



TOWN OF CLAREMONT

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that an
ORDINARY Meeting of the Council will be held,
on **TUESDAY 16 FEBRUARY, 2016**, commencing at **7:00 PM**
at the Town of Claremont, Claremont Council Chambers, 308 Stirling Highway,
Claremont.

Stephen Goode
CHIEF EXECUTIVE OFFICER

Date:

DISCLAIMER

Would all members of the public please note that they are cautioned against taking any action as a result of a Council decision tonight until such time as they have seen a copy of the Minutes or have been advised, in writing, by the Council's Administration with regard to any particular decision.

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**TOWN OF CLAREMONT
ORDINARY COUNCIL MEETING
16 FEBRUARY, 2016
AGENDA**

- 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
- 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**
- 3 DISCLOSURE OF INTERESTS**
- 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 5 PUBLIC QUESTION TIME**
- 6 PUBLIC STATEMENT TIME**
- 7 APPLICATIONS FOR LEAVE OF ABSENCE**
- 8 PETITIONS/DEPUTATIONS/PRESENTATIONS**
- 9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the minutes of the Ordinary Meeting of Council held on 2 February 2016 be confirmed.
- 10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC**

17.1.1, Chief Executive Officer Remuneration 2016.
- 11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**
- 12 REPORTS OF COMMITTEES**

13 REPORTS OF THE CEO**13.1 CHIEF EXECUTIVE OFFICER****13.1.1 REPORT OF THE CONSULTATION FOR THE LAKE CLAREMONT
PARKLAND RECREATION USE REPORT**

File Ref:	GOV/00051
Attachments:	Lake Claremont Parkland Plan Consultation Report
Responsible Officer:	Stephen Goode Chief Executive Officer
Author:	Stephen Goode Chief Executive Officer
Proposed Meeting Date:	17 February 2015

Purpose

To present the report from the consultation process for the Lake Claremont Parkland Recreation Use Working Party report.

Background

At the meeting of 5 May 2015 Council considered a motion presented by Councillor Browne and resolved to establish a Lake Claremont Parkland Recreation Use working party and appoint membership.

The Report of the Lake Claremont Parkland Recreation Use Working Party (the Report) was presented to the OCM of 15 December 2015.

Council resolved

That

1. The officer recommendation not be adopted.
2. The recommendation from Working Party report be amended by deleting the proposal for the golf course path to be completed and rebuilt and removing the proposed dog exercise area at Cresswell Park.
3. Council endorse the report of the Lake Claremont Parkland Recreation Use Working Party as amended by this resolution for public advertising.
4. Council receive a further officer report after the public advertising and in time for consideration of projects in the mid-year budget review.

Discussion

The working party commenced its process with consultation undertaken by the People and Places team which closed on 12 June 2015. A total of 317 responses were received; 161 to the online survey and 156 returned postcards.

Details of the consultation report have previously been included with reports to Council and the detail is not repeated in this CEO report.

From the 22 December to 22 January, the Town advertised for comment from the community on the proposed Lake Claremont Recreation Precinct Working Party Plan. The consultation invitation was advertised in both local newspapers, with stories in the Town Talk (both newspapers) and on the Town's website. The advertised plan had the following addendum included to clarify Council's resolution and the changes to be made to the plan:

For the purpose of clarity the changes to the Working Party Report and recommendations are:

1. The proposal to complete the path from the golf building/cafe to connect to the path around the lake is deleted.
2. The proposal that Cresswell Park be designated as a dog exercise area (other than the wicket) is deleted.
3. The map showing the recommendations of the Working Party is amended by:
 - a. Removing the path on the golf course
 - b. Removing the notation about Cresswell Park dog exercise area
 - c. Remove path alongside tree line of proposed new dog exercise area
 - d. Remove reference to picnic tables close to lake
 - e. Remove reference to view corridors at north of lake.

Fifty six written submissions were received. Details of the submissions are reported in the attached Lake Claremont Parkland Plan Consultation Report, including unedited comments.

The consultation report groups comments into common key areas as highlighted in the plan:

1. Dogs Off Lead Exercise Area

This received most comment with 54 of 56 submissions making comment; 32 being supportive and 22 not supportive of additional off lead area.

2. Pathways

14 submissions made comment about pathways. Some of the comments require specific response:

- The response to the proposed pathway from Davies Road through a new area will be divisive.
- The proposed new path from Davies road would impinge on resident's privacy and totally unnecessary.
- I object to the new path from Davies road – sheer waste of money

These three comments are about a path which should not have been shown on the plan; it was on the published plan in error.

- Suggested pathway across the golf course – unnecessary and problematic

This path was deleted as part of the OCM decision of 15 December 2015 with a notation to this affect on the advertised plan.

Other comments tend not to be directly related to proposals in the plan and will be examined by officers separately.

3. Leisure / Recreation / Playground Equipment

There were relatively few responses about the proposed leisure and recreation equipment (13), with most supporting this type of casual / informal infrastructure. The diversity of comments suggests perhaps further research is required to determine exactly what type of equipment should be provided.

4. Toilets – one comment
5. Fencing – fourteen comments which are predominantly unsupportive of a fence around the lake. Note that Working Party recommendation was for the idea of the fence around the lake to be referred to the Lake Claremont Advisory Committee for consideration and recommendation to Council.
6. Plantings and Vegetation
Nine comments about the Morton Bay Fig Trees, most supportive of their retention (Working Party recommended this issue be referred to the Lake Claremont Advisory Committee for consideration and recommendation to Council).
Various comments about other vegetation issues.
7. Heritage Centre – 6 comments with one being unsupportive.
8. Parking
Most comments opposed additional car parking, including at Davies Rd/Alfred Rd corner (3). Other comments more focussed about not wanting parking to result in tree loss or intrusion into park.
9. Other – a range of general comments which tend not to be directly related to proposals in the plan and will be examined by officers separately.

The raw consultation responses were provided to Cr Browne as Chairman of the working party and Cr Haynes in his capacity as chairman of the Lake Claremont Advisory Committee soon after the consultation period closed.

Cr Browne on behalf of the working party members was concerned to clarify a number of issues where responses indicated a misunderstanding of the plan, as amended by Council's resolution. This included:

- That the proposal for a fence around the lake was in the context of a referral to the Lake Claremont Advisory Committee for consideration and advice to Council;
- The same situation relates to the retention of the fig trees;
- The proposal for dog off lead area at Cresswell Park has been deleted from recommendations;
- The two recommendations re paths (at golf course and alongside recommended dog exercise area) have been deleted;
- There is no recommendation in the WP plan for a community garden.

In addition Cr Browne submits that the funding in the budget relating to the Alfred Road dog exercise area should be utilized to fence the area. Regarding this last suggestion the \$40,000 budget inclusion arose from a recommendation from the Lake Claremont Advisory Committee and includes "Dog agility equipment, fencing and on street parking". Council resolved at the OCM 15/12/2016 that an officer report

be prepared for Council to determine the expenditure of the \$40,000 budget provision for Davies Road/Alfred Road area of the park and/or parking at the location. A report has not yet been prepared on this item.

The other matters clarified by Cr Browne are acknowledged as correct and do reflect both the working party plan and recommendations and Council's decision of 15 December 2016.

On 4 February Councillor Haynes convened an informal meeting of the Lake Claremont Advisory Committee (LCAC) to consider the consultation results. The notes from the meeting refer to the Lake Claremont Parkland Recreation Use Report as the Recreation Working Party Report (RWPR) and the LCAC abbreviation is used for this section.

The LCAC advised (via minutes of its informal meeting submitted by Cr Haynes):

- 1.1 The LCC does not accept the RWPR recommendation to create a dog exercise area from Hensman Lane to the existing dog exercise area.
- 1.2 The LCC recommends an extension of the existing dog exercise area south to the proposed car park extension at Lakeway.
- 1.3 The LCC recommends that the dog exercise area be fenced, with appropriate and strategic access points and signage, along Davies Road, Alfred Road, and on the western side of the area.

There is no supporting explanation to support the LCAC recommendation explaining why its proposal is preferable to that of the working party. Council will have to determine this difference.

2. The LCC recommends that the fencing at Lake Claremont be referred to the LCC for inclusion in the Lake Claremont Management Plan.

The officer recommendation remains that the proposal for the fence be referred to the committee for consideration and advice to Council. This is an issue which drew comments both in favour and against. Some of the concern expressed should be considered and addressed before a decision to proceed with a fence. It would be a good approach to give full consideration to the positives and negatives before a decision on this matter is made by Council.

3. The LCC does not accept the RWPR support for Lapsley Road passive recreation facilities in the light of the lack of public submissions supporting provision of these facilities.

The lack of specific submissions on an item is not necessarily an indication that it has no support. It may of course indicate no opposition and nobody felt moved to make comment. Submissions received about recreation areas and facilities were general in nature, were predominantly supportive and did not single out support (or opposition) to any of the proposals. The Town's officer's believe that the proposals for recreation areas and facilities should be considered as proposed by the working party, i.e. in a broad brush sense with exact location and the type of equipment to be subject to further assessment and reports to Council in due course.

4. The LCC supports the provision of play and picnic facilities under the trees at the northern end of the golf course near the Lapsley Road path.

The Town's officer's believe that the proposals for recreation areas and facilities should be considered as proposed by the working party, i.e. in a broad brush sense with exact location and the type of equipment to be subject to further assessment and reports to Council in due course.

5. For public safety reasons, the LCC does not accept the RWPR recommendation for play facilities behind the 9th green.

This is an issue which can be addressed as per previous comments and in consideration of the outcome of the Par 3 Golf Course upgrade project.

6. The LCC supports the provision of facilities (as per the 2010 Concept Plan) for informal sport.

Noted.

7. The LCC supports the provision of an education centre.

The community feedback on the proposal for a Heritage Centre was minimal but mostly positive.

8. The LCC accepts the RWPR recommendation re informal parking of 6 bays in the park at Lakeway.

There were some concerns raised by some respondents (as reported by Councillor Main) about this proposal. The Town's officers need to further assess if the car park can be expanded without intrusion into parkland. There are some alternative designs which might improve how this idea is progressed and more officer work is required.

9. The LCC rejects proposed parking in Davies Road because the additional parking provision at Lakeway is sufficient and the proposal is not cost effective.

Note that this is contrary to the previous position of the committee which recommended the funding of "Dog agility equipment, fencing and on street parking". The current Council decision is for an officer report to be presented about this.

The working party proposals very largely support the 2010 concept plan. They provide some guidance on priority, suggest timelines and funding provision. To a significant degree the consultation responses are supportive of the plan. The significant additional proposal is to increase the off lead dog exercise area. There was majority support for this proposal although also some strong views expressed against it. It is noted that if Council supports the extended off lead area a statutory advertising and comment process is required before it can be implemented.

Past Resolutions

Ordinary Council Meeting 15 December 2015 Resolutions 224/15:

That

- 1 *The officer recommendation not be adopted.*
 - 2 *The recommendation from the Working Party report be amended by deleting the proposal for the golf course path to be completed and rebuilt and removing the proposed dog exercise area at Cresswell Park.*
 - 3 *Council endorse the report of the Lake Claremont Parkland Recreation Use Working Party as amended by this resolution for public advertising.*
-

- 4 Council receive a further officer report after the public advertising and in time for consideration of projects in the mid-year budget review.

Ordinary Council Meeting 5 May 2015 Resolutions 78/15 and 79/15: Established the working party.

Financial and Staff Implications

The working party proposals require new budget provisions. The recommended projects are spread over three budgets. Taking into account the amended recommendations as of 15 December and assuming that the fence around the lake is supported after assessment the funding will be in the order of:

2015-16 \$56,000

2016-17 \$95,000

2017-18 \$145,000.

It is also possible that funding partnerships and/or grants can be attracted for some proposals.

The required staff commitment can be managed.

Policy and Statutory Implications

Amendments to the Dog Regulations 2013 and the *Dog Act 1976* have removed the ability for Council to include dog exercise (off-lead) and prohibited areas in the Local Laws. It is now implemented through adoption by Council of a Policy identifying the locations within the Town.

The Town is required to give 28 day's notice of intention to specify dog prohibited areas or dog exercise areas within a policy and consider submissions received. Once a Council resolution has been passed, the Town is required to inform the public of the new restrictions via appropriate signage installed at relevant public places, on the Town's website and on the Town's noticeboards.

Communication / Consultation

Public notice required for the proposals about dog exercise areas.

The consultation undertaken has been discussed in this report.

Strategic Community Plan

People

We live in an accessible and safe community that welcomes diversity, enjoys being active and has a strong sense of belonging.

- Maintain, effectively manage and enhance the Town's community facilities in response to a growing community.
- Create opportunities for and access to social participation and inclusion in support of community health and well being.

Voting Requirements

Simple majority decision of Council required.

OFFICER RECOMMENDATION**That Council**

- 1. Council receive this report about the consultation outcomes regarding the Lake Claremont Parkland Recreation Use Plan;**
- 2. Council endorse the recommendations of the Lake Claremont Parkland Recreation Use Plan (as amended by Council resolution 224/15) through modification to the Lake Claremont Parkland Concept Plan 2010;**
- 3. Give consideration in the mid-year budget review to allocation of \$56,000 for the proposed 2015- 2016 projects;**
- 4. The necessary provision for funding be included for the listed 2016-17 and 2017-18 projects when the Town's Forward Financial Plan is reviewed;**
- 5. Opportunities for funding partnerships and grant funding be investigated by the Administration;**
- 6. Further consideration be given in 2018 to consider further initiatives in time for consideration during budget deliberations for 2018-19;**
- 7. Refer to the Lake Claremont Committee for consideration and recommendation to Council -**
 - a) the proposal for the dog proof fence around Lake Claremont;**
 - b) the proposal to retain all fig trees as recognition of the European heritage of the precinct; and**
- 8. Direct that public notice be given of the proposal to amend the Dogs in Public Places Policy LV127 by including Cresswell Park (excluding the cricket wicket area) and all of the parkland east of the old 9th hole, extending generally northward from a point approximately aligned to Henshaw Lane to the existing dog exercise area at Alfred Road/Davies Road as shown on the attached Working Party plan (border designated by signage at the tree line) as dog exercise areas.**

CHIEF EXECUTIVE OFFICER

**REPORT OF THE CONSULTATION FOR THE LAKE
CLAREMONT PARKLAND RECREATION USE
REPORT**

**LAKE CLAREMONT PARKLAND PLAN
CONSULTATION REPORT**

16 FEBRUARY 2016

ATTACHMENT 1

Town of Claremont

Lake Claremont Recreation Precinct Plan Consultation Report (Stage 2) 29 January 2016

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Executive Summary

From the 22 December to 22 January, the Town advertised for comment from the community on the proposed Lake Claremont Recreation Precinct Working Party Plan.

Please refer to the Consultation Plan for detail below.

Print Advert	Post Community Newspaper	Date 26 December 2015 Date 2 January 2016
	Western Suburbs Weekly Newspaper	Date 22 December 2015
Website	Home Page Banner	From 22 December 2015 to 22 January 2016
Town Talk Newsletter	WSW	12 January
	The Post	16 January

By the close off date of 22 January, the Town had received 56 written submissions.

Detail

These comments have been collated into common key areas as highlighted in the Plan:

Key Areas

1. Dogs Off Lead Exercise Area
2. Pathways
3. Leisure / Recreation / Playground Equipment
4. Toilets
5. Fencing
6. Plantings and Vegetation
7. Heritage Centre
8. Parking
9. Other

Whilst many of the comments had a similar sentiment, they also offered various suggestions and alternative viewpoints on the subject.

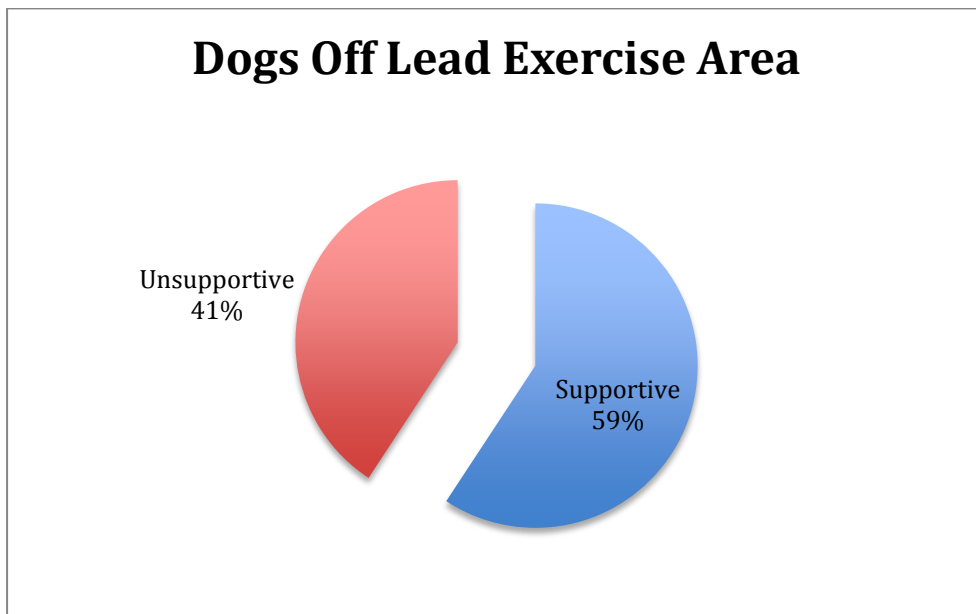
In order to gain some definitive direction from the written responses, comments were **summarised and grouped** under the key areas, and then sub grouped, as outlined below.

1. Dogs Off Lead Exercise Area

The main key area of comment was in relation to dogs, in particular the proposed dog off leash area, its location and fencing of this area.

The pie chart below demonstrates the number of submissions in favour of the proposed dog off leash exercise area of 59%, and 41% unsupportive of this proposal. This represents 54 of the 56 written submissions, with 32 supportive and 22 non-supportive.

Many submissions that were unsupportive provided reasons and alternative suggestions for dogs in the area (summarised under 1b. Unsupportive Comments).



1a. Supportive Comments

- Consider including a dog obstacle course.
- More bins are needed.
- Current area is unsuitable and unused.
- Not sure if a dog proof fence is needed.
- Current proposal is too large, needs to be scaled back.
- Not fenced though. If it is fenced it should be inconspicuous.

1b. Unsupportive Comments

- The location suggested is not a good one. Prefer a smaller fenced area.
- Focus on dog owner education.
- More space is not necessary.
- More bins are required.
- Rules need to be enforced. Increase ToC ranger services for non-compliance.
- It should all be a 'dog on leads' area.

- Use of the park for dogs should be decreased while use of the park for people increases.
- Not fenced off.
- Advocate for the area at the corner of Davies and Alfred Rds. be fenced to separate dogs.
- Community Education for dog laws / responsibilities and environmental significance of the area.
- The designated area is problematic (straying dogs).
- Objection to the east side of the lake being the only dog off leash area (inequitable).
- Increased dogs off leash may increase Council's liability regarding dog attacks.
- Dog proof fence is considerably expensive.
- Don't fence the Lake for dogs. Fence the present dog area at the intersection of Alfred and Davies.
- Park works well as it is. Stop trying to develop.
- Need a balance of dog / non-dog areas.
- Increasing detrimental 'dog' issues (wildlife killed, poo not being picked up, dog owners not complying and managing their dogs.)
- The current area for dogs off leashes is enough.
- Do not support proposed dog agility equipment.
- Proposed dog off leash area could be dangerous.
- Do not support fence around the lake.
- As a dog owner I am quite happy with the existing off-lead dog exercise area.
- Fencing around the Lake completely unnecessary.
- Totally against the Mulder Park being part of the off leash area.
- Dogs should not be off leash anyway but within gazette parkland.
- Non compliance is an issue

2. Pathways

Of the 56 respondents, 14 made comment about pathways. 4 of these were new suggestions.

Proposed Pathways

- The response to the proposed pathway from Davies Road through a new area will be divisive.
- Suggested pathway across the golf course – unnecessary and problematic
- Support a limestone pathway from the Café heading north (for all dog walkers and elderly.) Dog walking an important community connection.
- Agree with proposals – definitely appreciate access
- We object to the proposal to exclude cycling along the track (what about scooters, gophers etc)
- FOLC support recommendations regarding pathways incorporating Council's addendum 3a and 3c
- Maintain cycle access on limestone path (kids use this going to school).

- I support the recommendations regarding pathways (I am concerned that we do not add too many paths / hard surfaces).
- The proposed new path from Davies road would impinge on resident's privacy and totally unnecessary.
- I object to the new path from Davies road – sheer waste of money

New Pathways

- Can there be a designated cycle path and a designated pedestrian path around the Lake?
- Replacement of broken footpath along Lakeway Street.
- Pathway required connecting either Mulder Park or Lakeway St to the main path.
- There needs to be provision for pedestrians (prams / wheelchairs) without having to leave the track for cyclists.

3. Leisure / Recreation / Playground Equipment

Of the 11 responses received on the issue of new leisure and recreation equipment, 10 did support this type of casual / informal infrastructure. One respondent did not support it.

Given the broad response type, perhaps further research to determine exactly what is purposeful for future use is required.

1a. Supportive

- Yes to playground equipment – but not table tennis or chess!
- Please consider older children when developing the play ground i.e. more challenging.
- A skateboard facility would be good for the young.
- There is a shortage of formal sports grounds for team sports.
- I support the funding and implementation of the recreational facilities.
- FOLC support proposal for increased BBQ and casual sporting facilities.
- I am very supportive of the proposal to extend the play areas for children.
- Supportive of passive recreation area and informal active play areas
- Supportive of family friendly play area near golf course and play area suitable for older children
- These facilities must be carefully considered regarding their environmental impact

1b. Unsupportive

- Stop adding toys. We have enough BBQ's playgrounds etc. No more of anything. We have an obligation to keep our remaining green spaces.

4. Toilets

There were 2 comments supporting a toilet block received:

- A toilet block at the end of Stirling Road would be beneficial.
- Having a toilet block around the Lake would be greatly appreciated.

5. Fencing

In relation to fencing, there were 7 unsupportive responses that were connected to the 'Dogs Off Leash' area, as this was proposed to be fenced (please refer to '1b. Unsupportive Comments').

There were 12 comments out of 56 in relation to fencing around the Lake generally felt this would compromise the look of the Lake and be a costly exercise.

Fencing the Lake

- Unsightly fencing at the north end of the Lake is now not needed as the vegetation has grown.
- Don't build a fence around the Lake. Expensive and will look unsightly.
- Please make any fencing inconspicuous.
- Oppose the installation of a dog fence around Lake Claremont (obstruct wildlife, waste of ratepayers funds)
- I can see no reason to fence the area, but if so, please make it inconspicuous).
- Fencing the perimeter of the Lake will interfere with passage of wildlife
- We support temporary, well designed (CPTED) fencing around the Lake
- I reserve judgment on the need for a dog proof fence.
- I oppose any fences, especially the dog fences proposed.
- We do not agree with having a high fence around the Lake.
- The high fence around the Lake is not a good proposition.
- I strongly object to the proposed fence around the Lake – detract from the beauty of Lake and hinder turtles

Other

- FOLC support the idea of closing the gaps in the current fencing surrounding wetland buffer and Lake.
- Would like to see the dog exercise area bordering onto Alfred Road fenced off too.

6. Plantings & Vegetation

There were 17 responses about plantings and vegetation, of which 9 comments related to the Fig Trees. 7 out of 9 were unsupportive of the removal of these trees, the other 2 comments did not specify that they were supportive, but questioned the heritage value of the trees.

There were 4 responses about the vegetation growth around the Lake.

Morton Bay Fig Trees

The most common issue mentioned regarding plants and vegetation was the support to keep the **fig trees**. The majority of people who commented on the fig trees did not want them removed. Some comments listed below:

Against removal:

- Maintain the Fig trees. They're an asset, providing shade and home for wildlife (x2).
- Don't remove the fig trees.
- Fig trees are important.
- Retention of fig trees important aspect of the wetland.
- Don't remove the Morton bay fig trees (despite not being native).
- Strenuously oppose any move to alter them.

Other comments

- I question the 'heritage' value of the Morton Bay Figs.
- FOLC question the heritage value of these trees

Vegetation Growth - Lake

There were several comments regarding the **vegetation growth around** the Lake:

- Plant low shrubs around the Lake edge to maintain the view.
- View corridors to the Lake are essential
- More trees should be planted around the Lake to create shade.
- Please ensure access to the Lake by minimising the planting.

Public Community Garden

- FOLC do not want to have anything to do with a public garden.

Other comments

- More shade trees need to be planted on the east side of the Lake
- It is noted with concern that the provisions (re: vegetation and water) with respect to Conversation Category wetlands has not been observed.
- Shrubs along Alfred Road should be removed entirely

7. Heritage Centre

There were only 6 out of 56 comments in relation to the proposed Heritage Centre, 5 which were supportive and 1 not supportive.

1a. Unsupportive

- The heritage Centre is unnecessary (waste of \$).

1b. Supportive

- I support the new cultural / heritage centre.
- Pleased to see the plans for the heritage centre to recognize both Aboriginal and European heritage use of the precinct.
- I support the concept of a indigenous cultural focus at the northern end of the Lake
- FOLC support the concept of a Heritage centre but believe it needs further work
- Excellent – but give more money and higher priority

8. Parking

12 out of 56 respondents commented on parking, with 8 of these making comments against car parking on cnr of Alfred and Davies Road.

Alfred and Davies Road:

- No need for a car park on cnr Davies & Alfred.
- Look at ways of developing parking on street verges and golf course – don't impinge on POS.
- Concerned about what trees will need to be removed for parking
- Unnecessary to increase parking on Davies Road (for easier access for dog owners) – it's likely to lead to increase accidents and traffic problems.
- Street parking Alfred end of Davies Road – expensive and will remove trees – doesn't make sense. Parking along that piece of road should be abandoned.
- FOLC believe this is overly expensive and unnecessary.
- How will this work? Tree removal? Impact on traffic?
- I am fundamentally opposed to any more car parking

Other

- FOLC support only 6 additional bays at Stirling Road and Lakeway.
- Better parking for lake access
- Lakeway Street proposed parking – 7 residents reported to strongly oppose the turning circle. Instead: erect parking signs, move boulders to add a bay, white lines to designate bays.
- Lakeway 12 bay car park should be done in consultation with those residents.

9. Other General Comments

There were a number of other general comments about the Lake Claremont precinct. Several comments were mentioned more than once, and have therefore been collated and included in this list.

- Spraying weeds with Glyphosate was queried several times. Why does Council use it? It is carcinogenic.
- Please keep signage to a minimum (visual pollution)
- Amount of dead wood and scrub build up is alarming and a fire threat.
- Golf course be considered for bushland – no one uses it.
- Fire safety issues – there should be no more trees or shrubs planted too close to Alfred road for this reason
- Speed of cyclists is an issue. Maybe address with signage?
- Bicycle Parking
- Lack of consultation with the original custodians of the Lake a grave oversight.
- We need a comprehensive education program regarding the importance of the Lake
- We must protect this special place for future generations

13.2 CORPORATE AND GOVERNANCE

13.2.1 2015-16 BUDGET - MID YEAR REVIEW AND MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2015

File Ref:	FIM/00070
Attachments:	Statement of Budget Review for period ending 31 December 2015 Monthly Statement of Financial Activity for period ending 31 December 2015
Responsible Officer:	Les Crichton Executive Manager Corporate and Governance
Author:	Hitesh Hans Finance Manager
Proposed Meeting Date:	16 February 2016

Purpose

The report presents the outcome of comprehensive review of Council's financial performance against its 2015-16 Annual Budget to 31 December 2015. The 2015-16 Budget was adopted by Council on 16 June 2015, with further amendments approved during the year including those approved on 18 August 2015 after finalisation of 2014-15 accounts.

In presenting the review, the report incorporates the Monthly Financial Report (MFR) to the end of December 2015.

Background

The MFR is presented in accordance with the *Local Government Act 1995* and associated regulations.

The *Local Government Act 1995* requires Council to undertake a mid-year review of its adopted Annual Budget by 31 March each year.

The mid-year review is part of Council's annual budget round and provides the opportunity to identify variances in expenditure and revenue against budget, consider both for the remainder of the financial year, and reforecast where necessary to provide an updated view on Council's financial position as at 30 June 2016.

The Statement of Budget Review (*Nature or Type and Statutory Reporting Program*) compares the Amended Annual Budget with YTD Actual to 31 December 2015. Those permanent variances which directly impact the year end result (Closing Funding Surplus/Deficit) are provided and Reviewed Budget presented. The Statement includes;

- Note 1 - outlines the accounting framework on which the statements are based,
 - Note 2 - provides comparisons of budget against year-to-date actual and re-forecast operating and capital income and expenditure.
-

- Note 3 - provides actual liquidity comparisons against year to date and the previous (2014-15) year.
- Note 4 - provides a detailed breakdown of the variances and identifies those which have been considered as “permanent” which will impact the year end result.
- Note 5 - provides a list of amendments to the original budget since budget adoption.

Discussion

It is predicted that Council will end the financial year with a Closing Funding Surplus (CFS) 30 June of \$444,301. This remains favourable against the adopted Budget CFS of \$195,682 and it represents a \$248,619 increase of surplus.

This net position is result of;

- i. a projected increase in net operating revenue of \$183,872 (excluding non cash profit on asset disposal)
- ii. net decrease in operating expenditure of \$456,461 (excluding non-cash loss on asset disposal & depreciation)
- iii. increase in capital revenue of \$629,326, and
- iv. increase in capital expenditure of \$1,021,040.

An overview of the significant impacts to the 2015-16 Budget are outlined below and detailed within the attached notes.

i. Operating Revenue

A permanent positive variance of \$183,872 has been determined. As detailed in Note 4 of the attached financial report, areas of increase and decrease in revenue include:

- Fees & Charges - \$77,220: Increase in income from waste management \$35K, parking fines \$52K and search fees \$12K. Decreases in income from planning (DA) fees (\$22K) and RAS parking fees (\$17K – partly offset by decrease in parking commissions to sporting groups).
- Operating Grants, Subsidies & Contribution - \$22,952: Lotterywest community development grant \$20K, contribution for Museum \$5K.
- Other Revenue - \$28,501: Deposit forfeited for asset sale \$18K and sponsorship for community development events \$10K
- Rates Revenue - \$64,178: Increase in rates is due to valuation increases before the rates were levied.

ii. Operating Expenditure

A permanent savings of \$456,461 has been identified. As detailed in Note 4, areas of decrease and increase in expenditure include:

- Employee Expenses - savings of \$151,202 identified through vacancies and adjustments \$77K, superannuation \$41K and insurance premium \$33K.
- Office Expenses - \$12,425 of savings identified on various expenses (postage, bank charges, subscription, printing, etc).

- Consultancy - \$21,186 of savings is mainly identified through planning services.
- Material & Contracts - \$44,442: savings of \$60K of technical services is directed towards increase in capital works. Community development activity budget increased by (\$22K) (offset the grants and sponsorship) and contract labour budget of EHO increase by (\$30K) offset by employee vacancies.
- Council Building & Maintenance - \$15,330 of savings across various council buildings.
- Utility Charges – \$7,100 of savings identified across various council buildings.
- Insurance Expenses – \$10,260 of savings from annual insurance premiums which were less than expected.
- Other Expenses – \$20,392 of savings is due to decrease in debt collection (offset by decrease in reimbursement of legal expenses) and commissions (offset by decrease in parking income).
- Internal Allocation - \$138,266: This is the increase in overheads charged to capital projects. These help in reduction of cash requirement for overall infrastructure projects.

A timing variance of \$349,917 anticipates the current rate of expenditure will increase during the second half of the year. This will not impact the year end result.

iii. Capital Revenue

The increase in capital revenue of \$629,326 is due mainly to new grants and contributions of \$555K for infrastructure projects. \$77k relates to the increase against budget in proceeds from sale of disposal of Council's land asset.

iv. Capital Expenses

A net increase of capital expenditure \$1,021,040 is projected. As detailed in Note 4 these include:

- Transfer to Reserves - \$107,315 increase of which \$77K relates to increase in proceeds from sale of asset and \$30K relates to golf course savings from mid-year review.

Note - Proceeds from sale of assets are currently budgeted for transfer to Council's Future Fund Reserve however a request has been received that this be instead transferred to the Underground Power Reserve.

- Building Improvement – increase of \$12,387 relating to building additions to Claremont No1.
- Electronic Equipment - increase of \$10,000 relates to additional funds required for upgrade of new website.

- Infrastructure Assets of \$883,866 including;

15-16 First Ave Rehab - R2R Funding. Res 148/15	(234,000)
15-16 Guger St - Langford St to Bayview Tce MRRG, new project	(228,554)
15-16 Wright St – Resheet	(113,000)
11-12 Stirling Highway/Leura Avenue - Intersection	(39,000)
13-14 Avion Way Traffic Upgrade	(80,000)
15-16 Fresh Water Close	(80,000)
11-12 Stirling Highway/Queenslea Drive - Intersection	(100,000)
11-12 Stirling Highway/Leura Ave - Intersection	(31,000)
15-16 Evelyn Rd Rehab- R2R Funding, 148/12	(63,440)
15-16 Bellevue Tce central to Wright Rehab - R2R Funding 148/15	(59,700)
15-16 Rob Roy St Rehab - R2R Funding, Res 148/15	(32,821)
15-16 Victoria Ave Footpath	(21,000)
15-16 Lake Claremont improvement works (Fencing, parking)	(20,000)
12-13 River Foreshore - Erosion Control	(10,500)
15-16 Bay rd- Victoria Ave to Riley Rd MRRG	(6,463)
15-16 Bellevue Tce cul-de-sac Rehab - R2R Funding,148/15	(56,300)
15-16 Kingsmill St Concrete Path	(3,000)
15-16 Chester Rd Concrete Path	(2,500)
15-16 Vaucluse St West Concrete Path	(1,500)
15-16 MacLagan Park: Low limestone retaining wall	(1,120)
15-16 Victoria Ave- Resheet, (landscaping) Res 08/16	(110,000)
14-15 Stirling Rd Resheet - savings project completed	2,361
15-16 Hatchett Park deck replacement- project completed	3,064
15-16 Servetus St Concrete Path - savings project completed	6,000
15-16 Swanbourne reticulation replacement - project completed	10,698
15-16 Flow Meters at Hatchett & Mofflin - project completed	16,208
15-16 Mount St - Resheet - project completed	18,000
15-16 Wright St east Footpath - project completed	37,000
14-15 Fresh Water Pde cycle lane Vic Ave Queenslea Dve - project completed	50,000
15-16 Cornwall St - Resheet - project completed	74,000
15-16 Victoria Ave- Resheet - project completed	192,701
Total Increase	(\$883,866)

Expenditure Proposals

Below is the list of expenditure items which require Council endorsement. Those marked (c) relate to actual cost escalations relating to current or completed projects and have been reported on within monthly financial reports. Also included are a range of additional proposals (p) which have been identified during the review as justified for consideration. Both the escalations items and additional proposals are funded by operational savings, non operating grants, and infrastructure jobs completed below the budget.

15-16 Wright St - Resheet (c)	113,000
11-12 Stirling Highway/Leura Avenue - Intersection (c)	100,000
13-14 Avion Way Traffic Upgrade (c)	80,000
11-12 Stirling Highway/Queenslea Drive - Intersection (c)	70,000
15-16 Victoria Ave Footpath (c)	21,000
Additional Proceeds from Lot 15 Claremont Cres to Future Reserve (c)	77,315
15-16 Lake Claremont improvement works (Fencing, parking) (c)	20,000
Claremont No 1 Additions (c)	15,000
Website upgrade (c)	10,000
15-16 Guger St - Langford St to Bayview Tce MRRG (p)	228,554
15-16 Fresh Water Close (p)	80,000
Midyear review Golf Course Savings to Golf Course Reserve (p)	30,000
15-16 Bay rd- Victoria Ave to Riley Rd MRRG (p)	6,463
Total	\$851,332

Detail on the new expenditure proposals is provided below;

15-16 Guger St - Langford St to Bayview Tce

\$228,554 - Metropolitan Regional Road Group funding approval with 1/3 council contribution to undertake resurfacing works.

15-16 Freshwater Close

\$80,000-Additional project to align with Victoria Avenue works as per the Council resolution 1 July 2014 (97/14)

Golf Course Reserve

\$30,000- savings identified from golf course operations. It is recommended these be transferred to Golf Course Reserve to assist fund proposed upgrade at the course.

15-16 Bay Rd- Victoria Ave to Riley Rd MRRG

\$6,463 - Metropolitan Regional Road Group funding approval with 1/3 council contribution to undertake resurfacing works.

Summary – Closing Funding Surplus

The review of the 2015-16 Budget has included a comprehensive analysis of the Town's financial performance against the amended budget. All business units' income and expenditure results have been assessed against budgets with variances considered to material impact the 2015-16 Budget identified.

The net result is a positive variance of \$248,619 to the amended Budget which results in an increased forecast year end Closing Fund Surplus of \$444,301. All projects have been reviewed and considered achievable within the second half of the year. It is recommended Council adopt the mid-year review as presented.

Past Resolutions

Ordinary Council Meeting 15 December 2015, Resolution 227/15 – Council notes the Financial Statement of Activity for the 1 July to 30 November 2015.

Ordinary Council Meeting 18 August 2015, Resolution 147/15 – Presentation of Financial Statements including budget amendments incorporating 2014-15 account finalisation and carry forwards.

Ordinary Council Meeting 16 June 2015, Resolution 110/15 – Adoption of 2015-16 Budget.

Financial and Staff Implications

As detailed within the body of this report body of this report.

Policy and Statutory Implications

Local Government (Financial Management) Regulations 1996

Clause 33A. Review of budget

- (1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
 - (a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *consider the local government's financial position as at the date of the review; and*
 - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Communication/Consultation

Nil.

Strategic Community Plan

Governance and Leadership

We are an open and accountable local government that encourages community involvement and strives to keep its community well informed.

- Provide and maintain a high standard of governance, accountability, management and strategic planning.
- Maintain long term financial stability and growth.

Urgency

A review of the annual budget is required to be carried out between 1 January and 31 March in each financial year, and is to be submitted to Council within 30 days of completion. Once considered by Council, a copy of the review and determination is to be forwarded to the Department of Local Government.

Voting Requirements

ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED.

OFFICER RECOMMENDATION**That Council**

1. **Adopts the 2015-16 Budget Mid Year Review;**
2. **Adjusts the 2015-16 Amended Budget by \$248,619 as detailed in the attached Review of Budget Report to provide a Closing Funding Surplus at 30 June 2015 of \$444,301;**
3. **Notes and approves the additional \$851,332 expenditure as detailed in the report as part of the Mid Year Review; and**
4. **Notes the Financial Statement of Activity for the period 1 July 2015 to 31 December 2015.**

CORPORATE

2015-16 BUDGET- MID YEAR REVIEW AND MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2015

STATEMENT OF BUDGET REVIEW FOR PERIOD ENDING 31 DECEMBER 2015

16 FEBRUARY 2016

ATTACHMENT 1

Town of Claremont
REVIEW OF BUDGET REPORT
For the Period Ended 31st December 2015

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Statement of Financial Activity

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Note 2 Graphical Representation

Note 3 Net Current Funding Position

Note 4 Predicted Variances

Note 5 Budget Amendments

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Town of Claremont
STATEMENT OF BUDGET REVIEW
(Nature or Type)
For the Period Ended 31st December 2015

Note	Budget v Actual		Predicted			
	Amended Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (d)	Revised Budget (a)+(c)	
Operating Revenues	\$	\$	\$	\$	\$	
Rate Revenue	13,222,940	13,180,816	64,178	(76,569)	13,287,118	▲
Grants, Subsidies and Contributions	316,814	198,054	22,952	(48,704)	339,766	▲
Reimbursements	165,867	89,804	(19,979)	2,974	145,888	▼
Profit on Disposal of Assets	383,734	450,471	66,737	0	450,471	▲
Fees, Charges & Penalties	3,444,898	2,091,612	77,220	73,135	3,522,118	▲
Interest Earnings	625,687	428,342	11,000	65,278	636,687	▲
Other Revenue	175,555	59,448	28,501	(17,058)	204,056	▲
	18,335,495	16,498,548	250,609	(943)	18,586,104	
Operating Expense						
Employee Costs	(7,280,323)	(3,427,137)	151,202	27,285	(7,129,121)	▼
Materials and Contracts	(5,310,873)	(2,348,105)	44,442	166,205	(5,266,431)	▼
Office Expenses	(633,899)	(325,960)	12,425	19,434	(621,474)	▼
Consultancy	(637,774)	(115,653)	21,186	101,912	(616,588)	▼
Council Buildings & Facilities	(329,034)	(138,824)	15,330	10,102	(313,704)	▼
Utilities Charges	(532,568)	(238,227)	7,100	19,062	(525,468)	▼
Depreciation (Non-Current Assets)	(2,123,268)	(1,767,882)	0	(706,248)	(2,123,268)	▼
Interest Expenses	(555,887)	(352,707)	22,825	(24,997)	(533,062)	▼
Insurance Expenses	(277,547)	(265,672)	10,260	817	(267,287)	▼
Elected Members Costs	(259,592)	(121,972)	3,990	3,854	(255,602)	▼
Loss on Asset Disposal	(24,356)	(304)	8,092	15,960	(16,264)	▼
Other Expenditure	(778,130)	(448,170)	20,392	55,262	(757,738)	▼
Internal Allocations to Capital	676,902	251,327	147,309	(47,608)	824,211	▼
	(18,066,349)	(9,299,287)	464,553	(358,961)	(17,601,796)	
Funding Balance Adjustment						
Add Back Depreciation	2,123,268	1,767,882	0	706,248	2,123,268	
Adjust (Profit)/Loss on Asset Disposal	(359,378)	(450,167)	(74,829)	(15,960)	(434,207)	▼
Adjust Provisions and Accruals						
Net Operating	2,033,036	8,516,976	640,333	330,384	2,673,369	
Capital Revenues						
Grants, Subsidies and Contributions	665,325	0	554,972	(811,553)	1,220,297	▲
Proceeds from Disposal of Assets	549,091	605,270	82,179	(26,000)	631,270	▲
Proceeds from New Debentures	5,500,000	5,500,000	0	0	5,500,000	
Transfer from Restricted Assets	21,913	0	0	0	21,913	
Transfer from Loan Account	169,440	0	0	(169,440)	169,440	
Transfer from Reserves	3,347,131	1,830,560	(7,825)	7,825	3,339,306	▼
	10,252,900	7,935,830	629,326	(999,168)	10,882,226	
Capital Expenses						
Land Held for Resale	(45,000)	(6,628)	0	10,372	(45,000)	
Land	0	0	0	0	0	
Buildings & Improvements	(651,651)	(255,926)	(12,387)	79,242	(664,038)	▲
Furniture and Equipment	0	0	0	0	0	
Plant and Equipment	(144,600)	(68,357)	(7,472)	83,715	(152,072)	▲
Electronic Equipment	(172,696)	(53,882)	(10,000)	42,434	(182,696)	▲
Infrastructure Assets	(4,061,404)	(1,515,229)	(883,866)	257,604	(4,945,270)	▲
Repayment of Debentures	(7,629,135)	(7,563,852)	0	(1)	(7,629,135)	
Transfer to Reserves	(1,349,678)	(140,543)	(107,315)	140,280	(1,456,993)	▲
	(14,054,164)	(9,604,418)	(1,021,040)	613,645	(15,075,204)	
Net Capital	(3,801,264)	(1,668,587)	(391,714)	(385,522)	(4,192,978)	
Net Operating + Capital	(1,768,228)	6,848,388	248,619	(55,139)	(1,519,609)	
Opening Funding Surplus(Deficit)	1,963,910	1,963,910	0	0	1,963,910	
Closing Funding Surplus(Deficit)	195,682	8,812,298	248,619	(55,139)	444,301	▲

Town of Claremont
STATEMENT OF BUDGET REVIEW
(Statutory Reporting Program)
For the Period Ended 31st December 2015

Note	Budget v Actual		Predicted			
	Amended Budget (a)	YTD Actual (b)	Variance Permanent (c)	Variance Timing (d)	Reviewed Budget (a)+(c)	
Operating Revenues						
General Purpose Funding	\$ 13,875,238	\$ 13,637,505	\$ 75,364	\$ 0	\$ 13,950,602	▲
Governance	32,167	24,522	100	0	32,267	▲
Law, Order and Public Safety	14,200	17,228	5,700	0	19,900	▲
Health	80,600	57,929	12,720	0	93,320	▲
Education and Welfare	352	0	0	0	352	
Community Amenities	487,105	412,664	12,120	0	499,225	▲
Recreation and Culture	1,422,952	710,282	3,348	0	1,426,300	▲
Transport	998,144	514,774	64,756	0	1,062,900	▲
Economic Services	1,421,707	1,123,644	76,501	0	1,498,208	▲
Other Property and Services	3,030	0	0	0	3,030	
	18,335,495	16,498,549	250,609	(943)	18,586,104	
Operating Expenses						
General Purpose Funding	(442,853)	(265,368)	11,698	0	(431,155)	▼
Governance	(1,572,950)	(753,619)	61,518	0	(1,511,432)	▼
Law, Order and Public Safety	(399,844)	(167,083)	38,669	0	(361,175)	▼
Health	(458,137)	(218,529)	2,064	0	(456,073)	▼
Education and Welfare	(208,580)	(92,364)	635	0	(207,945)	▼
Community Amenities	(2,745,231)	(1,364,407)	59,209	0	(2,686,022)	▼
Recreation and Culture	(5,825,950)	(2,657,506)	100,315	0	(5,725,635)	▼
Transport	(3,962,558)	(2,421,263)	201,439	0	(3,761,119)	▼
Economic Services	(2,440,479)	(1,232,695)	(15,291)	0	(2,455,770)	▲
Other Property and Services	(9,767)	(126,455)	4,297	0	(5,470)	▼
	(18,066,349)	(9,299,288)	464,553	(358,961)	(17,601,796)	
Funding Balance Adjustment						
Add Back Depreciation	2,123,268	1,767,882	0	706,248	2,123,268	
Adjust (Profit)/Loss on Asset Disposal	(359,378)	(450,167)	(74,829)	(15,960)	(434,207)	▼
Adjust Provisions and Accruals	0	0	0	0	0	
Net Operating	2,033,036	8,516,976	640,333	330,384	2,673,369	
Capital Revenues						
Grants, Subsidies and Contributions	665,325	0	554,972	(811,553)	1,220,297	▲
Proceeds from Disposal of Assets	549,091	605,270	82,179	(26,000)	631,270	▲
Proceeds from New Debentures	5,500,000	5,500,000	0	0	5,500,000	
Transfer from Restricted Assets	21,913	0	0	0	21,913	
Transfer from Loan Account	169,440	0	0	(169,440)	169,440	
Transfer from Reserves	3,347,131	1,830,560	(7,825)	7,825	3,339,306	▼
	10,252,900	7,935,830	629,326	(999,168)	10,882,226	
Capital Expenses						
Land Held for Resale	(45,000)	(6,628)	0	10,372	(45,000)	
Buildings & Improvements	(651,651)	(255,926)	(12,387)	79,242	(664,038)	▲
Plant and Equipment	(144,600)	(68,357)	(7,472)	83,715	(152,072)	▲
Electronic Equipment	(172,696)	(53,882)	(10,000)	42,434	(182,696)	▲
Infrastructure Assets	(4,061,404)	(1,515,229)	(883,866)	257,604	(4,945,270)	▲
Repayment of Debentures	(7,629,135)	(7,563,852)	0	(1)	(7,629,135)	
Transfer to Reserves	(1,349,678)	(140,543)	(107,315)	140,280	(1,456,993)	▲
	(14,054,164)	(9,604,418)	(1,021,040)	613,645	(15,075,204)	
Net Capital	(3,801,264)	(1,668,587)	(391,714)	(385,522)	(4,192,978)	
Net Operating + Capital	(1,768,228)	6,848,388	248,619	(55,139)	(1,519,609)	
Opening Funding Surplus(Deficit)	1,963,910	1,963,910	0	0	1,963,910	
Closing Funding Surplus(Deficit)	195,682	8,812,298	248,619	(55,139)	444,301	▲

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be raised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	2%
Furniture and Equipment	10-25%
Plant and Equipment	15-25%
Motor Vehicles	25%
Roads - Aggregate	25 years
Roads - Unsealed - Gravel	35 years
Drains and Sewers	75 years
Airfield - Runways	12 years

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 31 December 2015.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

(q) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Councils eight councillors, who normally meet the third Wednesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the shire from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of by-laws, fire prevention and animal control.
Requirements that Council carries out by statute.

HEALTH

Food quality control, immunisation, contributions to medical, health and operation of the child health clinic.

Council is a member of a group health scheme North Eastern Wheatbelt Health Scheme. Monitors food quality and caters for health requirements for the broader community.

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Assists in the provision of the Home and Community Care services, Seniors and Pensioner requirements.

HOUSING

Provides and maintains housing rented to staff and non-staff. Council is a major landlord, providing accommodation for aged, pensioner, single, married and Government Employees.

COMMUNITY AMENITIES

Operation and control of cemeteries, public conveniences and sanitation service. Provides public amenities. Owns and operates the town site deep sewerage service. Controls and maintains one rubbish disposal site.

RECREATION AND CULTURE

Maintenance of hall, the aquatic centre, library and various reserves.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works and cleaning of streets. Provision of infrastructure necessary to ensure adequate transport, communication, freight, social access routes and environmental enhancement within the shire.

ECONOMIC SERVICES

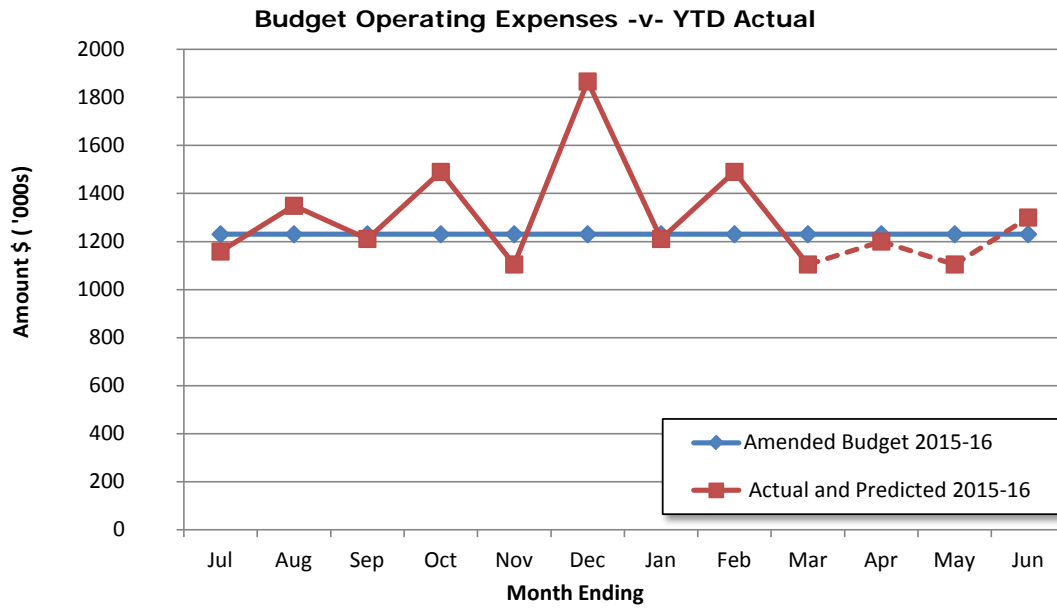
Tourism, pest control, building controls and natural resource management. Tourism facilities, information and directional signs. Weed and pest control services. Necessary building control services.

OTHER PROPERTY & SERVICES

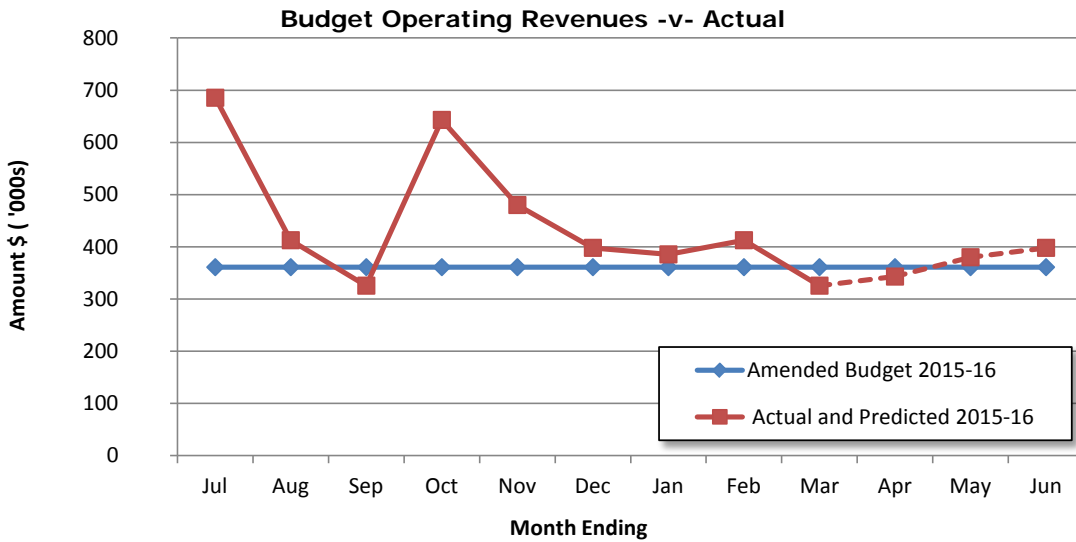
Private works carried out by council and indirect cost allocation pools. Public Works Overheads, plant operation and administrative costs are allocated to the various functions, works and services provided by Council.

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

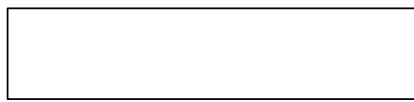
Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Operating Expenses

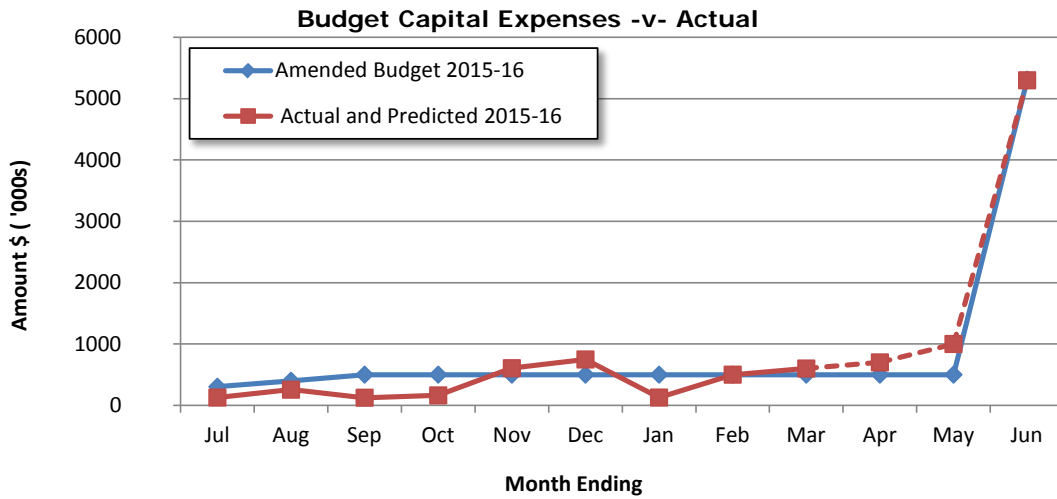


Comments/Notes - Operating Revenues

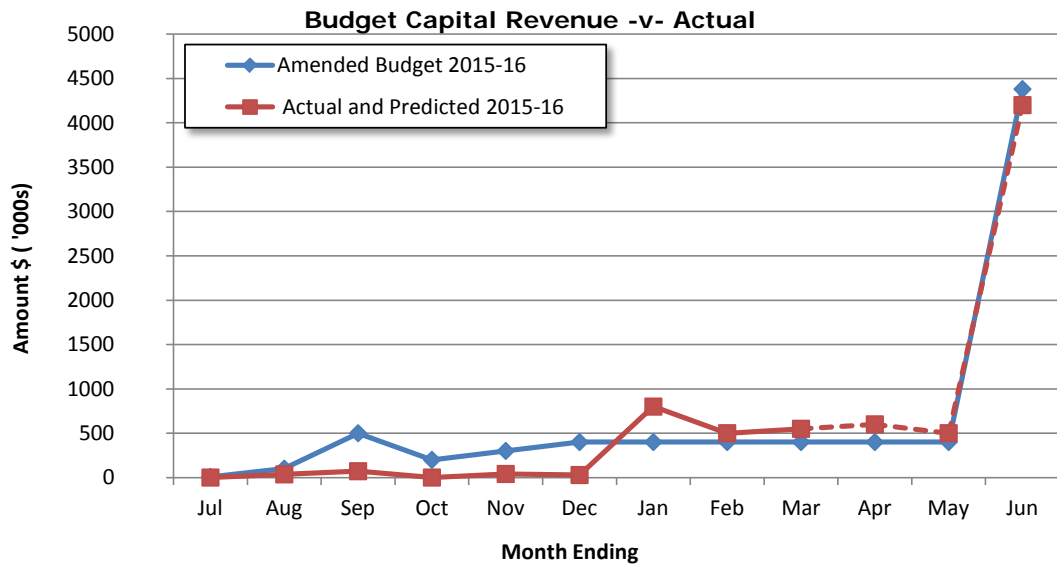


Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses

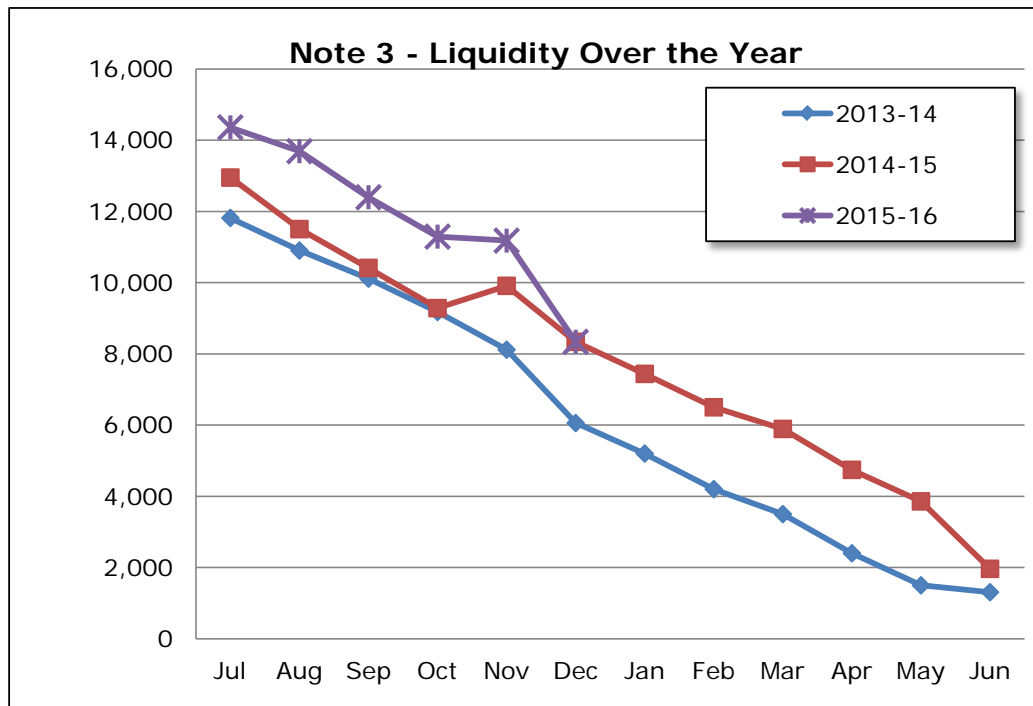


Comments/Notes - Capital Revenues

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

Note 3: NET CURRENT FUNDING POSITION

Note	Positive=Surplus (Negative=Deficit)		
	2015-16		
	31/12/2015	2014/15	2013/14
	\$	\$	\$
Current Assets			
Cash Unrestricted	8,455,754	3,688,203	3,493,945
Cash Restricted	24,520	24,520	293,143
Investments	12,062,260	13,752,277	15,042,012
Receivables - Rates and Rubbish	2,588,206	147,481	153,250
Receivables - Other	95,389	245,006	216,352
Inventories		129,667	0
	23,226,129	17,987,154	19,198,702
Less: Current Liabilities			
Payables	(1,319,059)	(1,124,410)	(1,748,981)
Current Loan Liability	(65,285)	(7,629,136)	(123,531)
Provisions	(1,007,991)	(992,370)	(808,248)
	(2,392,336)	(9,745,915)	(2,680,759)
Less: Cash Restricted	(12,086,780)	(13,776,797)	(15,335,155)
Less: Inventories		(129,667)	0
Add: Loan Liability	65,285	7,629,136	123,531
Net Current Funding Position	8,812,298	1,963,910	1,306,319



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Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

Note 4: PREDICTED VARIANCES

Comments/Reason for Variance (Note (P) = 'Permanent' and (T) = 'Timing' Comments)	Variance \$	Amended Budget	Reviewed Budget
	Permanent (P)	2015-16	2015-16
4.1 OPERATING REVENUE			
4.1.1 RATES REVENUE	(64,178)	(13,222,940)	(13,287,118)
4.1.2 OPERATING GRANTS, SUBSIDIES & CONTRIBUTIONS	(22,952)	(316,814)	(339,766)
4.1.3 REIMBURSEMENTS	19,979	(165,867)	(145,888)
4.1.4 PROFIT ON DISPOSAL OF ASSETS	(66,737)	(383,734)	(450,471)
4.1.5 FEES, CHARGES & PENALTIES	(77,220)	(3,444,898)	(3,522,118)
4.1.6 INTEREST EARNINGS	(11,000)	(625,687)	(636,687)
4.1.7 OTHER REVENUE	(28,501)	(175,555)	(204,056)
Predicted Variances Carried Forward	(250,609)	(18,335,495)	(18,586,104)
Predicted Variances Brought Forward	(250,609)	(18,335,495)	(18,586,104)
4.2 OPERATING EXPENSES			
4.2.1 EMPLOYEE COSTS	(151,202)	7,280,323	7,129,121
4.2.2 OFFICE EXPENSES	(12,425)	633,899	621,474
4.2.3 CONSULTANCY	(21,186)	637,774	616,588
4.2.4 MATERIAL AND CONTRACTS	(44,442)	5,310,873	5,266,431
4.2.5 COUNCIL BUILDINGS & FACILITIES MAINTENANCE	(15,330)	329,034	313,704
4.2.6 UTILITY CHARGES	(7,100)	532,568	525,468
4.2.7 INSURANCE EXPENSES	(10,260)	277,547	267,287
4.2.8 DEPRECIATION (NON CURRENT ASSETS - Non Cash)	0	2,123,268	2,123,268
4.2.9 LOSS ON DISPOSAL OF ASSETS (Non Cash)	(8,092)	24,356	16,264
4.2.10 INTEREST EXPENSES	(22,825)	555,887	533,062
4.2.11 ELECTED MEMBERS' COSTS	(3,990)	259,592	255,602
4.2.12 OTHER EXPENDITURE	(20,392)	778,130	757,738
4.2.13 INTERNAL ALLOCATIONS TO CAPITAL	(147,309)	(676,902)	(824,211)
Predicted Variances Carried Forward	(464,553)	18,066,349	17,601,796
Predicted Variances Brought Forward	(715,162)	(269,146)	(984,308)
4.3 CAPITAL REVENUE			
4.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS	(554,972)	(665,325)	(1,220,297)
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS	(82,179)	(549,091)	(631,270)
4.3.3 TRANSFER FROM RESERVES	7,825	(3,347,131)	(3,339,306)
4.3.4 TRANSFER FROM RESTRICTED ASSETS		(21,913)	(21,913)
4.3.5 TRANSFER FROM LOAN ACCOUNT		(169,440)	(169,440)
4.3.6 PROCEEDS FROM NEW DEBENTURES	0	(5,500,000)	(5,500,000)
Predicted Variances Carried Forward	(629,326)	(10,252,900)	(10,882,226)
Predicted Variances Brought Forward	(1,344,488)	(10,522,046)	(11,866,534)
4.4 CAPITAL EXPENSES			
4.4.1 TRANSFER TO RESERVES	107,315	1,349,678	1,456,993
4.4.3 LAND HELD FOR RESALE		45,000	45,000
4.4.5 BUILDINGS & IMPROVEMENTS	12,387	651,651	664,038
4.4.7 PLANT & EQUIPMENT	7,472	144,600	152,072
4.4.8 ELECTRONIC EQUIPMENT	10,000	172,696	182,696
4.4.9 INFRASTRUCTURE ASSETS	883,866	4,061,404	4,945,270
4.4.10 REPAYMENT OF DEBENTURES	0	7,629,135	7,629,135
No major variances.			
Predicted Variances Carried Forward	1,021,040	14,054,164	15,075,204

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

Note 4: PREDICTED VARIANCES

Comments/Reason for Variance (Note (P) = 'Permanent' and (T) = 'Timing' Comments)	Variance \$	Amended Budget	Reviewed Budget
	Permanent (P)	2015-16	2015-16
Predicted Variances Brought Forward	(323,448)	3,532,118	3,208,670
4.5 OTHER ITEMS			
4.5.1 FUNDING BALANCE ADJUSTMENT - NON CASH ITEMS			
Depreciation	0	(2,123,268)	(2,123,268)
Profit on Disposal of Assets	66,737	383,734	450,471
Loss on Disposal of Assets	8,092	(24,356)	(16,264)
4.5.2 OPENING FUNDING SURPLUS(DEFICIT)		(1,963,910)	(1,963,910)
Total Predicted Variances as per Annual Budget Review	(248,619)	(195,682)	(444,301)
SUMMARY			
Operating Revenue	(119,694)	(4,728,821)	(4,848,515)
Operating Expenditure	(456,461)	18,041,993	17,585,532
Non Operating Grants	(554,972)	(665,325)	(1,220,297)
Profit On Disposal	(66,737)	(383,734)	(450,471)
Loss On Disposal	(8,092)	24,356	16,264
Operating Surplus less Rates	(1,205,956)	12,288,469	11,082,513
Capital Expenditure	913,725	5,075,351	5,989,076
Adjustments for Non-Cash Budget			
Depreciation	0	(2,123,268)	(2,123,268)
Profit on Disposal of Assets	66,737	383,734	450,471
Loss on Disposal of Assets	8,092	(24,356)	(16,264)
Other:			
Proceeds on Disposal of Assets	(82,179)	(549,091)	(631,270)
Transfer to/from Restricted Assets	0	(21,913)	(21,913)
Transfer to/from Loan Account	0	(169,440)	(169,440)
Repayment of Loan Principal	0	7,629,135	7,629,135
Transfer from Reserves	7,825	(3,347,131)	(3,339,306)
Proceeds from New Debentures	0	(5,500,000)	(5,500,000)
Transfer to Reserves	107,315	1,349,678	1,456,993
Sub Total	(184,441)	14,991,168	14,806,727
Amount Raised from Rates & Rates Adjustment	(64,178)	(13,222,940)	(13,287,118)
Sub Total - Identified Variances	(248,619)		
Opening Funding Surplus B/Fwd 01 July 2015	0	(1,963,910)	(1,963,910)
Closing Funding Surplus C/Fwd 30 June 2016	(248,619)	(195,682)	(444,301)

Town of Claremont
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st December 2015

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
Budget Adoption -Closing Balance	98/15	\$	\$	\$	\$ 63,756
EOY report - Carry forward project	147/15		119,909		183,665
Increase in Davies rd car park upgrade to 584000 (net of OH)	155/15			(320,000)	(136,335)
Contribution from Landcorp	155/15		197,000		60,665
Transfer of \$123,000 from parking res required (instead of 187,000)	155/15		123,000		183,665
Refund of Heritage Loan Subsidy Contrib	164/15		21,000		204,665
Maintenance grants for heritage dwellings	164/15			(21,000)	183,665
15-16 Foothpath - Shenton Place access	164/15			(16,667)	166,998
Increase in Food Act Fees	172/15		15,000		181,998
Noise Monitoring Software - Missed in 14-15 cf report	172/15			(8,316)	173,682
EHO services to Town of Mosman Park	172/15		30,000		203,682
Increase in contract Labour Budget for EHO contract Lab	172/15			(15,000)	188,682
Additional cost for development of Lot 15 Claremont Cres	172/15			(5,000)	183,682
Credit Card Surcharge	172/15		12,000		195,682
Midyear Budget Review			248,619		444,301
					444,301
		0	766,528	(385,983)	444,301

CORPORATE

2015-16 BUDGET- MID YEAR REVIEW AND MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2015

MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDING 31 DECEMBER 2015

16 FEBRUARY 2016

ATTACHMENT 2

Town of Claremont
MONTHLY FINANCIAL REPORT
For the Period Ended 31 December 2015

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Reimbursements are under projections.

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Note 6	Budget Amendments
Note 7	Receivables
Note 8	Grants and Contributions
Note 9	Cash Backed Reserves
Note 10	Capital Disposals and Acquisitions
Note 11	Trust

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Town of Claremont
STATEMENT OF FINANCIAL ACTIVITY
(Nature or Type)
For the Period Ended 31 December 2015

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	
Operating Revenue		\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	5.1.1,8	316,814	223,806	198,054	(25,752)	(13.0%)	
Profit on Asset Disposal	5.1.2,10	383,734	383,734	450,471	66,737	14.8%	
Fees and Charges	5.1.3	3,444,898	1,941,257	2,091,612	150,355	7.2%	
Reimbursements	5.1.6	165,867	106,809	89,804	(17,005)	(18.9%)	
Interest Earnings	5.1.7	625,687	352,064	428,342	76,278	17.8%	
Other Revenue	5.1.8	175,555	48,005	59,448	11,443	19.2%	
Total (Excluding Rates)		5,112,555	3,055,675	3,317,732	262,057		
Operating Expense							
Employee Costs	5.2.1	(7,280,323)	(3,605,624)	(3,427,137)	(178,487)	(5.2%)	
Materials and Contracts	5.2.2	(6,911,580)	(3,319,578)	(2,928,543)	(391,035)	(13.4%)	
Utilities Charges	5.2.3	(532,568)	(264,389)	(238,228)	(26,161)	(11.0%)	
Depreciation (Non-Current Assets)	5.2.4	(2,123,268)	(1,061,634)	(1,767,882)	706,248	39.9%	▲
Interest Expenses	5.2.5	(555,887)	(350,535)	(352,707)	2,172	0.6%	
Insurance Expenses	5.2.5	(277,547)	(276,749)	(265,672)	(11,077)	(4.2%)	
Loss on Asset Disposal	5.2.7	(24,356)	(24,356)	(304)	(24,052)	(7902.4%)	▼
Elected Member Expenses		(259,592)	(129,816)	(121,972)	(7,844)	(6.4%)	
Other Expenditure	5.2.8	(101,228)	(372,198)	(196,843)	(175,355)	(89.1%)	▼
Total		(18,066,349)	(9,404,879)	(9,299,288)	(105,591)		
Funding Balance Adjustment							
Add Back Depreciation		2,123,268	1,061,634	1,767,882	(706,248)	39.9%	
Adjust (Profit)/Loss on Asset Disposal	10	(359,378)	(359,378)	(450,167)	90,789	20.2%	
Adjust Provisions and Accruals					0		
Net Operating (Ex. Rates)		(11,189,904)	(5,646,948)	(4,663,841)	983,107		
Capital Revenues							
Grants, Subsidies and Contributions	8	665,325	256,581	0	(256,581)		
Proceeds from Disposal of Assets	10	549,091	549,091	605,270	56,179	9.3%	
Proceeds from New Debentures		5,500,000	5,500,000	5,500,000	0	0.0%	
Transfers from/to Restricted Assets		21,913	0	0	0		
Transfer from Loan Account - Restricted Assets		169,440	169,440	0	(169,440)		
Transfer from Reserves	9	3,347,131	1,830,560	1,830,560	0	0.0%	
Total		10,252,900	8,305,672	7,935,830	(369,842)		
Capital Expenses							
Land and Buildings	10	(696,651)	(339,781)	(262,555)	(77,226)	(29.4%)	▼
Plant and Equipment	10	(317,296)	(230,916)	(122,240)	(108,677)	(88.9%)	▼
Infrastructure Assets - Other	10	(4,061,404)	(888,967)	(1,515,229)	626,262	41.3%	▲
Repayment of Debentures		(7,629,135)	(7,563,851)	(7,563,851)	(0)	(0.0%)	
Transfer to Reserves	9	(1,349,678)	(173,508)	(140,543)	(32,965)	(23.5%)	▼
Total		(14,054,164)	(9,197,023)	(9,604,417)	407,394		
Net Capital		(3,801,264)	(891,351)	(1,668,586)	(777,235)		
Total Net Operating + Capital		(14,991,168)	(6,538,299)	(6,332,428)	205,871		
Rate Revenue		13,222,940	13,193,207	13,180,816	(12,391)	(0.1%)	
Opening Funding Surplus(Deficit)		1,963,910	1,963,910	1,963,910	(0)	0.0%	
Closing Funding Surplus(Deficit)	3	195,682	8,618,818	8,812,298	193,479	2.2%	

Town of Claremont
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 December 2015

	Note	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 3	Var.
Operating Revenue							
General Purpose Funding		\$ 652,298	\$ 351,110	\$ 456,688	\$ 105,578	30.1%	▲
Governance		32,167	26,626	24,522	(2,104)	(7.9%)	
Law, Order and Public Safety		14,200	8,098	17,228	9,130	112.7%	
Health		80,600	62,915	57,929	(4,986)	(7.9%)	
Education and Welfare		352	174	0	(174)	100.0%	
Community Amenities		487,105	387,583	412,664	25,081	6.5%	
Recreation and Culture		1,422,952	651,481	710,282	58,801	9.0%	
Transport		998,144	504,652	514,774	10,122	2.0%	
Economic Services		1,421,707	1,061,524	1,123,644	62,120	5.9%	
Other Property and Services		3,030	1,512	0	(1,512)	100.0%	
Total (Excluding Rates)		5,112,555	3,055,675	3,317,732	262,057		
Operating Expense							
General Purpose Funding		(442,853)	(288,682)	(265,368)	(23,314)	(8.1%)	
Governance		(1,572,950)	(804,138)	(753,619)	(50,519)	(6.3%)	
Law, Order and Public Safety		(399,844)	(208,692)	(167,083)	(41,609)	(19.9%)	
Health		(458,137)	(238,417)	(218,529)	(19,888)	(8.3%)	
Education and Welfare		(208,580)	(104,804)	(92,364)	(12,440)	(11.9%)	
Community Amenities		(2,745,231)	(1,339,351)	(1,364,407)	25,056	1.9%	
Recreation and Culture		(5,825,950)	(2,940,274)	(2,657,506)	(282,768)	(9.6%)	
Transport		(3,962,558)	(1,975,985)	(2,421,263)	445,278	22.5%	▲
Economic Services		(2,440,479)	(1,260,223)	(1,232,695)	(27,528)	(2.2%)	
Other Property and Services		(9,767)	(244,313)	(126,455)	(117,858)	(48.2%)	▼
Total		(18,066,349)	(9,404,879)	(9,299,288)	(105,591)		
Funding Balance Adjustment							
Add back Depreciation		2,123,268	1,061,634	1,767,882	706,248	66.5%	
Adjust (Profit)/Loss on Asset Disposal	10	(359,378)	(359,378)	(450,167)	(90,789)	25.3%	
Adjust Provisions and Accruals		0	0	0	0		
Net Operating (Ex. Rates)		(11,189,904)	(5,646,948)	(4,663,841)	983,107		
Capital Revenues							
Grants, Subsidies and Contributions		665,325	256,581	0	(256,581)	100.0%	
Proceeds from Disposal of Assets	10	549,091	549,091	605,270	56,179	10.2%	
Proceeds from New Debentures		5,500,000	5,500,000	5,500,000	0	0.0%	
Transfers from Restricted Assets		21,913	0	0	0		
Transfer from Loan Account - Restricted Assets		169,440	169,440	0	(169,440)	100.0%	
Transfer from Reserves	9	3,347,131	1,830,560	1,830,560	0	0.0%	
Total		10,252,900	8,305,672	7,935,830	(369,842)		
Capital Expenses							
Land and Buildings	10	(696,651)	(339,781)	(262,555)	(77,226)	(22.7%)	▼
Plant and Equipment	10	(317,296)	(230,916)	(122,240)	(108,677)	(47.1%)	▼
Infrastructure Assets - Other	10	(4,061,404)	(888,967)	(1,515,229)	626,262	70.4%	▲
Repayment of Debentures		(7,629,135)	(7,563,851)	(7,563,851)	(0)	(0.0%)	
Transfer to Reserves	9	(1,349,678)	(173,508)	(140,543)	(32,965)	(19.0%)	
Total		(14,054,164)	(9,197,023)	(9,604,417)	407,394		
Net Capital		(3,801,264)	(891,351)	(1,668,586)	(777,235)		
Total Net Operating + Capital							
		(14,991,168)	(6,538,299)	(6,332,428)	205,871		
Rate Revenue		13,222,940	13,193,207	13,180,816	(12,391)	(0.1%)	
Opening Funding Surplus(Deficit)		1,963,910	1,963,910	1,963,910	0	0.0%	
Closing Funding Surplus(Deficit)		195,682	8,618,818	8,812,298	193,480	2.2%	

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This Statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b)

All Funds through which the Council controls resources to carry on its functions have been included in this Reimbursements are under projections.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d)

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(I) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	2%
Furniture and Equipment	14.3-30%
Plant and Equipment	10-30%
Motor Vehicles	20-30%
Roads - Aggregate	50 years
Roads - Unsealed - Gravel	50 years
Drains and Sewers	50 years

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Details expenses related to Councils ten councillors, who normally meet the first and third Tuesday of each month, make policy decisions, review Councils operations, plan for current and future service provision requirements and undertake necessary appropriate training and attend conferences.

GENERAL PURPOSE FUNDING

Rates - the amount raised is determined by Councils budget "shortfall" that is known income and desired expenditure.

General purpose grants - are the grant amounts paid to the Town from Federal Government funding as determined by and via the Western Australian Local Government Grants Commission.

Interest - interest earned on monies invested or deposited by Council.

LAW, ORDER, PUBLIC SAFETY

Supervision of animal control, dog pound operations, local law control and state emergency services (SES).

HEALTH

Public places health and safety, food safety and health compliance.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Pre-schools, aged and disabled , senior citizens, welfare administration, donations to welfare organisations.

COMMUNITY AMENITIES

Rubbish collections, recycling, litter control, public litter bins, town planning control/studies.

RECREATION AND CULTURE

Public halls, civic centres, swimming pool, golf course, parks, sports grounds, sports groups, community recreation programs, library, community arts program, youth activities, heritage and museum.

TRANSPORT

Roads, footpaths, cycleways, right of way, drainage, road verges, median strips, street lighting, street cleaning, street trees, traffic surveys, parking services, traffic management and underground power.

ECONOMIC SERVICES

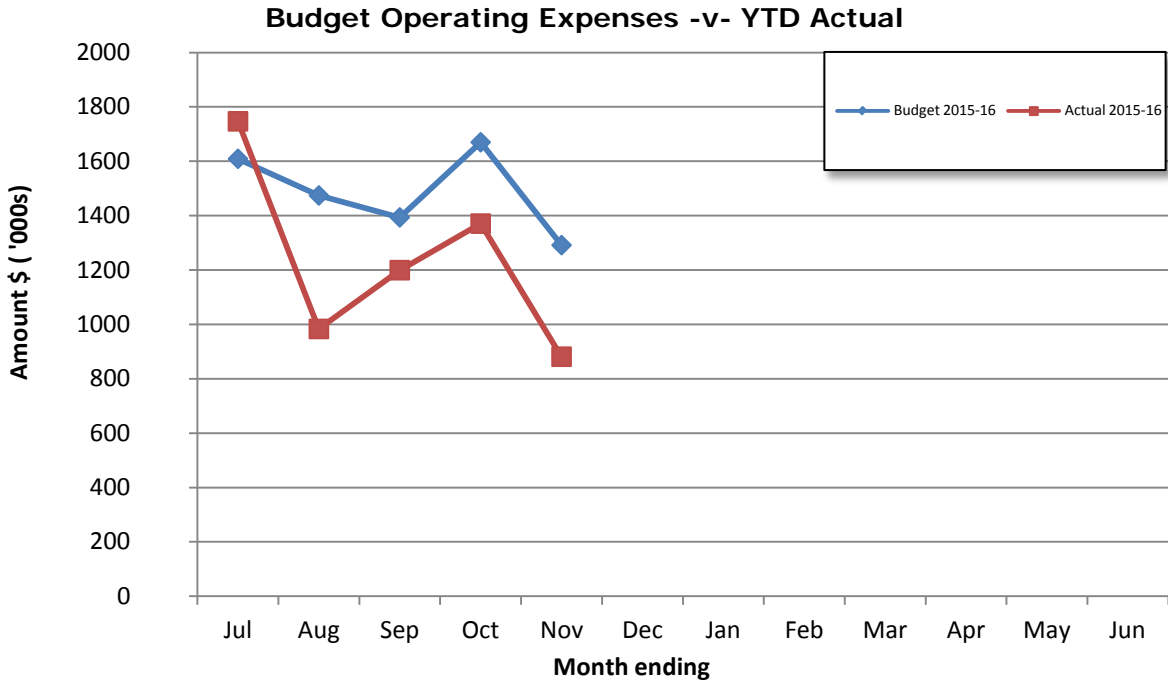
Building services, strategic planning and activities involving the Royal Agricultural Society and Anzac Cottage.

OTHER PROPERTY & SERVICES

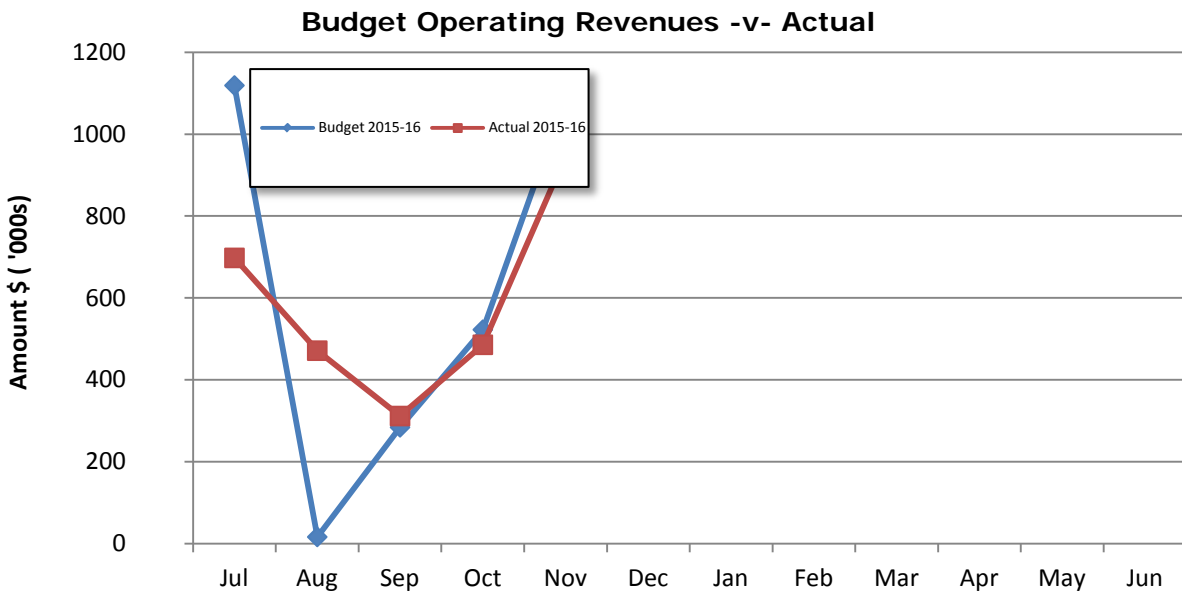
Public works overheads, plant/vehicle operations, private works and other property.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Operating Expenses

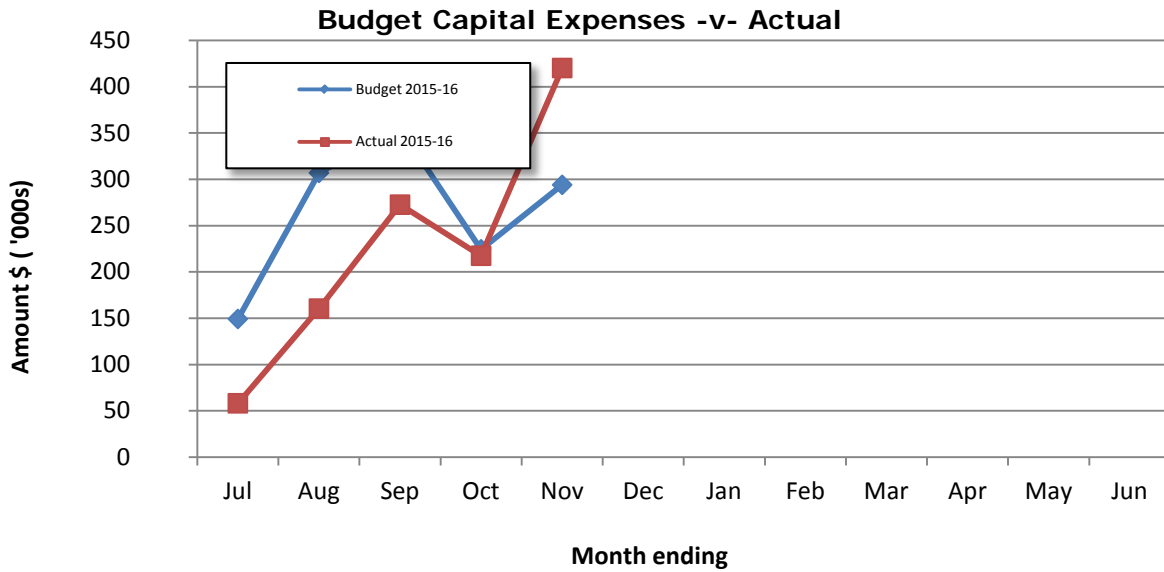


Comments/Notes - Operating Revenues

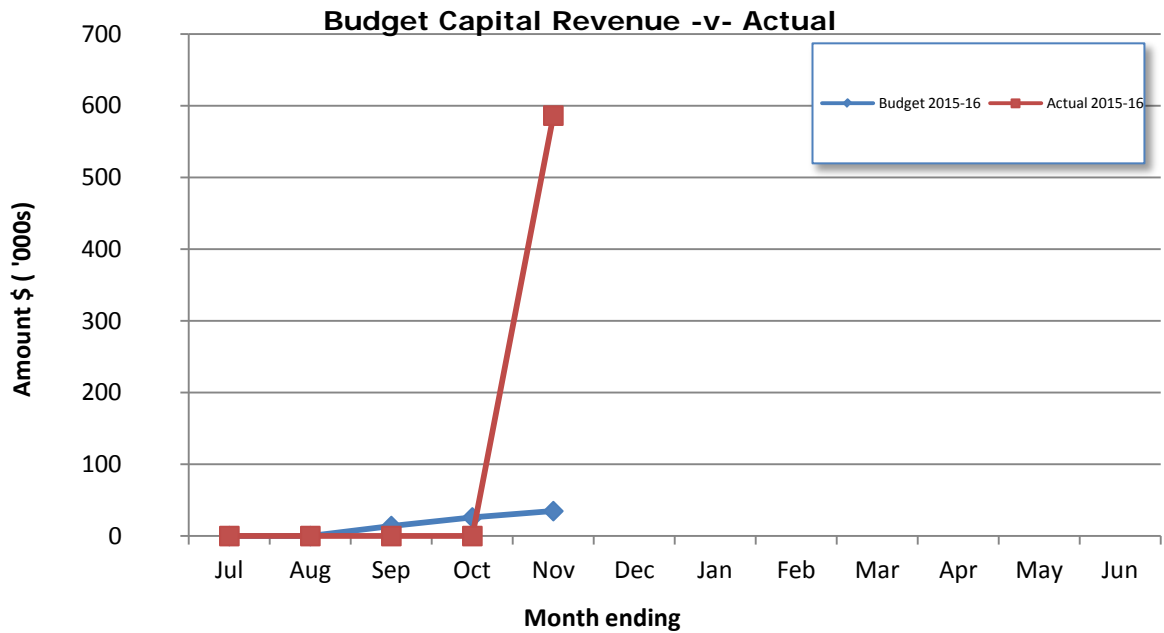
The operating revenue does not include income from rates.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 2 - Graphical Representation - Source Statement of Financial Activity



Comments/Notes - Capital Expenses



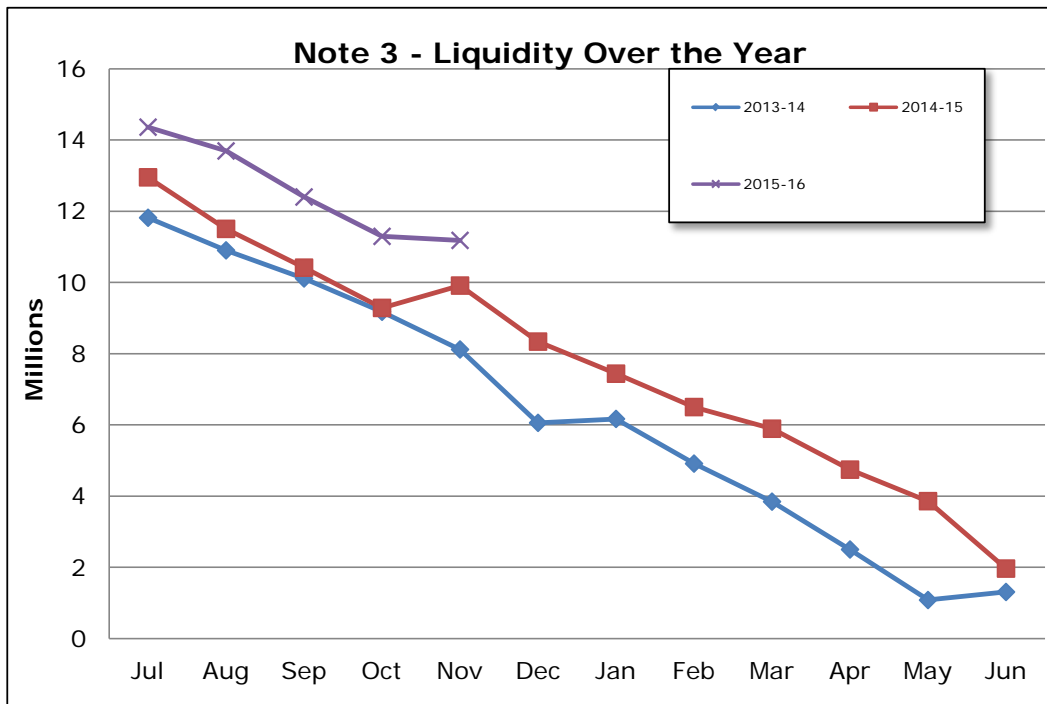
Comments/Notes - Capital Revenues

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 3: NET CURRENT FUNDING POSITION

For the Period Ended 31 December 2015

Note	Positive=Surplus (Negative=Deficit)	
	2015-16	
	This Period	Last Period
	\$	\$
Current Assets		
Cash Unrestricted	8,455,754	3,688,203
Cash Restricted	24,520	24,520
Investments	12,062,260	13,752,277
Receivables - Rates and Rubbish	2,588,206	147,481
Receivables - Other	95,389	245,006
Inventories	0	129,667
	23,226,129	17,987,154
Less: Current Liabilities		
Payables	(1,319,059)	(1,124,410)
Current Loan Liability	(65,285)	(7,629,136)
Provisions	(1,007,991)	(992,370)
	(2,392,336)	(9,745,915)
Less: Restricted Assets		
Cash Restricted	(12,086,780)	(13,776,797)
Inventories	0	(129,667)
Plus: Loan Liability	65,285	7,629,136
	8,812,298	1,963,910



Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 4: CASH AND INVESTMENTS

Deposit No.	Interest Rate	Municipal \$	Reserves \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits	2.35%		699,124		699,124	NAB	At Call
(b) Term Deposits							
274	2.94%		498,506		498,506	NAB	17/03/2016
275	2.95%		73,782		73,782	NAB	22/06/2016
276	2.95%		11,801		11,801	NAB	22/06/2016
277	2.95%		38,601		38,601	NAB	22/06/2016
278	2.95%		207,325		207,325	NAB	22/06/2016
279	2.95%		21,767		21,767	NAB	22/06/2016
284	2.90%		1,165,860		1,165,860	NAB	1/06/2016
285	2.90%		193,961		193,961	NAB	1/06/2016
286	2.85%		3,000,000		3,000,000	Suncorp	18/01/2016
287	2.90%		2,000,000		2,000,000	NAB	28/04/2016
290	2.90%		2,000,000		2,000,000	Suncorp	15/02/2016
291	3.00%		1,028,191		1,028,191	NAB	30/03/2016
292	2.84%		2,015,623		2,015,623	NAB	22/02/2016
293	2.80%		426,588		426,588	Bendigo	30/05/2016
294	2.86%		1,080,042		1,080,042	NAB	29/03/2015
295	3.05%		1,000,000		1,000,000	Bankwest	21/03/2016
296	3.00%		215,000		215,000	Bankwest	20/06/2016
297	3.05%		3,114,589		3,114,589	ANZ	28/06/2016
298	3.05%		1,311,644		1,311,644	ANZ	28/06/2016
		0	20,102,403	0	20,102,403		

(c) Investments
Total

Comments/Notes - Investments

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.1 OPERATING REVENUE (EXCLUDING RATES)

5.1.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to Budget Review

5.1.2 PROFIT ON ASSET DISPOSAL

Refer to Budget Review

5.1.3 FEES AND CHARGES

Refer to Budget Review

5.1.6 REIMBURSEMENTS

Refer to Budget Review

5.1.7 INTEREST EARNINGS

Refer to Budget Review

5.1.8 OTHER REVENUE

Refer to Budget Review

5.2 OPERATING EXPENSES

5.2.1 EMPLOYEE COSTS

Refer to Budget Review

5.2.2 MATERIAL AND CONTRACTS

Refer to Budget Review

5.2.3 UTILITY CHARGES

Refer to Budget Review

5.2.4 DEPRECIATION (NON CURRENT ASSETS)

Refer to Budget Review

5.2.5 INTEREST EXPENSES

Refer to Budget Review

5.2.6 INSURANCE EXPENSES

Refer to Budget Review

5.2.7 LOSS ON ASSET DISPOSAL

Non cash item.

5.2.8 OTHER EXPENDITURE

Refer to Budget Review

5.3 CAPITAL REVENUE

5.3.1 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to Budget Review

5.3.2 PROCEEDS FROM DISPOSAL OF ASSETS

Refer to Budget Review

5.3.4 TRANSFER FROM/TO RESTRICTED ASSETS

Refer to Budget Review

5.3.7 TRANSFER FROM RESERVES (RESTRICTED ASSETS)

Refer to Budget Review

5.4 CAPITAL EXPENSES

5.4.2 LAND AND BUILDINGS

Refer to Budget Review

5.4.3 PLANT AND EQUIPMENT

Refer to Budget Review

5.4.6 INFRASTRUCTURE ASSETS - OTHER

Refer to Budget Review

5.4.8 REPAYMENT OF LOANS

Refer to Budget Review

5.4.10 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Refer to Budget Review

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 5: MAJOR VARIANCES

Comments/Reason for Variance

5.5 OTHER ITEMS

5.5.1 RATE REVENUE

Refer to Budget Review

5.5.2 OPENING FUNDING SURPLUS(DEFICIT)

This actual figure are confirmed following completion of 2014-15 Audit.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 6: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
	Budget Adoption -Closing Balance	98/15				63,756
	EOY report - Carry forward project	147/15		119,909		183,665
	Increase in Davies rd car park upgrade to 584000 (net of OH)	155/15			(320,000)	(136,335)
	Contribution from Landcorp	155/15		197,000		60,665
	Transfer of \$123,000 from parking res required (instead of 187,000)	155/15		123,000		183,665
	Refund of Heritage Loan Subsidy Contrib	164/15		21,000		204,665
	Maintenance grants for heritage dwellings	164/15			(21,000)	183,665
	15-16 Footpath - Shenton Place access	164/15			(16,667)	166,998
	Increase in Food Act Fees	172/15		15,000		181,998
	Noise Monitoring Software - Missed in 14-15 cf report	172/15			(8,316)	173,682
	EHO services to Town of Mosman Park	172/15		30,000		203,682
	Increase in contract Labour Budget for EHO contract Labour	172/15			(15,000)	188,682
	Additional cost for development of Lot 15 Claremont Cres	172/15			(5,000)	183,682
	Credit Card Surcharge	172/15		12,000		195,682
	Midyear Budget Review			248,619		444,301
			0	766,528	(385,983)	0

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 7: RECEIVABLES

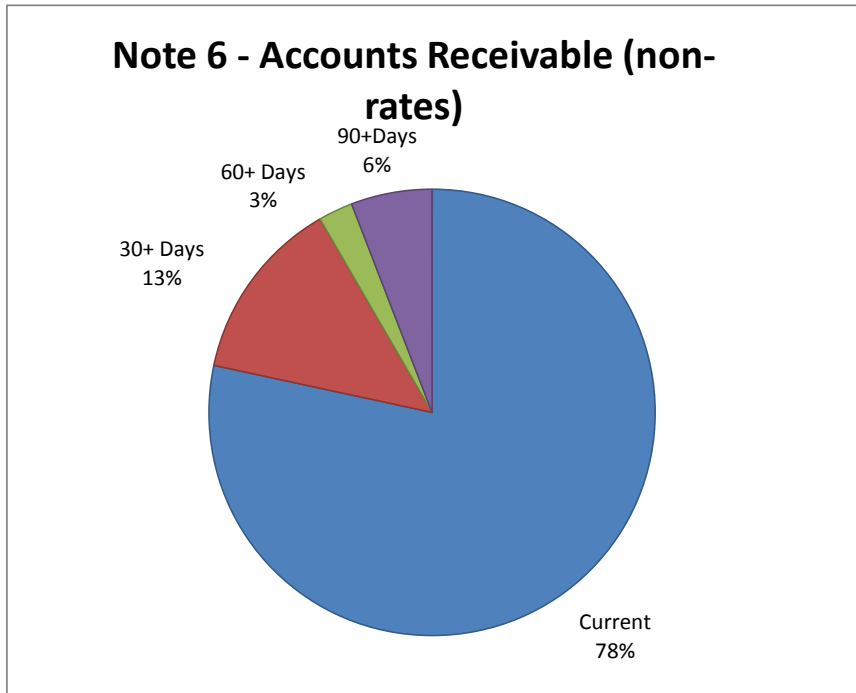
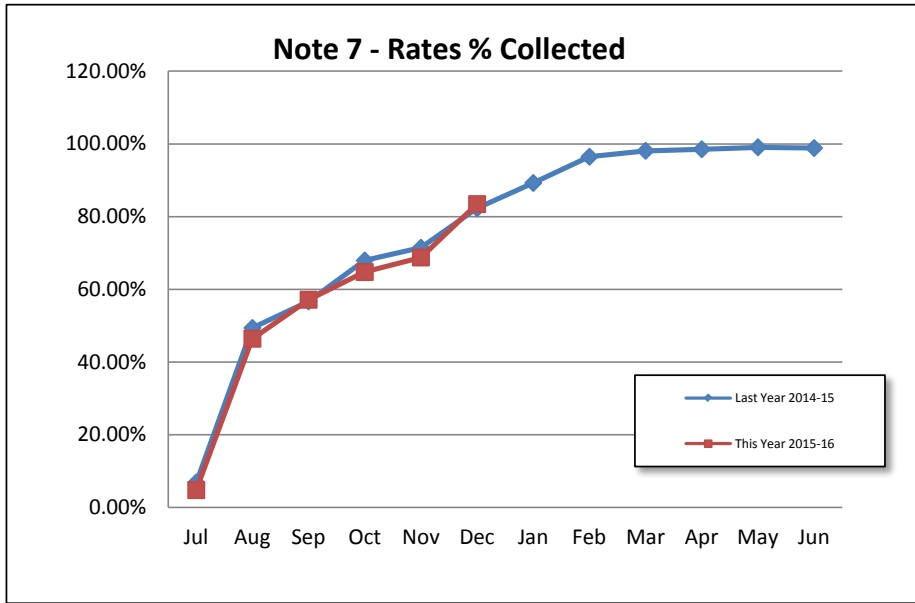
Receivables - Rates and Rubbish

	Current 2015-16	Previous 2014-15	Total
	\$	\$	\$
Opening Arrears Previous Years	147,481	153,250	147,481
Rates Levied this year	13,180,707	12,931,546	13,180,707
Less Collections to date	(11,120,108)	(12,937,315)	(11,120,108)
Equals Current Outstanding	2,208,080	147,481	2,208,080
Net Rates Collectable			2,208,080
% Collected			83.43%

Receivables - General

	Current	30+ Days	60+ Days	90+Days
	\$	\$	\$	\$
	77,423	13,087	2,475	5,783
Total Outstanding				98,767

Amounts shown above include GST (where applicable)



Comments/Notes - Rates

Rates charges include interim rates of -\$26,317.03

Comments/Notes - Receivables General

\$53,991 & \$3,040 of 90+ and 60+ accounts respectively have been paid since last report.

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 8: GRANTS AND CONTRIBUTIONS

Program/Details GL	Provider	Approval	2015-16 Budget YTD	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
Claremont Now		(Yes/No)	\$	\$	\$	\$	\$
<i>op</i> Specified Area Rates	BID	Yes	120,000			115,207	4,793
General Purpose							
<i>op</i> Grant Commission	WALGCC	Yes	54,084			50,902	3,182
<i>Op</i> Pensioners Deferred Interest Grant	Dept of Finance	Yes	5,500			0	5,500
Recreation and Culture							
<i>op</i> Donation to Museum/Library		Yes	650			5,136	(4,486)
<i>op</i> Other Contribution		Yes	0			285	(285)
<i>op</i> Other Grant	Library Adult Learning	Yes	0			573	
TRANSPORT							
<i>Op</i> Formula Road Grant	WALGCC	Yes	23,772			25,451	(1,679)
<i>Op</i> Street Light Subsidy	Main Roads	Yes	19,800			0	19,800
COMMUNITY DEVELOPMENT							
<i>Op</i> Other Grant	Neighbourhood Watch	Yes	0			500	(500)
TOTALS			223,806	0	0	198,054	26,325

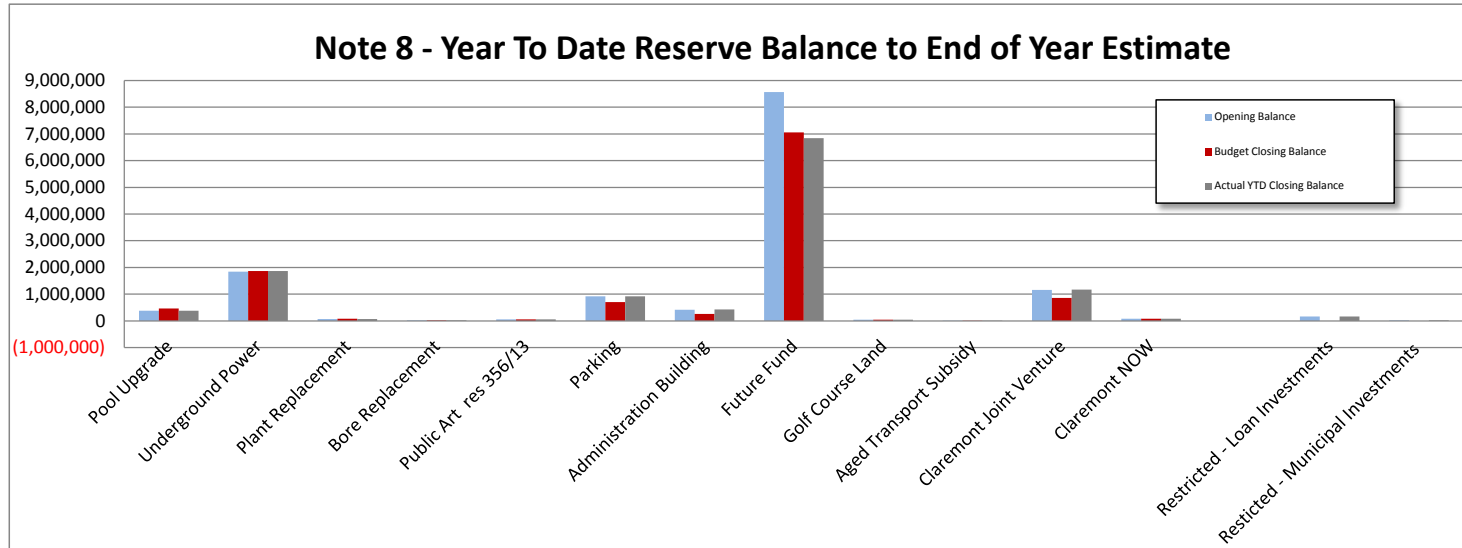
Comments - Grants and Contributions

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 9: Cash Backed Reserve

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Pool Upgrade	\$ 379,589	\$ 3,705	\$ 1,378	\$ 80,000	\$ 0	\$ 0	\$ 0	\$ 463,294	\$ 380,967
Underground Power	1,847,557	21,705	24,661	0	0	0	0	1,869,262	1,872,219
Plant Replacement	73,782	1,830	0	0	0	0	0	75,612	73,782
Bore Replacement	21,767	649	0	0	0	0	0	22,416	21,767
Public Art res 356/13	58,221	260	333	0	0	0	0	58,481	58,554
Parking	917,156	8,365	4,670	0	0	(218,775)	0	706,746	921,826
Administration Building	421,165	3,065	4,183	0	0	(168,836)	0	255,394	425,347
Future Fund	8,570,123	94,905	102,342	922,591	0	(2,525,685)	(1,830,560)	7,061,934	6,841,904
Golf Course Land	38,601	1,148	0	0	0	0	0	39,749	38,601
Aged Transport Subsidy	11,801	352	0	0	0	0	0	12,153	11,801
Claremont Joint Venture	1,163,673	10,450	2,187	0	0	(310,835)	0	863,288	1,165,860
Claremont NOW	79,403	485	789	0	0	0	0	79,888	80,191
Restricted - Loan Investments	169,441	0	0	0	0	(169,441)	0	(0)	169,441
Resticted - Municipal Investments	24,520	0	0	0	0	(24,520)	0	0	24,520
	13,776,797	146,919	140,543	1,002,591	0	(3,418,092)	(1,830,560)	11,508,215	12,086,780

Note 8 - Year To Date Reserve Balance to End of Year Estimate



Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Profit(Loss) of Asset Disposal				Disposals	Profit (Loss)		
Valuation as at 01 July 2015	Accum Depr	Proceeds	Profit (Loss)		Budget	Actual	Variance
\$	\$	\$	0		\$	\$	\$
135,935	0	586,407	450,471	Sale Lot 15 Claremont Cres	383,734	450,471	66,737
			0	Vehicle Replacement Program	(15,960)	0	15,960
29,200	(10,032)	18,864	(304)	PE346 Holden CaptivaCX7	(8,396)	(304)	8,092
165,135	(10,032)	605,271	450,167	Totals	359,378	450,167	90,789

Comments - Capital Disposal

Contributions Information				Summary Acquisitions	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
0	0	0	0	Property, Plant & Equipment	696,651	262,554	(434,097) ▼
0	0	0	0	Land and Buildings	317,296	122,240	(195,056) ▼
0	0	0	0	Plant & Equipment	0	0	0
				Furniture & Equipment			
				Infrastructure			
0	0	0	0	Roadworks	2,048,325	881,611	(1,166,714) ▼
0	0	0	0	Footpath & Cycleways	870,180	200,056	(670,124) ▼
0	0	0	0	Parks, Gardens & Reserves	279,288	64,839	(214,449) ▼
0	0	0	0	Other Infrastructure	863,611	368,723	(494,888) ▼
0	0	0	0	Totals	5,075,351	1,900,023	(3,175,328)

Contributions				Land & Buildings	Current Budget		
Grants	Reserves	Borrowing	Total		Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$
				14-15 Disability Access Upgrade Various Buildings	46,227	0	(46,227)
				14-15 Civic & Administration Centre - 308 Stirling Highway	15,000	29,036	14,036
				14-15 Anzac Cottage Upgrade	15,000	12,066	(2,934)
				15-16 Aquatic Centre Upgrade - Tower Light & Hand Rail	62,754	36,907	(25,847)
				15-16 CBD Public Toilet	250,000	0	(250,000) ▼
				15-16 Golf Course Upgrade - Asbestos removal & Access upgrade	31,670	27,528	(4,142)
				15-16 Meals on Wheels Upgrade	28,000	694	(27,306) ▼
				15-16 Museum Upgrade	3,000	0	(3,000) ▼
				14-15 Claremont Park Toilet Cf	200,000	149,695	(50,305)
				Lot 13 Stirling Hwy Claremont	40,000	0	(40,000)
				Lot 15 Claremont Crescent	5,000	6,628	1,628
0	0	0	0	Totals	696,651	262,554	(434,097)

Comments - Land & Buildings

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 10: CAPITAL DISPOSALS AND ACQUISITIONS

Contributions				Plant & Equipment	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
				EMCG Vehicle	33,600	30,659	(2,941)	▼
				Chlorine Gas Regulator	0	2,613		
				Christmas Lighting	50,100	26,794	(23,306)	
				Vehicles for (MPE& Coordi works)	60,900	0	(60,900)	
				Website Development	40,000	15,000	(25,000)	
				Computer Replacement Prog (30K),				
				Software upgrade (50K)	80,000	15,680	(64,320)	
				CCTV Bayview TCE	10,000	1,560	(8,440)	
				Noise Monitoring Software	8,316	8,316	0	
				Museum CCTV Updgrade	7,000	0	(7,000)	
				Bore Replacement Rowe Park	0	7,800		
				Health Software for Food Premises	10,000	0	(10,000)	
				Upgrade to Handheld Devices - Rangers	17,380	13,818	(3,562)	
0	0	0	0	Totals	317,296	122,240	(205,469)	

Comments - Plant & Equipment

Contributions				Other Infrastructure	Current Budget			
Grants	Reserves	Borrowing	Total		This Year		Variance (Under)Over	
					Budget	Actual		
\$	\$	\$	\$	\$	\$	\$		
0				Road Works				
0				Intersections	936,784	106,428	(830,356)	▼
				Roadworks	1,111,541	775,182	(336,359)	▼
0				Footpath, Car Park & Cycleways				
0				Other works	870,180	200,056	(670,124)	▼
0				Parks, Gardens & Reserves				
0				Lake Claremont Park Development - Stage 2	120,824	26,783	(94,041)	▼
0				Other Parks	158,464	38,056	(120,408)	▼
0				Other Infrastructure	863,611	368,723	(494,888)	▼
0	0	0	0	Totals	4,061,404	1,515,229	(2,546,175)	

Comments - Other Infrastructure

Capital works expenditure remain within the full year budget

Town of Claremont
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 December 2015

Note 11: TRUST FUND

2 Funds held at balance date over which the Council has no control and which are not included in this statement are as follows:

	Opening Balance 1-Jul-15	Amount Received	Amount Paid	Closing Balance 30-Jun-16
	\$	\$	\$	\$
BCITF Fees	36,134	46,042	(70,287)	11,889
Build Services Levy	37,336	39,792	(67,512)	9,617
DAP Fees	150	0	(150)	0
Damage Bond Residencial	792,099	156,000	(132,400)	815,699
Damage Bond Demolition	185,500	85,000	(46,000)	224,500
Damage Bond Lakeway	32,500	5,000	(20,000)	17,500
Damage Bond Commercial	200,460	60,250	(144,410)	116,300
Damage Bond Verge Usage Bond	5,300	0	0	5,300
Damage Bond Performance Bond	79,368	8,000	0	87,368
Other Trust Bonds	1,796	5,382	(4,531)	2,646
	1,370,643	405,465	(485,290)	1,290,818

13.2.2 LIST OF PAYMENT 1-31 JANUARY 2016

File Ref:	FIM00062
Attachment:	LIST OF PAYMENT 1-31 JANUARY 2016.docx
Responsible Officer:	Les Crichton Executive Manager Corporate and Governance
Author:	Edwin Kwan Finance Officer
Proposed Meeting Date:	16 February 2016

Purpose

For Council to note the payments made in January 2016.

Background

Council has delegated to the CEO the exercise of its power to make payments from the Municipal Fund or Trust Fund. The CEO is then required to prepare a list of accounts, for recording in the Minutes, detailing those payments made since the last list was presented.

Discussion

Attached is the list of all accounts paid totalling \$1,427,070.89 during the month of January 2016.

The attached schedule covers:

• Municipal Funds electronic funds transfers (EFT)	\$	882,817.07
• Municipal Fund vouchers (39442-39454)	\$	15,323.31
• Municipal Fund direct debits	\$	487,984.40
• Trust Fund electronic funds transfer (EFT)	\$	40,946.11
• Trust Fund vouchers	\$	0.00

All invoices have been verified, and all payments have been duly authorised in accordance with Council's procedures.

Past Resolutions

Ordinary Council Meeting 2 February 2016, Resolution 07/16:

That Council notes all payments made for December 2015 totalling \$5,472,205.75 comprising;

<i>Municipal Funds electronic funds transfers (EFT)</i>	<i>\$</i>	<i>4,703,845.39</i>
<i>Municipal Fund vouchers (39328-39441)</i>	<i>\$</i>	<i>19,491.00</i>
<i>Municipal Fund direct debits</i>	<i>\$</i>	<i>605,207.79</i>
<i>Trust Fund electronic funds transfer (EFT)</i>	<i>\$</i>	<i>143,661.57</i>
<i>Trust Fund vouchers</i>	<i>\$</i>	<i>0.00</i>

CARRIED
(NO DISSENT)

Financial and Staff Implication

Resource requirements are in accordance with existing budgetary allocation.

Policy and Statutory Implications

Regulations 12- 13 of the *Local Government (Financial Management) Regulations* 1996. Town of Claremont Delegation Register Item 37.

Communication / Consultation

N/A

Urgency

N/A

Voting Requirements

Simple majority decision.

OFFICER RECOMENDATION:

THAT Council NOTES all payments made for January 2016 totalling \$1,427,070.89 comprising;

Municipal Funds electronic funds transfers (EFT)	\$	882,817.07
Municipal Fund vouchers (39442-39454)	\$	15,323.31
Municipal Fund direct debits	\$	487,984.40
Trust Fund electronic funds transfer (EFT)	\$	40,946.11
Trust Fund vouchers	\$	0.00

CORPORATE

LIST OF PAYMENTS

SCHEDULE OF PAYMENTS JANUARY 2016

16 FEBRUARY 2016

ATTACHMENT 1

SCHEDULE OF PAYMENTS
1-31 JANUARY 2016

ELECTRONIC FUNDS TRANSFERS JANUARY 2016 - MUNICIPAL FUND

Date	Ref.	Name	Details	Amount
21/01/2016	EFT01290	AAA PRODUCTION SERVICES	Production - Christmas in Claremont	\$17,015.79
7/01/2016	EFT01285	ABAXA	Davies Rd Drainage Service Locator	\$1,167.38
21/01/2016	EFT01290	ACCESS WITHOUT BARRIERS	Universal Access Toilet Design	\$6,822.10
7/01/2016	EFT01285	AIR-BORN AMUSEMENTS	Family fun day and party - Aquatic Centre	\$4,976.00
29/01/2016	EFT01293	AKASHIC GARDENS	Herb gardening maintenance - Museum	\$90.00
15/01/2016	EFT01287	ALLIED EXPRESS TRANSPORT PTY LTD	Courier Expenses - Christmas in Claremont	\$56.42
29/01/2016	EFT01293	ALLMARK & ASSOCIATES PTY LTD	Manufacture of plauqe to replace missing one	\$665.50
21/01/2016	EFT01290	ALSCO	Feminine hygiene unit service various	\$360.05
29/01/2016	EFT01293	ALYKA PTY LTD	Newsfeed	\$1,980.00
21/01/2016	EFT01290	AMCOM PTY LTD	Internet service	\$8,632.31
15/01/2016	EFT01287	ANDREW GOTT	Golf Pro Sales	\$258.70
21/01/2016	EFT01290	ANDREW GOTT	Golf Pro Sales	\$1,502.05
15/01/2016	EFT01287	APPLE PTY LTD	Mobile for staff	\$7,672.50
29/01/2016	EFT01293	APPLE PTY LTD	Mobile for staff	\$873.40
7/01/2016	EFT01285	ARBORLOGIC	Tomography of two trees as required in	\$676.50
21/01/2016	EFT01290	ARBORLOGIC	Arboricultural advice - 1 Bernard St	\$506.00
7/01/2016	EFT01285	ARMAGUARD	Bank Charges - Aquatic Centre	\$547.93
29/01/2016	EFT01293	ASHTON AVENUE MEDICAL CENTRE	Pre-employment Medical	\$157.30
7/01/2016	EFT01285	AUSTRALIAN TAXATION OFFICE	PAYG December 2015	\$48,092.00
21/01/2016	EFT01290	AUSTRALIAN TAXATION OFFICE	PAYG January 2016	\$53,154.00
29/01/2016	EFT01293	AUSTRALIAN TAXATION OFFICE	PAYG January 2016	\$50,930.00
29/01/2016	EFT01293	AUBE NOUVELLE	Library Activities	\$390.00
21/01/2016	EFT01290	AUSTRAL MERCANTILE COLLECTIONS P/L	Legal costs associated with debt recovery	\$3,625.09
21/01/2016	EFT01290	AUSTRALIA POST - 623462	Postage - October 2015	\$1,677.20
29/01/2016	EFT01293	AUSTRALIA POST - 623462	Postage - December 2015	\$373.11
29/01/2016	EFT01293	AUSTRALIA POST - 673027	Postage - December 2015	\$1,311.16
29/01/2016	EFT01293	AUSTRALIAN PAPER AUSTRALIA PTY LTD	Envelope order - January 2016	\$175.18
29/01/2016	EFT01293	AUSWEST DISPLAYS	Balance CBD Christmas light install & dismantle	\$10,652.40
7/01/2016	EFT01285	AUTO MASTERS COTTESLOE	Service vehicle 1EJN 832	\$530.00
21/01/2016	EFT01290	AUTO MASTERS COTTESLOE	Service vehicle 1EJO 567	\$540.00
7/01/2016	EFT01285	B & B WASTE CONTRACTORS PTY LTD	Green Waste Verge Collection Area 1-4	\$23,100.00
29/01/2016	EFT01293	B & B WASTE CONTRACTORS PTY LTD	Removal of Illegally Dumped Bulk Waste	\$170.50
21/01/2016	EFT01290	BEAVER TREE SERVICES	Mulching branches collected from street trees	\$2,263.80
7/01/2016	EFT01285	BOB JANE T-MARTS	4 new tyres on vehicle 1EJN 832	\$1,171.00
7/01/2016	EFT01285	BOOKTALK	Activities / Events Book Club hire	\$50.00
21/01/2016	EFT01290	BOX CORPORATE	Milk delivery - December 2015	\$181.65
7/01/2016	EFT01285	BOYAN ELECTRICAL SERVICES	Maintenance and repairs	\$809.60
21/01/2016	EFT01290	BOYAN ELECTRICAL SERVICES	Maintenance and repairs	\$94.60
29/01/2016	EFT01293	BOYAN ELECTRICAL SERVICES	Maintenance and repairs	\$320.10
15/01/2016	EFT01287	BUNNINGS	Wright Av building materials for small fixing	\$68.17
15/01/2016	EFT01287	BURGESS RAWSON (WA) PTY LTD	Water usage SMH	\$300.96
7/01/2016	EFT01285	C MAIN	Councillor Payment and Refund of 2015 Election Nomination Deposit	\$4,047.04
29/01/2016	EFT01293	CITY OF NEDLANDS	Building Approval Services - December 2015	\$10,533.16
29/01/2016	EFT01293	CITY OF STIRLING	Contributions to Meal - November 2015	\$445.50
7/01/2016	EFT01285	CLARE STACE	Entertainers - Christmas in Claremont	\$517.00
21/01/2016	EFT01290	CLAREMONT LAWN TENNIS CLUB INC.	Ground maintenance subsidy for the quarter	\$9,625.00
7/01/2016	EFT01285	CLAREMONT NEWSPAPER DELIVERY SERVICE	Library Acquisitions 1/11-28/11/2015	\$336.00
15/01/2016	EFT01287	CLAREMONT NEWSPAPER DELIVERY SERVICE	Newspaper Delivery 29/11/2015 - 26/12/2015	\$127.00
29/01/2016	EFT01293	CLAREMONT NEWSPAPER DELIVERY SERVICE	Library Acquisitions 29/11-26/12/15	\$152.36
29/01/2016	EFT01293	CLAREMONT TABLEWARE	Light the Nights 2015 - Small Grant	\$110.00
15/01/2016	EFT01287	CLAREMONT YACHT CLUB	Twilight River Cruise	\$4,500.00
29/01/2016	EFT01293	CLARITY CORPORATE COMMUNICATIONS PTY LTD	Staff Training-Amy/Michelle-Marketing Workshop	\$550.00
7/01/2016	EFT01285	CLEAN CITY GROUP PTY LTD	Various street and road works	\$4,510.00
29/01/2016	EFT01293	CLEAN CITY GROUP PTY LTD	Various street and road works	\$2,274.80
29/01/2016	EFT01293	CLEVER PATCH	School holiday programme	\$203.39
29/01/2016	EFT01293	COLLINS CRAFT AND SCHOOL SUPPLIES	School holiday programme	\$184.27
29/01/2016	EFT01293	COMMUNITY NEWSPAPER GROUP	WSW Ad for A Night on Bay View	\$1,667.39
7/01/2016	EFT01285	COMPU-STOR	External Records Storage	\$991.28
7/01/2016	EFT01285	CORNERSTONE RENOVATIONS	Maintenance and repairs	\$495.00
15/01/2016	EFT01287	CORNERSTONE RENOVATIONS	Maintenance and repairs	\$946.00
21/01/2016	EFT01290	CORNERSTONE RENOVATIONS	Maintenance and repairs	\$1,745.50
29/01/2016	EFT01293	CORNERSTONE RENOVATIONS	Maintenance and repairs	\$264.00
29/01/2016	EFT01293	CORPORATE LIVING	OH&S Expenses- Task chair for Aquatic Centre	\$544.50
29/01/2016	EFT01293	CREATIVE SPACES	2nd half out door panles - Museum	\$456.50
7/01/2016	EFT01285	CROWD BARRIERS WA	Crowd Barriers - A Night on Bay View	\$822.80
29/01/2016	EFT01293	CSP INDUSTRIES PTY LTD	Replace damaged liner trimmer	\$1,085.25
29/01/2016	EFT01293	DATAKOM SYSTEMS (W.A.) PTY LTD	Sophos renewal - anti-virus software	\$4,081.07
7/01/2016	EFT01285	DE FREITAS & RYAN REAL ESTATE	Museum O'Connor Lease	\$2,055.71
29/01/2016	EFT01293	DEPARTMENT OF TRANSPORT	Vehicle owner search fees December 2015	\$2,465.60
29/01/2016	EFT01293	DIAMOND HIRE	Service line trimer - Aquatic Centre	\$104.50
7/01/2016	EFT01285	DIELECTRIC SECURITY SYSTEMS	Security services	\$402.60
29/01/2016	EFT01293	DIELECTRIC SECURITY SYSTEMS	Security services	\$115.50
29/01/2016	EFT01293	DILETTANTE	Light the Nights 2015 - Small Grant	\$110.00
21/01/2016	EFT01290	DIRECT IMAGE	Graphic walls - Museum	\$2,489.30
15/01/2016	EFT01287	DOGHOUSE MEDIA PTY LTD	Doghouse - Support Retainer - January to March 2016	\$1,237.50
21/01/2016	EFT01290	DOWSING CONCRETE	Shenton place DUP	\$4,068.57
7/01/2016	EFT01285	DS AGENCIES PTY LTD	Avion Way - Bike rails	\$1,138.50

SCHEDULE OF PAYMENTS
1-31 JANUARY 2016

Date	Ref.	Name	Details	Amount
29/01/2016	EFT01293	DU ELECTRICAL	Repairs to retic controller - electrical fault	\$206.80
21/01/2016	EFT01290	DYNAMICS AUDIO VISUAL SOLUTIONS PTY LTD	Cr Main photo touch screen Cr Chambers	\$319.00
29/01/2016	EFT01293	EDUCATIONAL ART SUPPLIES	School holiday programme	\$125.44
7/01/2016	EFT01285	ELITE GRAPHIX	ID cards for EHOs	\$72.60
15/01/2016	EFT01287	ELLIOTTS IRRIGATION PTY LTD	Retic maintenance at various places	\$1,602.76
15/01/2016	EFT01287	ENVAR SERVICE PTY LTD	Various maintenance	\$1,779.90
15/01/2016	EFT01287	ENVIRO SWEEP	CBD & area sweep for November 2015	\$16,707.35
7/01/2016	EFT01285	EVOLUTION TRAFFIC CONTROL PTY LTD T/A TRS	Various traffic control	\$6,922.85
21/01/2016	EFT01290	EVOLUTION TRAFFIC CONTROL PTY LTD T/A TRS	Various traffic control	\$3,017.30
29/01/2016	EFT01293	EVOLUTION TRAFFIC CONTROL PTY LTD T/A TRS	Various traffic control	\$1,321.10
21/01/2016	EFT01290	FAST FINISHING SERVICES	Binding council minutes November 2015	\$154.00
7/01/2016	EFT01285	FEAST CAFE	Catering for OCM dinner 15/12/15	\$680.00
7/01/2016	EFT01285	FLORAL IMAGE PERTH	Floral arrangement - First Qtr 2016	\$164.45
7/01/2016	EFT01285	FOOD TECHNOLOGY SERVICES	Food Business Risk Assessments December 2015	\$960.96
7/01/2016	EFT01285	FRUIT AT WORK	Fruit delivery - December 2015	\$242.00
21/01/2016	EFT01290	GLG GREENLIFE GROUP PTY LTD	Grounds maintenance at Golf Course	\$5,074.32
29/01/2016	EFT01293	GLG GREENLIFE GROUP PTY LTD	Grounds maintenance at Golf Course	\$5,074.32
21/01/2016	EFT01290	GOODALL'S BRICKPAVING & MINI BOBCAT SERVICE	Lift pavers, remove tree roots & replace pavers	\$121.00
29/01/2016	EFT01293	GREENWAY ENTERPRISES	Envirosoak 20lt liquid	\$374.11
29/01/2016	EFT01293	HAWAIIAN MANAGEMENT PTY LTD	Data Centre Claremont Quarter	\$1,485.62
7/01/2016	EFT01285	HAYS PERSONNEL SERVICES (AUSTRALIA) PTY LTD	EHO Services ending 20/12/2015	\$4,129.53
29/01/2016	EFT01293	HAYS PERSONNEL SERVICES (AUSTRALIA) PTY LTD	EHO Services ending 4/01/2016	\$5,775.00
21/01/2016	EFT01290	HORTWEST INDUSTRIES	Service for various places during December 2015	\$16,094.10
7/01/2016	EFT01285	HOUSE & HERITAGE RESEARCH	Public Program HICCA speaker	\$300.00
29/01/2016	EFT01293	INSIGHT CALL CENTRE SERVICES	Overcall fee - December 2015	\$1,041.04
15/01/2016	EFT01287	INSTANT PRODUCTS HIRE	Toilet Hire - Christmas in Claremont	\$774.81
29/01/2016	EFT01293	IXOM OPERATIONS PTY LTD	Aquatic Centre Chemicals	\$2,998.31
7/01/2016	EFT01285	J & V CONTRACTORS	Various road works	\$352.00
21/01/2016	EFT01290	J & V CONTRACTORS	Various road works	\$19,644.90
29/01/2016	EFT01293	J & V CONTRACTORS	Various road works	\$14,817.00
29/01/2016	EFT01293	JC ELECTRIX PTY LTD	Swanbourne Christmas light install	\$3,333.00
7/01/2016	EFT01285	JIM'S MOWING (NORTH MOSMAN PARK)	Mow Osborne Pde/Stirling Hwy	\$275.00
15/01/2016	EFT01287	JT PROFESSIONAL SERVICES	Annual licence fee risk database 2016	\$1,650.00
7/01/2016	EFT01285	KONICA MINOLTA BUSINESS SOLUTIONS	Internal Printing	\$693.97
15/01/2016	EFT01287	KONICA MINOLTA BUSINESS SOLUTIONS	Internal Printing	\$78.37
29/01/2016	EFT01293	KONICA MINOLTA BUSINESS SOLUTIONS	Internal Printing	\$731.05
15/01/2016	EFT01287	KONICA MINOLTA EQUIPMENT FINANCE	Copier Lease - January 2016	\$1,832.61
21/01/2016	EFT01290	LANDGATE - MIDLAND	GRV Schedule G2015/25	\$409.99
29/01/2016	EFT01293	LANDGATE - MIDLAND	Certificate of Title Enquiries	\$210.39
29/01/2016	EFT01293	LAWN CULTURE	Lawn Works at various locations	\$1,320.00
29/01/2016	EFT01293	LOCK, STOCK & FARRELL LOCKSMITH	New dead bolt for Museum door and marine lock	\$272.35
29/01/2016	EFT01293	LORENA SULLIVAN	Police Check - Customer Service Officer	\$61.80
21/01/2016	EFT01290	M.D.R. MOBILE DIESEL REPAIRS	Emergency repairs to CL2 trolley	\$330.00
21/01/2016	EFT01290	M2 TECHNOLOGY PTY LTD	Communications - On Hold and Night message	\$375.10
29/01/2016	EFT01293	MAIN EVENT HIRE	Opening night marquee and glassess	\$1,250.00
7/01/2016	EFT01285	MARK ELDRIDGE	Crossover Subsidies - 12 Marty Street Claremont	\$400.00
21/01/2016	EFT01290	MARKETFORCE	Various advertising	\$8,564.48
7/01/2016	EFT01285	MARQUEE MAGIC	Hire furniture - Volunteers Function	\$601.00
21/01/2016	EFT01290	MARQUEE MAGIC	Tables and cutlery Mayor Xmas dinner	\$716.20
21/01/2016	EFT01290	MARYANNE MARTINO	Reimbursement 50% phone bill Nov and Dec 2015	\$167.98
7/01/2016	EFT01285	MCLEODS	Legal Consultation	\$2,592.90
21/01/2016	EFT01290	MCLEODS	Legal Consultation	\$7,330.87
29/01/2016	EFT01293	MCLEODS	Legal Consultation	\$2,807.24
29/01/2016	EFT01293	MICHELLE CAMPBELL	WWC renewal	\$82.00
7/01/2016	EFT01285	MR POTPLANTS	Plant Hire - A Night on Bay View	\$2,244.00
7/01/2016	EFT01285	NATURAL LANDSCAPE SOLUTIONS	44 Wright Av Lanscaping reinstallation	\$700.00
29/01/2016	EFT01293	NORTH CITY (1981) PTY LTD	Vehicle service - 1EII647	\$499.70
7/01/2016	EFT01285	OCE CORPORATE CLEANING	Cleaning at various buildings	\$12,012.84
21/01/2016	EFT01290	OVEN SPARKLE	Clean BBQ's at various parks	\$591.25
29/01/2016	EFT01293	P.B. PROPERTY MAINTENANCE	Removal of asbestos at Infant Health Centre	\$1,089.00
7/01/2016	EFT01285	PALM SPRINGS	Bottled water	\$6.30
29/01/2016	EFT01293	PALM SPRINGS	Bottled water	\$12.60
7/01/2016	EFT01285	PARTY TOWN	60th balloons - Library	\$404.95
21/01/2016	EFT01290	PAUL JONES CARPENTRY AND JOINERY	Repair Education Centre window	\$154.00
7/01/2016	EFT01285	PERTH IRRIGATION CENTRE	Reticulation parts for verges	\$754.78
29/01/2016	EFT01293	PERTH STITCHINGS	Staff Uniforms/Protective Clothing - Aquatic Centre	\$294.80
21/01/2016	EFT01290	PERTHWASTE PTY LTD	Domestic Waste Collection	\$28,277.93
7/01/2016	EFT01285	PHIL JOHNSON PLUMBING AND GAS	Reseat two taps in female changeroom - Aquatic Centre	\$286.00
15/01/2016	EFT01287	PHIL JOHNSON PLUMBING AND GAS	Broken U-Pipe under sink - Leaking water	\$132.00
7/01/2016	EFT01285	PHILIPPE KILPATRICK	DJ for Aquatic Centre	\$400.00
15/01/2016	EFT01287	PIPELINE IRRIGATION	Irrigation Maintenance	\$863.50
21/01/2016	EFT01290	PIPELINE IRRIGATION	Irrigation Maintenance	\$3,799.40
15/01/2016	EFT01287	PORT PRINTING WORKS	Stationery - Letterhead paper	\$760.10
21/01/2016	EFT01290	PORT PRINTING WORKS	5,000 score cards for the Golf Course	\$484.00
15/01/2016	EFT01287	PROFESSIONAL PC SUPPORT	Amlib managed services - Library	\$1,026.88
21/01/2016	EFT01290	PROFESSIONAL TREE SURGEONS	Various tree works	\$550.00
29/01/2016	EFT01293	PROFESSIONAL TREE SURGEONS	Various tree works	\$1,650.00
15/01/2016	EFT01287	PROGILITY PTY LTD	Zone Flex Wireless Access Point	\$2,614.12

**SCHEDULE OF PAYMENTS
1-31 JANUARY 2016**

Date	Ref.	Name	Details	Amount
29/01/2016	EFT01293	PROTEC ASPHALT	Bellevue Tce Asphalt 5.5 t asphalt for crossover	\$2,923.25
15/01/2016	EFT01287	R K ROACH	Davies Rd realignment concept - Survey pickup	\$1,045.00
21/01/2016	EFT01290	REECES STRUCTURES & GILKISON EVENTS HIRE	Hire Equipment - A Night on Bay View	\$10,527.00
21/01/2016	EFT01290	ROADS 2000 PTY LTD	Various road works	\$49,035.41
29/01/2016	EFT01293	SARAH LIDDIARD	Next Library Conference	\$909.20
21/01/2016	EFT01290	SCOTT PRINTERS PTY LTD	Printing of GICL	\$4,199.80
21/01/2016	EFT01290	SEEK LIMITED	Staff Recruitment - job pack	\$1,221.00
29/01/2016	EFT01293	SHINE COMMUNITY SERVICES	Contribution for Shine Senior Services January - June 16	\$53,700.35
21/01/2016	EFT01290	SIFTING SANDS	Emergency sand pit clean - smashed glass	\$535.37
29/01/2016	EFT01293	SIGMA CHEMICALS	Acid order - Aquatic Centre	\$80.81
7/01/2016	EFT01285	SNAP CLAREMONT	Christmas Promotion - CTC Coupon Cards	\$173.00
21/01/2016	EFT01290	STAPLES (CORPORATE EXPRESS)	Stationery and sundry expenses	\$351.19
29/01/2016	EFT01293	STAPLES (CORPORATE EXPRESS)	Stationery and sundry expenses	\$1,661.50
29/01/2016	EFT01293	SUSTAINABLE OUTDOORS	Blow/rake leaves from sandpit at Stirling Rd Park	\$2,858.19
29/01/2016	EFT01293	SWAN TAXI TRUCKS	Moving artefacts to O'Connor	\$400.00
15/01/2016	EFT01287	SYNERGY	Electricity	\$1,223.70
21/01/2016	EFT01290	SYNERGY	Electricity	\$21,059.90
29/01/2016	EFT01293	SYNERGY	Electricity	\$12,809.85
7/01/2016	EFT01285	TASSIE DEVIL LINEMARKING	Linemarking	\$2,506.90
7/01/2016	EFT01285	TELSTRA	Mobile December 2015	\$1,584.41
29/01/2016	EFT01293	TELSTRA	Telephone Landline January 2016	\$3,734.31
29/01/2016	EFT01293	TERMICO	Timber Pest Inspection - 282 Stirling Highway	\$2,425.50
21/01/2016	EFT01290	THE PAPER COMPANY OF AUSTRALIA	Paper Order - January 2016	\$313.42
15/01/2016	EFT01287	TIM MILNER T/A TIM'S GAS & HOME MAINTENANCE	Repair damaged flashing on roof - Aquatic Centre	\$185.00
15/01/2016	EFT01287	TOTAL EDEN PTY LTD	Retic maintenance	\$3,475.62
21/01/2016	EFT01290	TOTAL EDEN PTY LTD	Retic maintenance	\$1,707.20
29/01/2016	EFT01293	TRANSAIR TWO WAY RADIO	Safety Radio - Aquatic Centre	\$2,156.55
29/01/2016	EFT01293	TRISLEY'S HYDRAULIC SERVICES PTY LTD	Service chlorine system - Aquatic Centre	\$1,064.74
21/01/2016	EFT01290	TURFWORKS WA PTY LTD	Mow parks & various verges	\$5,066.47
29/01/2016	EFT01293	TURFWORKS WA PTY LTD	Mow parks & various verges	\$3,905.30
21/01/2016	EFT01290	TYPIKA	Grant for A night on Bay View	\$550.00
21/01/2016	EFT01290	TYREPOWER CLAREMONT	Vehicle Running Costs	\$562.00
21/01/2016	EFT01290	UNITED TILT TRAY SERVICE	Removal - Abandoned & Non Perishable Goods	\$152.90
21/01/2016	EFT01290	WAYO	Youth orchestra - Christmas in Claremont	\$12,000.00
7/01/2016	EFT01285	WESTBOOKS	Library Acquisitions	\$3,756.26
29/01/2016	EFT01293	WESTBOOKS	Library Acquisitions	\$518.45
7/01/2016	EFT01285	WESTERN AUSTRALIAN TREASURY CORPORATION	Guarantee Fee for Loans	\$39,580.68
7/01/2016	EFT01285	WESTERN METROPOLITAN REGIONAL COUNCIL	Domestic Refuse Service	\$18,244.34
21/01/2016	EFT01290	WESTERN METROPOLITAN REGIONAL COUNCIL	Domestic Refuse Service	\$42,887.32
29/01/2016	EFT01293	WESTERN METROPOLITAN REGIONAL COUNCIL	Domestic Refuse Service	\$14,509.71
7/01/2016	EFT01285	WESTERN SUBURBS LANDSCAPE & BLDG SUPPLIES	1m3 sand delivered to Golf Course	\$105.00
29/01/2016	EFT01293	WESTERN SUBURBS LANDSCAPE & BLDG SUPPLIES	Lawn mix - Golf Course	\$134.00
21/01/2016	EFT01290	WHITE ROSE ENGINEERING	Victoria Av footpath Telsra pit repairs	\$385.00
15/01/2016	EFT01287	WOODLANDS DISTRIBUTORS AND AGENCIES PTY LTD	Customised planter boxes and liners for Avion Way	\$23,403.60
21/01/2016	EFT01290	WOODLANDS DISTRIBUTORS AND AGENCIES PTY LTD	Planter Boxes (Blue) for Avion Way & Liners	\$3,900.60
29/01/2016	EFT01293	WOODLANDS DISTRIBUTORS AND AGENCIES PTY LTD	4 cans of spray paint	\$180.40
29/01/2016	EFT01293	ZIPFORM PTY LTD	Production of 4th instalment notices	\$1,736.81
Total EFT				882,817.07
Total Number of EFT Transfers				202

CHEQUES ISSUED JANUARY 2016 - MUNICIPAL FUND

Date	Ref.	Name	Details	Amount
Cheque Posting D	Document N°	Vendor No / Name	Description	Cheque Amount
22/12/2015	39442	67796 K Main	Voided	\$0.00
22/12/2015	39443	67796 K Main	Voided	\$0.00
19/01/2016	39445	80046 WATER CORPORATION	Water charges various	\$7,209.10
19/01/2016	39446	63161 ALINTA GAS	Gas - Aquatic Centre	\$122.70
19/01/2016	39447	65573 CHC (ST LOUIS) PTY LTD	Rate Refunds A3833U83 - Rebate concession	\$455.43
19/01/2016	39448	80045 PETTY CASH-COUNCIL **PLEASE PAY CASH**	Petty Cash for Golf Course January 2016	\$115.85
19/01/2016	39449	67836 P S R JACKSON	Rate Refunds A2092 - Interim rates adjustment	\$571.09
19/01/2016	39450	67836 P S R JACKSON	Rate Refunds A2091 - Interim rates adjustment	\$637.03
19/01/2016	39451	62408 CITY OF BELMONT	Lost and Damaged Replacement Stock Library	\$5.00
28/01/2016	39452	80045 PETTY CASH-COUNCIL **PLEASE PAY CASH**	Petty Cash for Museum January 2016	\$148.50
28/01/2016	39453	80045 PETTY CASH-COUNCIL **PLEASE PAY CASH**	Petty Cash for Operations Centre January 2016	\$92.00
28/01/2016	39454	80046 WATER CORPORATION	Water charges various	\$5,966.61
Total EFT				15,323.31
Total Number of Cheques				12

DIRECT DEBITS JANUARY 2016 - MUNICIPAL FUND

Date	Ref.	Name	Details	Amount
		NAB / CBA	Various Bank Fees	\$2,178.52
		PERTHWASTE	Domestic Waste Collection	\$30,001.80
		PAYROLL	Payroll and Superannuation	\$445,544.44
		CALTEX	Caltex card fuel expenses	\$3,414.98
		SHELL	Shell card fuel expenses	\$2,071.51
		IINET	Internet access	\$59.95

**SCHEDULE OF PAYMENTS
1-31 JANUARY 2016**

Date	Ref.	Name	Details	Amount
		EXETEL	Variable Message Signs (VMS)	\$188.74
		SG FLEET	Lease of Vehicle	\$572.46
		Fines Enforcement Registry	Unpaid infringement pursuit January 2016	\$3,952.00
		NAB Purchase Card	Purchase Card January 2016 - Paid in February 2016	\$0.00
Total Direct Debits				<u>487,984.40</u>

TOTAL MUNICIPAL PAYMENTS FOR THE MONTH OF JANUARY 2016

1,386,124.78

ELECTRONIC FUNDS TRANSFERS JANUARY 2016 - TRUST FUND

Date	Ref.	Name	Details	Amount
29/01/2016	EFT01294	A JENSEN	Refund of bond	\$1,500.00
21/01/2016	EFT01291	BUILDERS REGISTRATION BOARD OF WA	BRB Levies December 2015	\$9,446.11
29/01/2016	EFT01294	CHRIS R IVEY	Refund of bond	\$1,000.00
29/01/2016	EFT01294	IAN CROOKE	Refund of bond	\$1,000.00
29/01/2016	EFT01294	NICHOLAS BECKWITH	Refund of bond	\$3,000.00
29/01/2016	EFT01294	PAULINE JOYCE HART	Refund of bond	\$3,000.00
21/01/2016	EFT01291	RUSSELL BROOKS BUILDING PTY LTD	Refund of bond	\$5,000.00
29/01/2016	EFT01294	SIMON & SARAH LINTON	Refund of bond	\$5,000.00
29/01/2016	EFT01294	SOFTWOOD TIMBERYARDS	Refund of bond	\$1,000.00
29/01/2016	EFT01294	TOBIAS E HAGEN	Refund of bond	\$1,000.00
29/01/2016	EFT01294	TRUDY CHAPPLE	Refund of bond	\$5,000.00
29/01/2016	EFT01294	WESTERN PROJECTS PTY LTD	Refund of bond	\$5,000.00
Total EFT				<u>40,946.11</u>

Total EFT
Total Number of EFT Transfers

12

CHEQUES ISSUED JANUARY 2016 - TRUST FUND

Date	Ref.	Name	Details	Amount
Cheque Posting D Document No / Vendor No / Name			Description	Cheque Amount
Total Cheques				<u>0.00</u>
Total number of Cheques				<u>0.00</u>

Date	Ref.	Name	Details	Amount
TOTAL TRUST PAYMENTS FOR THE MONTH OF JANUARY 2016				<u>40,946.11</u>

TOTAL ALL PAYMENTS FOR THE MONTH OF JANUARY 2016

1,427,070.89

13.3 INFRASTRUCTURE

13.3.1 ST QUENTIN APARTMENTS LANDSCAPING

File Ref:	RDS/00245-02
Attachments:	Proposed Landscape Installation Stirling Road Median
Responsible Officer:	Saba Kirupanather Executive Manager Infrastructure
Author:	Jackie Parker Supervisor Parks and Environment
Proposed Meeting Date:	16 February 2016

Purpose

For Council to receive and approve the proposed verge landscaping improvements on Stirling Road Median, Stirling Road Verge and Stirling Highway Verge.

Background

At the Ordinary Council Meeting held 20 December 2005 (item no. 13.3.20), the Council approved a significant development at 40 St Quentin Avenue bound by Stirling Highway, Stirling Road and St Quentin Avenue. In addition to adequate internal landscaping, the offsite landscaping of Stirling Highway, Stirling Road and St Quentin Avenue was proposed by the applicant. Sizeable garden beds were installed on the corner of Stirling Road and Stirling Highway, to be maintained by the owners of this mixed use development.

In mid 2015, a left turning slip lane was constructed on Stirling Road to alleviate traffic congestion at the intersection of Stirling Road and Stirling Highway. As part of this slip lane, a section of this garden bed was removed.

In late 2015, correspondence was received by the Town highlighting several issues relating to traffic/pedestrian flows and reinstatement of landscaping at this location. After investigation the Town's Officers presented several landscaping solutions to the owners at 40 St Quentin Avenue and these were unanimously rejected by the Council of Owners.

They did support the reinstatement of irrigation and landscape to condition prior to slip lane works. The irrigation was reinstated however the plants were not installed as agreed on site on 2 October due to a desire to upgrade the garden area with a hedge.

In November officers requested the Council of Owners commission a design proposal for submission to Council for early in 2016.

In February 2016, the Town received a proposal from the council of owners at 40 St Quentin Avenue. The proposal is included with this report as Attachment 1.

Discussion

The proposal has been broken into three sections with officer comments and recommendations below;

Stirling Road Median

It is proposed to install a total of five (5) trees within the two medians on Stirling Road, as shown in Attachment 1.

The tree species suggested is *Eucalyptus maculata*.

Officer Comments

At this time it is believed that two trees in the southern median is achievable due to proximity to traffic lights and a further one tree in the northern island. This is shown in attachment 2. The tree species is considered to be a suitable choice for this location.

Officer Recommendation

Three Eucalyptus maculata are recommended for the medians on Stirling road as per attachment 2.

Stirling Road Verge

Stirling Road is an integral high traffic north-south road feeding numerous active roads; Stirling Highway, Claremont Crescent, Shenton Road and Guger Street.

The footpath on the eastern side of Stirling Road measures approximately 2.8 metres wide.

It is proposed by the property owners to remove approximately 60 lineal meters of paving, install a hedge and replace 80 metres of mountable kerbing with barrier kerb. The design for this proposal can be seen in Attachment 1.

The plant species suggested is *Myrtus communis*.

Officer Comments

The species suggested is one that does not feature around the Town. However, Myrtus is known for being low maintenance with low water requirements. Careful attention to scale insect infestation will be required. Other species to achieve the desired outcome would include Royena or Syzigium which both feature around town. The path width should not be reduced below 2.5 meters in width.

As the Town has previously advised, barrier kerbing in this application would not be supported by Main Roads and does not reflect industry best practice. The hedge would act as a pedestrian barrier for safety concerns.

Officer Recommendations

A Royena hedge will be better suited to the local environment and the kerb to remain as is.

Stirling Highway Verge

As the Town's most high profile road, the aesthetics and amenity are very important along this verge. The verge ranges from between six metres and eight metres wide providing ample opportunity for landscaping improvements.

Within the existing landscaping footprint, it is proposed to plant approximately 165 square metres of ground cover, 45 metres of hedge and five trees. The design for this proposal can be seen in Attachment 1.

The plant species suggested are Grevillea 'Gin Gin Gem' and Myrtus communis, and the tree species is Liquidambar styraciflua.

Officer Comments

In the proposal formulated by the Town in late 2015, the installation of some paving was included for the purpose of allowing service vehicles, building maintenance vehicles and others, a trafficable space. It is believed that further consideration should be made to this as building maintenance vehicles have been observed having parked within the vegetated verge. Widening the footpath by two metres for thirty five metres with a compacted sub base and thicker pavers to make trafficable will have an initial outlay but will reduce cost for building maintenance and large furniture moving by avoiding impacts to gardens, footpath access and road lane closures from then on.

The London Plane tree rather than the Liquidambar tree may compliment existing streetscapes in the immediate area, including the newly landscaped development directly across the road and Bay View Terrace. The hedge should be Royena lucida for consistency and performance. It is believed that further consideration to continuity should be made.

Officer Recommendation

Five London Plane trees, a Royena hedge and grevillea 'Gin Gin Gem' as a bedding plant and an additional two meter wide trafficable paved footpath.

Past Resolutions

Ordinary Council Meeting 20 December 2005, Resolution 504/05:

Three copies of a Landscape Plan, showing plant species by a numerical code the botanical names, quantity and ultimate size of all plant types to be planted, paving styles, street furniture and detailed layout for the plaza and existing road frontages, to the satisfaction of the Chief Executive Officer prior to the issue of a Building Licence and development is to proceed and thereafter to be maintained at the cost of the landowner in accordance with the approved plans.

CARRIED

Financial and Staff Implications

The financial implications of each location are estimated as follows: -

Stirling Road Median

Cut concrete	\$ 5,000
Excavate three tree holes	\$ 3,750
Traffic Management	\$ 4,000
Supply and install trees and soil	\$ 2,500
TOTAL	\$15,250

Stirling Road Verge

Remove paving	\$ 1,500
Supply and install hedge	\$ 5,400
Reticulation	\$ 2,500
TOTAL	\$ 9,400

Stirling Highway

Removal and disposal of existing plants	\$ 1,000
Installation of trafficable paving (2m wide)	\$ 4,900
Supply and install of plants	\$ 3,500
Supply and install of trees	\$ 2,500
Supply and install of mulch	\$ 450
Traffic Management	\$ 2,000
TOTAL	\$13,350

The Town proposes that the cost of the landscaping installations for Stirling Road Verge and Stirling Highway verge is met by the owners of 40 St Quentin Avenue, at an approximate cost of \$22,750.

It is proposed that the cost of the tree installation for Stirling Road Median is met by the Town of Claremont, at an approximate cost of \$15,250. The Town will assume responsibility, including costs incurred, for the maintenance of the trees within Stirling Road Median and Stirling Highway Verge.

All required maintenance for the installations on Stirling Road Verge and Stirling Highway is to be undertaken by the owners of 40 St Quentin Avenue to a quality consistent with the Town's surrounding gardens and landscaping installations.

Policy and Statutory Implications

The landscaping installations and associated works shall be undertaken within the Town's relevant policies.

Communication / Consultation

Nil.

Strategic Community Plan**Liveability**

We are an accessible community, with well maintained and managed assets, and our heritage preserved for the enjoyment of the community.

- Clean, usable, attractive, accessible streetscapes and public open spaces.
- Balancing the Town's historical character with complementary, well designed development.
- Develop the public realm as gathering spaces for participation and enjoyment.
- Maintain and upgrade infrastructure for seamless day to day usage.

- Provide a responsible and well managed urban environment, with sustainable development outcomes.

Environment

We are a leader in responsibly managing the build and natural environment for the enjoyment of the community and continue to provide sustainable, leafy green parks, streets and outdoor spaces.

- Strive for innovative environmental design practices in new developments and redevelopments.

Urgency

Nil.

Voting Requirements

Simple majority decision of Council required.

OFFICER RECOMMENDATION

That Council:

- 1. Approves the proposed landscaping concept design for Stirling Road Median, Stirling Road Verge and Stirling Highway Verge as shown in Attachment 1 with the following changes which includes;**
 - a) No kerbing modifications on Stirling Road Verge**
 - b) Three Eucalyptus maculata (Spotted Gum) to be installed in Stirling Road Median as per Attachment 2**
 - c) Liquidambar to be changed to London Plane Tree on Stirling Highway Verge**
 - d) Myrtus communis to be changed to a Royena lucida hedge in both Stirling Highway and Stirling Road verges.**
 - 2. Approves the following cost share arrangement for upgrading the landscaping;**
 - a. All costs for the installation of Stirling Road Verge and Stirling Highway Verge landscaping are the sole responsibility of the owners of 40 St Quentin Avenue.**
 - b. All costs for Stirling Road Median landscaping installation are the sole responsibility of the Town of Claremont.**
 - 3. Requires all maintenance needed for the landscaping installations to be undertaken at the owners of 40 St Quentin Avenue cost, to a quality consistent with the Town's surrounding landscaping installations.**
 - 4. Approves all maintenance activities and costs associated with the installation of the eight new trees to be met by the Town.**
-

- 14 ANNOUNCEMENTS BY THE PRESIDING PERSON
- 15 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 16 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF MEETING

17 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**17.1 CHIEF EXECUTIVE OFFICER****17.1.1 CHIEF EXECUTIVE OFFICER REMUNERATION 2016**

File Ref: PER 751
Responsible Officer: Mayor Barker
Mayor
Authors: Mayor Barker
Stephen Goode
Chief Executive Officer
Proposed Meeting Date: 16 February 2016
Declaration of Interest: The CEO assisted the Mayor in preparation of this report.

Purpose

It is proposed that the following item be considered in closed session.

OFFICER RECOMMENDATION

That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect of the Act being applicable to this matter:

(a) A matter affecting an employee or employees.

18 FUTURE MEETINGS OF COUNCIL

19 DECLARATION OF CLOSURE OF MEETING