

# Application for Precinct Parking Permits

The owners of single residential properties are entitled to a maximum of two (2) precinct parking permits. To apply, property owners are required to complete the application form (see terms & conditions below). Additional parking permits are subject to the recommendation of Coordinator of Ranger Services and approval by the CEO. If you wish to apply for additional permits, please complete and return the form "Application for Additional Parking Permits". Allow up to three (3) weeks for determination, printing and delivery of permits.

Applicant Details	
Mr / Mrs / Miss / Ms / Other:	
Surname:	Given Name:
Residential Address:	
Postcode:	
Postal Address	
Postcode:	
Phone/Mobile	Email
Number of Permits Required	
1 Permit <input type="checkbox"/> 2 permits <input type="checkbox"/>	
Applications for parking permits may only be made by the owner or property manager authorised to act on behalf of the property owner, <b>tick the applicable box below</b> . Parking permits are valid until <b>30 June 2020</b> .	
I am the owner of the property <input type="checkbox"/>	I am the property manager for the property <input type="checkbox"/>
Collection and Declaration	
Please provide payment and return the completed application form to the Town of Claremont: <b>In person:</b> Number One Claremont, 308 Stirling Highway, Claremont 6010 8.30am – 5.00pm Mon to Fri <b>By post:</b> PO Box 54, CLAREMONT WA 6910 <b>By email:</b> <a href="mailto:toc@claremont.wa.gov.au">toc@claremont.wa.gov.au</a>	
<b>Collection</b>	
<input type="checkbox"/> I would like the parking permits posted to the nominated postal address above.	
<input type="checkbox"/> I will collect the parking permits from the Town Administration Office or have authorised the following individual/s to collect the parking permits on my behalf. <i>Proof of identification will be required.</i> Name _____	
<b>Declaration:</b>	
<input type="checkbox"/> I have read, understand and agree to the terms & conditions listed below.	
_____	_____
<b>Applicant Signature</b>	<b>Date</b>

## Application for Additional Parking Permits

Owners of residential properties are entitled to apply for additional parking permits. Approval of additional permit/s is subject to the recommendation of Coordinator of Ranger Services and approval by the Town of Claremont Chief Executive Officer. This discretionary authority is set out in Clause 7, Parking Permits LV132, Town of Claremont Policy Manual 2017, which can be viewed on the Town's website.

### Clause 7 - Discretionary Authority

Notwithstanding any other provisions which restrict the number of Parking Permits that may be issued, the Town of Claremont Chief Executive Officer may vary any or all of the requirements set out within this Policy if the owner of the property can provide satisfactory evidence that there are no alternative means for occupants of the property to park anywhere other than on the street.

## Applicant Details

Mr / Mrs / Miss / Ms / Other:

Surname:

Given Name:

Residential Address:

Postcode:

Postal Address

Postcode:

Phone/Mobile

Email

## Number of Permits Required

Numer of additional permits requested (\$150.00 each *prorata*) : \_\_\_\_\_

Please outline reason/s for requesting additional parking permits.

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Applications for parking permits may only be made by the owner or property manager authorised to act on behalf of the property owner, **tick the applicable box below**. Parking permits are valid until **30 June 2020**.

I am the owner of the property

I am the property manager for the property

## Payment, Collection and Declaration

Please provide payment and return the completed application form to the Town of Claremont:

**In person:** Number One Claremont, 308 Stirling Highway, Claremont 6010  
8.30am – 5.00pm Mon to Fri  
(Cash, cheque and Eftpos accepted)

**By post:** PO Box 54, CLAREMONT WA 6910 (Cheque and Credit Card Authorisation form accepted)

**By email:** [toc@claremont.wa.gov.au](mailto:toc@claremont.wa.gov.au) (Credit Card Authorisation form accepted)

Please note that upon approval of additional parking permits, applicants will be contacted for payment. Upon rejection of application, applicant will be notified in writing. Payment must be received before parking permits will be issued.

**Collection**

- I would like the parking permits posted to the nominated postal address above.
- I will collect the parking permits from the Town Administration Office or have authorised the following individual/s to collect the parking permits on my behalf. *Proof of identification will be required.*

Name: \_\_\_\_\_

**Declaration:**

- I have read, understand and agree to the terms & conditions listed below.
- I have provided an explanation for requesting additional parking permits above.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**Office Use Only**

	Approve	Refuse	Signature	Date
Coordinator Ranger Services Recommendations				
CEO Determination				
Date letter sent :		TRIM Reference:		
Permit No:	Receipt No:		Date Sent:	

# Parking Permit

## Terms and Conditions of Issue and Use

1. An employee of the Town may inspect the property at any time reasonably necessary to assess this application for additional parking permits.
2. Eligible properties will be issued with a maximum two (2) precinct parking permits upon initial application. Eligible properties are single dwellings and grouped dwellings only. Multiple dwellings are NOT eligible for parking permits.
3. Parking permits are issued to a property. Permits are not transferable between properties within the same precinct. If the property is sold, the parking permits shall remain with the property. The property owner will not be entitled to a refund from the Town should they sell the property before the expiration of the parking permits.
4. A property owner or property manager may apply for parking permits on behalf of a tenant. If a tenant leaves the property, the parking permits shall be returned to the property owner or property manager.
5. If a parking permit is lost or stolen, property owners may apply in writing for a replacement permit (price as determined by Council). Supporting information/documents may be required.
6. Terms & Conditions for the use of the parking permits:
  - To be valid the parking permit must be clearly displayed on the passenger side of the windscreen of your vehicle.
  - The parking permit must only be used in accordance with the CONDITIONS endorsed upon it (where applicable).
  - A parking permit will be revoked if misused or copied.
  - The parking permit can be transferable between vehicles; however the permit must be clearly displayed.
  - The parking permit **cannot** be used in other precincts.
  - The parking permit may allow the holder to park a vehicle in a residential street within the designated precinct for up to **72 hours** before being required to move the vehicle.
  - The parking permit **cannot** be used in the following areas: No Stopping areas, No Parking areas, Laneways, Footpaths, Bus Zones, Taxi bays, Loading bays, Acrod bays and Clearways. Furthermore, the timed parking exemption will not apply to trailers, caravans, buses or trucks.
  - The parking permit allows you to occupy a single bay, parking across multiple bays is not permitted.
  - The parking permit **cannot** be used in any public or privately owned car parks.
  - A parking permit **cannot** be issued to a commercial property.
  - Infringement Notices will be issued to vehicles which fail to display or display an invalid or expired permit.
  - The use of a parking permit only applies to signage that states 'Parking Permits Exempt'.
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