial support for London Plane. The original comment in the Street Tree Masterplan for Queenslea Drive species selection was; *“Existing theme on west side (Christchurch), Jacarandas on east side aren’t doing that well”*.

Jacarandas do take a while to establish and they don’t do well in alkaline soils until they reach a certain level of maturity however these trees are now doing better than they were at the time of the development of the plan.

Based on the overwhelming support from the residents of the street for the retention of Jacaranda as the preferred street tree, it is recommended to change to Jacaranda as the designated species in this street.

Past Resolutions

Ordinary Council Meeting 3 September 2013, Resolution 263/13:

That Council

1. Adopt the Draft Town of Claremont Street Tree Master Plan 2013 with the following modifications:

- *Bernard St – change from London Plane to Liquidambar.*
- *Dunbar St – change from London Plane to Poinciana.*
- *Princess Rd – change from London Plane to Poinciana.*
- *Australind St – change from Liquidambar to Poinciana.*
- *Mengler Ave – change from Peppermint to Jacaranda*
- *Davies Rd (east side) – change from Liquidambar to Narrow Leafed Peppermint (Eucalyptus nicholii).*
- *Barnfield Rd – change from WA Red Flowering Gum (Corymbia ficifolia) to Jarrah (Eucalyptus marginata).*

CARRIED

Ordinary Council Meeting 19 March 2013, Resolution 48/13:

That Council

- a) *Approves advertising of the draft Town of Claremont Street Tree Master Plan 2013 for public comment for a period of three weeks in April/ May 2013; and*
- b) *Administration report back to Council by July 2013 with comments received from public on the draft Town of Claremont Street Tree Master Plan 2013 including any recommended changes.*

CARRIED

Financial and Staff Implications

N/A

Policy and Statutory Implications

2013 Street Tree Masterplan
Council Policy EN305 – Street Trees
Council Policy EN306 – Tree Preservation

Communication / Consultation

Letter to residents
Updated Masterplan on Website

Strategic Community Plan

Liveability

We are an accessible community, with well maintained and managed assets, and our heritage preserved for the enjoyment of the community.

- Clean, usable, attractive, accessible streetscapes and public open spaces.
- Provide a responsible and well managed urban environment, with sustainable development outcomes.

Environment

We are a leader in responsibly managing the build and natural environment for the enjoyment of the community and continue to provide sustainable, leafy green parks, streets and outdoor spaces.

- Create opportunities for varied transport options that reduce carbon emissions and other impacts of a growing town.

Governance and Leadership

We are an open and accountable local government that encourages community involvement and strives to keep its community well informed.

- Provide and maintain a high standard of governance, accountability, management and strategic planning.

Urgency

N/A

Voting Requirements

Simple majority decision of Council required.

Moved Cr Wood, seconded Cr Mews

That Council approves the change of London Plane to Jacaranda for Queenslea Drive in the approved Street Tree Masterplan.

**CARRIED(15/17)
(NO DISSENT)**

13.2.2 GLOUCESTER TO STRICKLAND STREET PATH UPGRADE

| | |
|-------------------------------|---|
| File Ref: | PRK00123-3 |
| Attachments: | Gloucester to Strickland Path Concept |
| Responsible Officer: | Saba Kirupanather Executive Manager Infrastructure |
| Author: | Andrew Head Manager Parks and Environment |
| Proposed Meeting Date: | 21 February 2017 |

Purpose

The purpose of this report is to inform and seek support from Council for the proposed Strickland Street to Gloucester Street Path Upgrade and additional funding in the 2016-17 midyear budget review.

Background

In 2010, the Lake Claremont Parklands Concept Plan was adopted by Council. Within the concept plan, the path from Strickland Street to Gloucester Street is identified as red asphalt shared path, as has been constructed elsewhere within Lake Claremont.

In early 2016, it was determined that the path between Strickland Street and Gloucester Street had met the end of its useful life and was due for replacement. This was based on the Town's asset management condition, rating it hazardous to the public, due to multiple failures along its length.

At that time, preliminary cost for the upgrade was estimated and the funding was approved in the 2016-17 Budget.

In November 2016 the item was presented to the Lake Claremont Advisory Committee (LCAC) and the officer recommendation of a three metre wide red asphalt path (with half a metre shoulder on either side) was not supported and an alternate motion was made to replace the path with one of the same width of 2.1 metres. The reasons are to minimise environmental impact (vegetation, fences and turtles), reduce through cycling traffic, provide universal access recreation use and reduce cost.

Discussion

The path between Strickland Street and Gloucester Street is part of the Perth Bike Network (PBN) route and is shown within Department of Transport cycle route planning maps.

PBN route across Perth was first established and agreed upon in 1996, as part of the Department of Transport's Perth Bicycle Network Plan – *See Figure 1: Cropped image from Department of Transport's cycle map for Perth, Fremantle and Stirling.*

The full map can be found at http://www.transport.wa.gov.au/mediaFiles/active-transport/at_CYC_map_PerthFremantle-Stirling.pdf.

This map is utilised and referred to by government and private organisations, as well as by the general public.

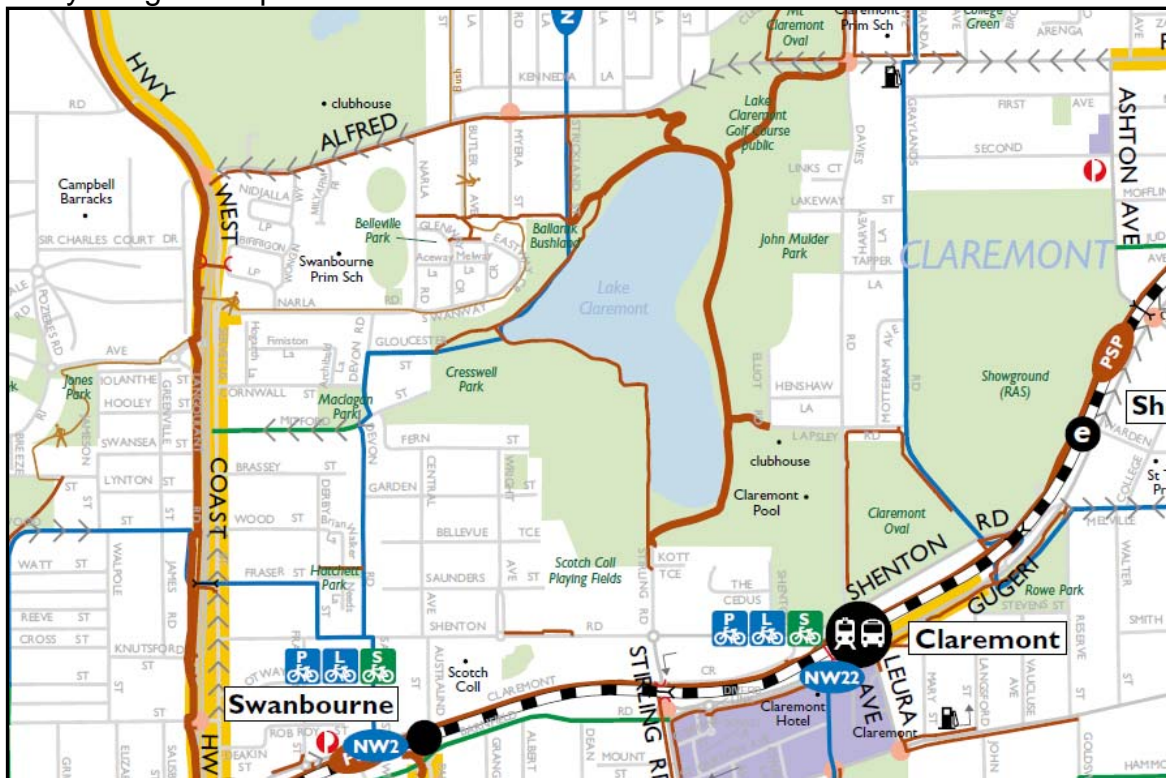


Figure 1: Cropped image from Department of Transport's cycle map for Perth, Fremantle and Stirling.

Paths are categorised and designed based on a range of requirements, restrictions and compromises. As the path has been identified in the PBN there are requirements to make the route safe for cyclists and other path users. Regular pavement stencils (cycle and pedestrian) will be painted on the asphalt to encourage safe usage of the shared path environment.

Based on the alternate motion from the LCAC, officers have considered the feedback and reviewed the proposed width and have reduced the path width to two and a half metres in red asphalt with variable shoulder width between 100mm to 300mm on either side.

The impact is very minimal with minor fence and gate relocation, removal of few plants and relocation of a bin. There will be a reduction of width down from two and a half metres to two metres over a twelve metre section to avoid conflict with a large tuart tree (shown in the attachment).

The proposed path location falls amongst active wildlife. Approximately 30 metres south of Strickland Street is a known turtle nesting and crossing location. Undertaking the construction of the path as proposed, could potentially have an impact on the wildlife in this location and careful marking of known nests would be undertaken prior to construction. A number of nest locations are already known and marked on the attached plan.

An environmentally sensitive boardwalk was also investigated as an alternative and the cost was over \$160,000 for only a 30m section of the 430m length.

| Construction Options | Cost | Justification |
|---|-----------|--|
| Concrete 2.5m wide path (430metre long) | \$127,900 | Potential to fail in future at control joints however has a long useful life. |
| Red asphalt 2.5m wide path without kerb on either side (430metre long) | \$89,400 | Asphalt is flexible and will move with minor ground changes and provide a smooth surface for pedestrians and cyclists. |
| Red asphalt 2.5m wide path with kerb on either side (430metre long) | \$119,100 | Kerb will protect edges of path and extend life by around ten years |
| Red asphalt path with boardwalk (400metre long asphalt path and 30metre board walk) | \$270,000 | High cost for boardwalk and expensive to maintain however less environmental impact. |

It is recommended the Council progress the 2.5m red asphalt with kerb option at a cost of \$119,100.

Past Resolutions

Lake Claremont Advisory Committee Meeting [24 November 2016],

The amended primary motion was put;

1. *Supports the proposed Strickland Street to Gloucester Street Path on the west side of Lake Claremont as detailed in Attachment 1 – Concept Plan subject to being like for like width of approximately 2.1 metres, with suitable material and provide universal access.*
2. *Recommends an additional amount of \$40,000 to be allocated to the Path Upgrade project in the 2016-17 midyear budget review (to make the total funding to \$80,000).*

*CARRIED
(NO DISSENT)*

Financial and Staff Implications

An amount of \$40,000 was approved in the 2016-17 Budget to undertake this path renewal.

The cost estimate was reviewed after obtaining surveys and completing the design and it was found that some additional earthwork is required to achieve the grades required for accessibility/wheelchair compliance. Also recommended to include flush kerb on both sides to minimise edge damage and extend the life.

It is now estimated to cost \$89,400 for a red asphalt path without kerb and \$119,100 with kerb on either side.

An additional \$79,100 is required for the recommended two and a half metre wide red asphalt path with kerb of which \$55,000 has been included for consideration in the 2016-17 midyear budget review.

Policy and Statutory Implications

Environmental Protection Act 1986
Lake Claremont Management Plan 2010
Lake Claremont Parkland Concept Plan 2010
Bicycle Infrastructure Policy LV113
Pavement Materials Policy LV107
WALGA Shared Path Design Technical Guidelines

Communication / Consultation

An item will be placed in the Town Talk. Signs will be placed on either end of the path to inform the path users.

Strategic Community Plan

Liveability

We are an accessible community, with well maintained and managed assets, and our heritage preserved for the enjoyment of the community.

- Maintain and upgrade infrastructure for seamless day to day usage.

Environment

We are a leader in responsibly managing the build and natural environment for the enjoyment of the community and continue to provide sustainable, leafy green parks, streets and outdoor spaces.

- Create opportunities for varied transport options that reduce carbon emissions and other impacts of a growing town.

Urgency

To complete the project in this financial year.

Voting Requirements

Absolute majority decision of Council required.

Moved Cr Main, seconded Cr Haynes

That Council;

1. **Approves 2.5 metre wide red asphalt shared path between Strickland Street and Gloucester Street in the west side of Lake Claremont as per the attached concept plan.**
2. **Approves the installation of flush kerb to minimise edge damage and prolong the life of path surface.**

3. Approves a further budget allocation of \$24,100, to provide a total project budget of \$119,100.

**CARRIED BY AN ABSOLUTE MAJORITY(16/17)
(NO DISSENT)**

14 ANNOUNCEMENTS BY THE PRESIDING PERSON

Cr Haynes reported on his attendance at the Friends of Lake Claremont BBQ at Lake Claremont.

Cr Haynes commented on the lack of flooding during the recent heavy rainfall events and commended infrastructure staff on the drainage improvement work throughout the district.

Cr Wood reported at her attendance at Nedlands-Claremont Cricket Club lunch at Nedlands Cricket Club facility.

Cr Browne reported on the meeting he chaired with Christ Church Grammar School on the Traffic and Transport Management Plan.

15 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

16 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF MEETING

NIL

17 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**MOTION TO CLOSE DOORS****Moved Cr Haynes, seconded Cr Edwards****That in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspects of the Act being applicable to these matters:****(a) A matter affecting an employee or employees.****CARRIED(18/17)
(NO DISSENT)***Mayor Barker adjourned the meeting at 7:25PM.**Mayor Barker reconvened the meeting at 7:25PM.***Mayor Barker****Cr Peter Browne****Cr Peter Edwards****Cr Karen Wood****Cr Jill Goetze****Cr Paul Kelly****Cr Chris Mews****Cr Alastair Tulloch****Cr Bruce Haynes****Cr Kate Main****West Ward****West Ward****West Ward****South Ward****South Ward****South Ward****East Ward****East Ward****East Ward****Ms Liz Ledger (Executive Manager People and Places)****Ms Katie Bovell (Governance Officer)**

17.1.1 CHIEF EXECUTIVE OFFICER REMUNERATION 2017

File Ref: PER 751
Responsible Officer: Mayor Barker
Mayor
Authors: Mayor Barker
Stephen Goode
Chief Executive Officer
Proposed Meeting Date: 21 February 2017

Declaration of Interest: The CEO assisted the Mayor in preparation of this report.

Purpose

The following item was considered in closed session.

Moved Cr Haynes, seconded Cr Browne

That

- 1. Council approve a 2.0% increase to the Chief Executive Officer's remuneration as set out in Schedule 2, item 7 of the contract of employment, to be effective from 14 December 2016.**
- 2. The report remain confidential other than to the extent necessary to implement the decision and in accordance with statutory requirements.**

**CARRIED(19/17)
(NO DISSENT)**

MOTION TO OPEN DOORS

Moved Cr Haynes, seconded Cr Edwards

That the doors be opened.

**CARRIED(20/17)
(NO DISSENT)**

The doors opened at 7:28PM.

THE MAYOR READ ALOUD THE RESOLUTION MADE BEHIND CLOSED DOORS.

18 FUTURE MEETINGS OF COUNCIL

Ordinary Council Meeting, 7 March 2017, at 7:00PM.

19 DECLARATION OF CLOSURE OF MEETING

There being no further business, the presiding member declared the meeting closed at 7:30PM.

Confirmed this day of 2017.

PRESIDING MEMBER