

# Claremont Aquatic Centre Booking Form

## POOLS & EQUIPMENT FOR HIRE

Dive Pool	<input type="checkbox"/>	50m Lap Pool - 8 Lanes	<input type="checkbox"/>	Pool Inflatable	<input type="checkbox"/>
Toddlers Pool	<input type="checkbox"/>	25m Lap Pool – 7 Lanes	<input type="checkbox"/>	Clubroom	<input type="checkbox"/>
Pool Inflatable	<input type="checkbox"/>	2 Diving Boards	<input type="checkbox"/>	Barbeque	<input type="checkbox"/>
Other Equipment	<input type="checkbox"/>				

## ORGANISATIONS CONTACT INFORMATION

Organisation Name					
Contact Person					
Phone Number					
Address					
Suburb & Post Code					
Email Address					

## BOOKING INFORMATION

Commercial	<input type="checkbox"/>	Community	<input type="checkbox"/>	Internal	<input type="checkbox"/>
Date of Application					
Activity					
Booking Date	Start		Finish		
Time	Start		Finish		
Area Required					
Equipment Required					

## ATTENDANCE NUMBERS

Adult					
Children					
Spectators					

## PAYMENT METHOD

Invoice	<input type="checkbox"/>	Credit Card	<input type="checkbox"/>	Finalise Payment on the day	<input type="checkbox"/>
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## ENTRY FEES PER PERSON

Adult 16 Years & Over	\$5.90	Child 15 Years & Under	\$4.60	Spectator	\$2.00
Senior	\$4.00	School Group	\$3.30	Learn to Swim	\$4.60

## HIRE FEES PER HOUR

50m Pool Lane	\$26	Dive Pool Lane	\$13.00	Pool Inflatable	\$155
25m Pool Lane	\$13.00	Whole Dive Pool	\$36	Clubroom	\$40
Water Polo Game	\$151	Duty Manager	\$63.00	Pool Lifeguard	\$49

Customer Signature			
Customer Name			
Date			

## OFFICE USE

Date Received			
Booking Confirmed	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Date Confirmed			
Booking Coordinator Name			
Signature			
Centre Manager Name			
Centre Manager Signature			

## CONTACT INFORMATION

Address	12 Davies Road Claremont WA 6010		
Postal Address	PO Box 54 Claremont WA 6010		
Phone Number	9285 4343		
Email Address	<a href="mailto:toc@claremont.wa.gov.au">toc@claremont.wa.gov.au</a>		



### **Pool Space and Equipment Hire**

Pool space and equipment hire may change prior or on the day of a booking to meet the needs of the centre.

### **Fees**

The fees will be charged according to the information listed on the booking form unless the time is exceeded.

### **Payment**

The deposit (if applicable) must be paid when the application is approved. Additional charges for excess cleaning, breakages or damage will apply if needed.

### **Opening Hours**

October to April	5.30am – 8.00pm <b>weekdays</b>	7.00am – 7.00pm <b>weekends</b>
May to September	5.30am – 7.30pm <b>weekdays</b>	7.00am – 6.00pm <b>weekends</b>
Public holidays	7.00am – 6.00pm	

The centre including the pools and change rooms will close at the times listed above.

### **Notice of Cancellation**

A booking cancellation fee of \$100 will be applied in the event of a cancellation.

### **Hirer's Responsibilities**

At the end of the booking, the hirers must remove all their rubbish and leave their area clean and tidy. The hirer must at all times co-operate with the Duty Manager and ensure that the booking is conducted in an orderly manner. The booking organisation will be held liable for excess cleaning, supervision and damages.

### **Catering**

The centre has a free to use barbeque and a cafe facilities.

### **Supervision & Ratios**

Group bookings are required to bring one adult for every 10 children. It is requirement that one adult supervises a maximum of 10 children at all times.

Lifeguards on duty will be at a ratio of 1 lifeguard for up to 100 swimmers as per the Royal Life Saving Society Australia "Guidelines for safe pool operation"

### **Use of Diving Boards & Dive Blocks**

The diving board rules must be followed at all times when using the 1m diving board. The diving boards are not to be opened without the permission of a lifeguard. The diving boards must be supervised by a pool lifeguard when in use.

Use of the 50m Lap Pool dive blocks must be carried out under the supervision of a qualified group leader.

### **Emergency Evacuation Procedures**

As part of the group induction you will be given a summary of the Emergency Action Plan and a group training session related to an emergency.

In the event of a major emergency all members of the group including group leaders must follow the instruction issued by an area warden or centre staff member.

### **Condition of Entry**

All persons entering the facility are required to abide by the Claremont Aquatic Centre Conditions of Entry.

### **Medical Conditions**

If any member of the group suffers from a medical condition or life threatening condition the Duty Manager must be informed upon entering the centre.

### **Declaration**

I agree to the conditions of hire as outlined on this booking form. I am aware that any children under the age of 10 must be fully supervised by an adult at all times.

## **CUSTOMER DECLARATION**

**Signature**

**Print Name**

**Date**